

TOWN OF UNION NOTICE TO BIDDERS

PLEASE TAKE NOTICE that pursuant to a motion of the Town Board of the Town of Union, Broome County, New York, sealed bids for in the Town of Union, New York, will be received by the Town Clerk at 3111 East Main Street, Endwell, New York until **10:00 am** on **9/10/2021** at which time they will be publicly opened and read aloud.

Bids must be submitted in sealed envelopes at the above address and shall bear on the face thereof the name and address of the bidder and shall be marked:

ODELL – OAK HILL AVENUE STREET RECONSTRUCTION VILLAGE OF ENDICOTT TOWN OF UNION FFY 2020 CDBG PROGRAM

Beginning on **8/31/2021** specifications, bidding, and contract documents may be examined at no cost at the office of the Town Clerk or obtained from the Town Clerk for a deposit of One Hundred Dollars (\$100.00) per set. A full refund of the deposit for one set of plans and specifications will be made to bidders who return the plans and specifications in good condition within 30 days following the award of the contract or rejection of the bids covered by such plans and specifications. Bidders who have placed deposits for additional sets will be refunded 50% of their deposit per set of plans and specifications. Non-bidders who have placed deposits for any sets of plans and specifications will be refunded 50% of their deposit per set of plans and specifications returned in good condition within 30 days following the award of the contract or rejection of the bids covered by the plans and specifications.

A digital version of the Prevailing Wage Schedule (**PRC#2021003147**) and other project related information may be obtained from the Town of Union website at:

<https://townofunion.com/government/public-notice/public-hearings-legal-notice/bids-rfp-s.html>

If bidders to check the town web page prior to submitting a bid/proposal to determine if any clarifications or updates to the plans or specifications have been posted. Questions or comments relating to the bid specifications must be submitted in writing to cdbg@townofunion.com. A summary of the questions received and the town's responses will be posted periodically on the town web page.

A bid guarantee in the form of cash, certified check or bid bond in the amount of five percent (5%) of the proposal will be required of all bidders.

Contractors shall document good faith efforts to solicit active participation by Minority/Women-Owned Business Enterprises (M/WBE) for provision of labor and/or materials as appropriate.

The Town of Union is an Equal Opportunity Employer and encourages all Section 3 and Minority/Women-Owned Business Enterprises (M/WBE) to submit proposals.

The Town Board reserves the right to reject any and all bids, to waive any irregularities, and to re-advertise for bids at its discretion.

**LEONARD J. PERFETTI
TOWN CLERK**