



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Robert Mack, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Joseph P. Nirchi, Sr., *Councilman*  
David Kudgus, *Councilman*

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## TOWN OF UNION BOARD MEETING

November 15, 2023

### SALUTE TO THE FLAG:

Town Clerk Leonard J. Perfetti will present the 2024 Final Budget to the Town Board.

PUBLIC HEARINGS:       None.

BIDS:               None.

### APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, November 1, 2023.

### HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:       None.

### COMMUNICATIONS FOR ACTION:

1. West Endicott Fire District 2024 Final Budget.
2. Letter from Micah Mellander, 529 Paden Street, Endicott, requesting crosswalk signs at the corner of Paden Street and Grippen Street due to the increase in numbers of walkers that go to Charles F. Johnson School.

PETITIONS:               None.

### COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:



# Town of Union

## ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Joseph P. Nirchi, Sr., Chairman

Frank J. Berton

**Resolution** to call for a Public Hearing to be held on Wednesday, December 6, 2023 at 7:00 P.M. for input and comments regarding the Town adopting the Volunteer Firefighters/ Ambulance Workers Exemption to provide an incentive and benefit to the volunteers that serve the Town residents.

## FINANCE

Thomas R. Augustini, Chairman

David Kudgus

**Motion** to approve the following 2023 Budget Transfers.

Decrease	10-1620-4413	Building Maintenance	\$ 1,200.00
Increase:	10-1620-4203	Water	\$ 1,200.00
Decrease:	10-7145-4459	Rec Program Services	\$ 58.97
Decrease:	10-7145-4459 BB103	Rec Prog. Serv-BB103	\$ 181.03
Increase:	10-7145-4459 VB102	Rec Prog. Serv.VB102	\$ 240.00
Decrease:	31-5110-4402	Equipment Rental	\$12,000.00
Increase:	31-5130-4111	Parts	\$12,000.00
Decrease:	40-7110-2500	Other Equipment	\$ 8,100.00
Decrease:	40-7110-4150	Janitorial Supplies	\$ 1,200.00
Decrease:	40-7110-4164	Landscape Materials	\$ 3,200.00
Increase:	40-7110-4413	Building & Grounds Serv	\$ 1,200.00
Increase:	40-7110-4624	Site Improvement	\$11,300.00

**Resolution** authorizing Supervisor Robert Mack to sign the Wireless Refresh Quote from TechMD to update/refresh wireless access points at Main Office, Garage, and Courts, in the amount of \$4,023 to be paid from Professional Services budget line.

**Resolution** to approve the 2024 Final Town of Union Budget and the 2024 Annual Fire Contracts for the Fire Protection Districts.

**Resolution** authorizing Supervisor Robert Mack to sign the Humana Proposal – Group Medicare Advantage and the Excellus Healthcare plans for the contract period January 1, 2024 through December 31, 2024

## CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Frank J. Berton, Chairman

Joseph P. Nirchi, Sr.



# Town of Union

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**Resolution** approve change order #1 (one) for Griffiths Engineering for \$10,000.00 thus increasing the project total to \$45,700.00.

The increase is due to extended construction duration

## EMPLOYEES & SAFETY

Thomas R. Augostini, Chairman

Joseph P. Nirchi, Sr.

**Resolution** to approve the Amendment to the Town of Union Full-Time Employee Handbook

900 Employee Benefits Regarding 902 Vacation and 903 Sick Leave as follows:

For Non-Union Employees & Department Heads

Leave Without Pay – An employee must receive prior approval signed by their immediate department head/ direct supervisor **AND** the Town of Union Supervisor documenting each day leave without pay is requested with reasoning for the absence, to be filed in the employees personnel file. Advanced payment of Health Insurance and Dental/Vision Insurance deductions must be paid in the Personnel Office prior to approved leave. Twenty-one (21) hours of leave without pay taken in a calendar year without prior dual signed approval may result in disciplinary action, up to and including termination of employment. A calendar year is defined as January 1 through December 31.

**Resolution** to approve the updated Drug & Alcohol Testing Policy and add it to the Town of Union Employee Handbook.

## PARKS & RECREATION COMMITTEE

Frank J. Bertoni, Chairman

David Kudgus

## PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

David Kudgus, Chairman

Thomas R. Augostini

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:



## Town of Union

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1. Town of Union Planning Department Decision – Minor Site Plan Approval – 80kW Diesel Generator, Application # PD-2022-038, QualTek Wireless for American Tower Corporation, 333 Hooper Road, Tax Map # 142.13-6-8.1.
2. Town Clerk's Monthly Report – October 2023.
3. Town of Union Planning Department Decision – Minor Site Plan Approval – Extended Parking Lot, Application # PD-2023-033, Fred L. Waterman Conservation Center, 1250 Robinson Hill Road, Tax Map # 126.04-1-13.

### ADJOURNMENT:

Leonard J. Perfetti  
Town Clerk

LJP/bk