



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Robert Mack, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Joseph P. Nirchi, Sr., *Councilman*
David Kudgus, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

May 17, 2023

SALUTE TO THE FLAG:

PUBLIC HEARINGS: The Public Hearing has been cancelled for this evening.

A Public Hearing was called for on 5/17/2023 at 7:00 P.M. to receive Public Comment on the proposed Substantial Amendment to the 2019 CARES ACT: CDBG-CV & CDBG-CV3 Annual Plan for the following projects:

CDBG-CV & CV3: The Town will increase the current allocated funds for CDBG-CV & CV3 projects: SEPP Nichols Notch Generator & SEPP Harry L Apartments.

The Town of Union will use \$11,400 of unobligated funds, \$19,000 from IDIS #1511, \$8,000 from IDIS #1512, \$13,000 from IDIS #1513, \$6,000 from IDIS #1514 of CDBG-CV funds to increase IDIS #1723 Harry L Apartments Emergency Generator project from \$85,000 to \$119,500 (increase of \$34,900) & IDIS #1724 Nichols Notch Apartments Emergency Generator project from \$90,000 to \$112,500 (increase of \$22,500)

Obligate -	\$11,400	Increase IDIS #1724 -	\$22,500
Decrease IDIS #1511 -	\$11,100		
Decrease IDIS #1511 -	\$ 7,900		
Decrease IDIS #1512 -	\$ 8,000	Increase IDIS #1723 -	\$34,900
Decrease IDIS #1513 -	\$13,000		
Decrease IDIS #1514 -	\$ 6,000		
Total Nichols Notch Project Cost:		<u>\$112,500.00</u>	
Total Harry L Apts. Project Cost:		<u>\$119,500.00.</u>	

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, May 3, 2023.



Town of Union

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Certificate of Election Inspectors – Endwell Fire District Special Election - 5/2/23.
2. Card of Appreciation from Colleen Renda, 6 S. Seward Avenue, Endwell, thanking the men of the Highway Department for doing a beautiful job on her road.
3. Union Volunteer Emergency Squad, Inc. Monthly Report – March 2023.

COMMUNICATIONS FOR ACTION:

1. Letter from Alan G. Spence requesting reimbursement for damage to his car in October of 2022 when the bike lane was painted on the road.
2. E-mail from Nicole Johnson, President of West Endicott Fire District, requesting a garbage truck for their annual Chicken BBQ on Saturday, May 13, 2023. (Retroactive)
3. E-mail Proposal from Race Director Kristina Albrecht, Visions Federal Credit Union, requesting to hold the annual 4th on the 4th Road Race, with road closures from 7:00 AM to 11:30 A.M. on July 4th, 2023.
4. E-mail from Annette Blake, 407 Maple Street, Endicott, requesting a four way stop or a crosswalk be installed at the intersection of Page Avenue and Maple Street.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Joseph P. Nirchi, Sr., Chairman
Frank J, Bertoni

Resolution to call for a Public Hearing on June 7, 2023 at 7:00 P.M. to consider adopting a Local Law consistent with the Town of Union previously adopted Tree Policy.



Town of Union

FINANCE

Thomas R. Augostini, Chairman
David Kudgus

Motion authorizing Heidi Ranger to attend the Accounting Principles and Procedures (Advanced) Online Class for local governments on June 15-16, 2023, at a cost of \$85, and to attend the Governmental Accounting in NYS: Journal Entry Reinforcement Class, to be held at the Utica State Office Building on June 28, 2023, including lodging for one night, meals, and mileage reimbursement in accordance with Town Policy.

Resolution to approve retaining GAR Associates, LLC for professional services related to a preliminary appraisal valuation report for valuation of a commercial parcel for a fee of \$3500.00 and for authorization for the Supervisor or Assessor to execute the retainer agreement.

Motion to approve the following Budget Transfer:

Decrease:	10 1420 4601	Attorney Travel & Reimbursement	\$332.58
Increase:	10 1315 4601	Comptroller Travel & Reimbursement	\$332.58

CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Frank J. Berton, Chairman
Joseph P. Nirchi, Sr.

Resolution to approve the NY Union I, LLC; and NY Union II, LLC (Delaware River Solar, LLC) Stormwater Maintenance Agreement and Access Easement and to authorize Supervisor Robert Mack to execute the same, subject to the Town Attorney's review.

Resolution to approve the NY Union I, LLC; and NY Union II, LLC (Delaware River Solar, LLC) Decommissioning Agreements and to authorize Supervisor Robert Mack to execute the same, subject to the Town Attorney's review.

EMPLOYEES & SAFETY

Thomas R. Augostini, Chairman
Joseph P. Nirchi, Sr.

Resolution to authorize the hiring of Jennifer Lindsay as the Town of Union Comptroller at a salary of \$85,000.00 with all normal benefits of a full time position, effective on June 5, 2023, pending completion of all post-offer testing.



Town of Union

PARKS & RECREATION COMMITTEE

Frank J. Bertoni, Chairman
David Kudgus

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

David Kudgus, Chairman
Thomas R. Augustini

Motion to accept the resignation of Mario Salati of the Citizens Advisory Committee and appoint John Bertoni of Endicott to carry out the rest of the existing term of Mr. Salati.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Permits Monthly Report – April 2023.
2. Town Clerk Monthly Report – April 2023.
3. Town of Union Planning Department Decision - Minor Site Plan Approval – Application # PD-2023-009, Equipment Upgrade – AT&T Site ID UNEN002134 - 7 N. Seward Avenue, Endwell, Tax Map # 141.20-8-8.2
4. Town of Union Planning Board Decision – Special Permit for Development in a Floodplain- Application # PB-2023-07A, Muammar Hermanstyne, Conifer LLC, 4301 Watson Boulevard, Johnson City, Tax Map #142.02-1-19.
5. Town of Union Planning Board Decision – Site Plan Approval - Application # PB-2023-07B Muammar Hermanstyne, Conifer LLC, 4301 Watson Boulevard, Johnson City, Tax Map #142.02-1-19.
6. Town of Union Planning Board Decision: Special Permit Approval Revised: Outdoor Seating and Cooking, Application #PB2022-25 The Fairways, 511 Hooper Road, Endwell, Tax Map #142.13-1-12.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti
Town Clerk