



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Robert Mack, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Joseph P. Nirchi, Sr., *Councilman*
David Kudgus, *Councilman*

DRAFT AGENDA

TOWN OF UNION BOARD MEETING

December 20, 2023

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, December 20th, 2023 at 7:00 PM to solicit public input for the Final FFY 2022 Consolidated Annual Performance Evaluation Report (CAPER) before it is submitted to HUD on December 30, 2023.
Pub. & Posted: 11/30/2023.

BIDS:

Bids were called for on Tuesday, December 19, 2023 at 10:00 AM. for Taft Heights and Hooper Road Pump Stations – Contract #1 General and Contract #2 Electrical.

Bids were received as follows:

Contract #1 General:

G. DeVincentis & Son Construction	\$2,542,000.00
Vacri Construction Corporation	\$2,974,000.00

Contract #2 Electrical

Schuler-Haas Electrical Corporation	\$ 368,130.00
Panko Electrical & Maintenance, Inc.	\$ 443,000.00
Diekow Electric, Inc.	\$ 504,000.00
Blanding Electric, Inc.	\$ 785,800.00
Matco Electric Corporation	\$ 815,700.00

Motion to receive and file the Bids for Taft Heights and Hooper Road Pump Stations – Contract #1 General and Contract #2 Electrical.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, December 6, 2023 and Special Meeting held on Wednesday, December 13, 2023.



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HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Letter from Laura Nagorny to Dog Control Officer Mary Poklemba thanking her for her assistance and support when their dog was attacked by another dog in November of 2022.
2. Charter Communications Notification – December 8, 2023.
3. Letter from Jonathan Stercho, Deputy Regional Permit Administrator, New York State Department of Environmental Conservation regarding Village of Endicott Biosolids Composting Facility Solid Waste Management Permit Modification NYS DEC ID# 7-0346-00011/00005; Solid Waste ID# 04-C-01, Town of Ithaca, Tompkins County.
4. Endwell Fire District Election results – December 12, 2023.
5. West Corners Fire District Election results – December 12, 2023.

COMMUNICATIONS FOR ACTION:

1. Email from Jennifer and Kevin Novotny, 3610 Struble Road, Endwell, New York regarding the safety of the crosswalks at the corner of Farm to Market Road and Struble Road.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Joseph P. Nirchi, Sr., Chairman
Frank J. Bertoni

Resolution to call for a Public Hearing on January 3, 2024 at 7:00 P.M. to consider revisions to the Town of Union Renewable Energy Systems Law Chapter 161.



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FINANCE

Thomas R. Augostini, Chairman
David Kudgus

Motion to approve the following 2023 Budget Transfer:

Decrease:	20-8160-4513	Tipping Fee	\$ 1,700.00
Increase	20-8160-4099	Temporary Non Payroll	\$ 1,700.00

Resolution to approve the following raises for the Department Heads effective January 1, 2024 as outlined and approved in the 2024 Final Budget.

Position Title	2024 Raise
Commissioner of Public Works	\$ 4,500.00
Assessor	\$ 2,995.34
Director of Town Planning	\$ 1,380.00
Comptroller	\$ -
Economic Development Director	\$ 1,419.53
Highway Superintendent	\$ 3,800.00

Resolution to approve the unused vacation days for the following employees to be carried over to 2024. These exceed the allowable vacation carryover of 15 days (105 hours) or 15 days (120 hours) as per the Employee Handbook and Collective Bargaining Agreements. The following employees have requested carryover days with Department Head approval:

First Name	Last Name	Unused 2023 Vacation Days
Lisa	Balshuweit	7.14
Mark	Bambara	45.25
Mary	Bricker	12.00
Louis	Caforio	29.50
Robert	Conrow	2.90
Jerry	Darrow	8.75
Patrick	Horvatt	1.50
Joseph	Moody	12.00

Resolution authorizing the Improvements to Curbs, Gutters and Sidewalks in the Town of Union, Broome County, New York at a maximum estimated cost of \$250,000 and authorizing, subject to permissive referendum, the issuance of \$250,000 Bonds of said Town to pay this cost thereof.



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Resolution authorizing the Reconstruction and Resurfacing of Roads in and for the Town of Union, Broome County, New York, at a maximum estimated costs of \$600,000 and authorizing, subject to permissive referendum, the issuance of \$600,000 Bonds of said Town to pay the cost thereof.

Resolution authorizing the Purchase of Trucks in and for the Town of Union, Broome County, New York, at a maximum estimated cost of \$892,622.58 and authorizing, subject to permissive referendum, the issuance of \$892,622.58 Bonds of said Town to pay the costs thereof.

Resolution authorizing Supervisor Mack to approve and sign the updated IT Services Complete Agreement with TechMD beginning January 1, 2024 at the monthly cost of \$5,610.

CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Frank J. Berton, Chairman
Joseph P. Nirchi, Sr.

Resolution to increase fees for Highland Associates for the Justice Building Renovation/ Flood Proofing and Town Hall Flood Proofing project by \$30,000 for Construction Administration. Project duration is estimated to be through March of 2024.

EMPLOYEES & SAFETY

Thomas R. Augostini, Chairman
Joseph P. Nirchi, Sr.

PARKS & RECREATION COMMITTEE

Frank J. Berton, Chairman
David Kudgus

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

David Kudgus, Chairman
Thomas R. Augostini

Resolution to authorize an update of the Town of Union Authorized Signatory's and removal of former employees for SAM.Gov. (Annually the Town Planning Director or Comptroller must recertify their registration which allows the Town to apply for Federal grants.) The changes are as follows:



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Remove Authorization(s): Gretchen Uhler, Business Point of Contact
Add Primary Authorization (s): Jennifer Lindsay, Comptroller
Add Authorization: Heidi Ranger, Deputy Comptroller.

Resolution authorizing the Planning Director to request bids and/or Requests for Proposals (RFPs) for Engineering Services & Construction related projects identified in the CDBG FFY 2023 - 2024 annual plan approved at the July 12th, 2023 meeting. Said bids and/or RFPs shall be returnable at dates and times established by the Planning and Community Development Department.

Resolution to accept and approve the final draft of the FFY 2022 – 2023 CDBG CAPER.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Clerk Monthly Report – November 2023.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk