



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

TOWN OF UNION BOARD MEETING

March 2, 2022

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, March 2, 2022 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Richard A. Materese, Councilman Thomas R. Augostini, Councilman Frank J. Bertoni, Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Deputy Town Clerk Rosemarie Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski, Deputy Commissioner of Public Works – Environmental Services Daniel A. Schofield.

Also in attendance was Village of Endicott Mayor Linda Jackson.

Supervisor Richard A Materese opened the meeting with the Pledge of Allegiance to the Flag.

PUBLIC HEARINGS: None.

BIDS:

Bids were called for on Friday, February 18, 2022 at 10:00 A.M. for Grand Avenue-Street Reconstruction Phase 5 Hudson Street to Harrison Street, Village of Johnson City –CDBG program.

Bids were received as follows:

| | |
|---|--------------|
| Chicago Construction Company, Inc. | \$294,000.00 |
| G. DeVincentis & Son Construction Co., Inc. | \$397,000.00 |

Moved by Augostini, seconded by Bertoni to receive and file the Bids for Grand Avenue-Street Reconstruction Phase 5 Hudson Street to Harrison Street, Village of Johnson City –CDBG program.
Carried.



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Bids were called for on Wednesday, February 23, 2022 at 10:00 A.M. for One (1) 2022 or Newer Diesel 4X2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Effect Recycling Body.

A single Bid was received as follows:

GSP Marketing Inc./GS Products

| <u>Make & Model</u> | <u>Price</u> |
|--|---------------------|
| 2023 Freightliner M2-106 with Dual Low Entry MP-8120 DX Multi-Purpose Side Loader Body w/Freight | \$ 96,050.00 |
| Chassis | <u>\$128,561.00</u> |
| Total Bid Price | <u>\$224,611.00</u> |

Moved by Augostini, seconded by Bertoni to receive and file the Single Bid for One (1) 2022 or Newer Diesel 4X2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Effect Recycling Body.
Carried.

APPROVAL OF MINUTES:

Moved by Augostini, seconded by Bertoni to approve the Revised Minutes of the Work Session held on Thursday, February 10, 2022 and the Minutes of the Regular Town of Union Board Meeting held on Wednesday, February 16, 2022.
Carried.

HEARING OF VISITORS:

As no one wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

COMMUNICATIONS FOR FILING:

Moved by Augostini, seconded by Bertoni to receive and file the following Communication:

1. Charter Communications Notice – February 14, 2022.
- Carried.



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COMMUNICATIONS FOR ACTION:

1. Moved by Augustini, seconded by Bertoni to refer the Email from Kristin Magnuson requesting the use of 17C fields without lights, for a memorial softball tournament to be held on May 21 & 22, 2022, and with the possibility of food vendors to supply food and drinks onsite, to Commissioner of Public Works Louis V. Caforio, Deputy Commissioner of Public Works – Codes & Ordinances John Freer and Parks Manager John Vassil.
Carried.

2. Moved by Augustini, seconded by Bertoni to refer the letter from Tom Sullivan P.E, Engineer III, Broome County Department of Public Works, Engineering Division, requesting the establishment of school speed limits along Farm to Market Road in the Town of Union, to be reduced to 20 MPH from 30 MPH to Commissioner of Public Works Louis V. Caforio and Highway Superintendent Chester Kupiec.
Carried.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Moved by Bertoni, seconded by Bauman to approve a change in the Town policy for its Parks regarding cannabis use.
Carried.

(Prepared Resolution filed as part of these minutes to authorize Deputy Commissioner of Public Works-Environmental Services Daniel Schofield, to sign the Extra Work Proposal – West Corners Sanitary Sewer Pump Station replacement, from Shumaker Consulting, Engineering and Land Surveying, D.P.C., for engineering services to replace the pump station located at Ardmore Street and River Drive. This proposal provides construction observation and administration services for the project.)

Res. by Staley, seconded by Augustini.

Vote: All yes.

The Resolution was adopted.

Councilman Thomas R. Augustini thanked Deputy Commissioner of Public Works for Environmental Services Daniel A. Schofield for his successful negotiations on this contract.

Moved by Staley, seconded by Augustini to approve the following 2021 year end Budget Transfers:



Town of Union

| Org | Object | Description | Increase | Decrease |
|---------|--------|---------------------------------|----------|----------|
| 10 1010 | 1010 | Salary Base | 0.48 | - |
| 10 1010 | 4099 | Temporary - Non-payroll | - | 0.48 |
| 10 1110 | 1010 | Salary Base | 1,043.70 | - |
| 10 1110 | 1030 | Temporary | - | 1,043.70 |
| 10 1110 | 1040 | Overtime | 41.94 | - |
| 10 1110 | 1030 | Temporary | - | 41.94 |
| 10 1110 | 4512 | Consultant | 162.00 | - |
| 10 1110 | 4403 | Printing | - | 162.00 |
| 10 1220 | 1010 | Salary Base | 0.24 | - |
| 10 1220 | 1030 | Temporary | - | 0.24 |
| 10 1315 | 4101 | Office Supplies | 336.02 | - |
| 10 1315 | 1010 | Salary Base | - | 336.02 |
| 10 1355 | 1010 | Salary Base | 7,330.88 | - |
| 10 1355 | 1030 | Temporary | - | 7,330.88 |
| 10 1355 | 1090 | Health Insurance Buy Out | 750.00 | - |
| 10 1355 | 1030 | Temporary | - | 750.00 |
| 10 1410 | 1010 | Salary Base | 925.94 | - |
| 10 1410 | 4401 | Equipment Maintenance | - | 925.94 |
| 10 1410 | 4101 | Office Supplies | 344.85 | - |
| 10 1410 | 4103 | Minute Books | 15.38 | - |
| 10 1410 | 1030 | Temporary | - | 360.23 |
| 10 1420 | 4104 | Books, Periodicals, & Subscript | 192.27 | - |
| 10 1420 | 4104 | Books, Periodicals, & Subscript | - | 192.27 |
| 10 1620 | 1030 | Temporary | 2,834.50 | - |
| 10 1620 | 1040 | Overtime | - | 2,834.50 |
| 10 1620 | 4202 | Electricity | 1,872.70 | - |
| 10 1620 | 4205 | Gas | - | 1,872.70 |
| 10 1622 | 4201 | Telephone | 26.58 | - |
| 10 1622 | 4202 | Electricity | - | 26.58 |
| 10 1680 | 1010 | Salary Base | 4,290.84 | - |
| 10 1680 | 1040 | Overtime | 74.18 | - |
| 10 1680 | 4101 | Office Supplies | 248.38 | - |
| 10 1680 | 4137 | Computer Paper | 135.74 | - |
| 10 1680 | 4138 | Checks | 770.23 | - |



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| | | | | |
|---------|------|-----------------------|-----------|-----------|
| 10 1680 | 4400 | Software Maintenance | 315.43 | - |
| 10 1680 | 2500 | Other Equipment | - | 5,834.80 |
| 10 5182 | 4202 | Electricity | 10,987.58 | - |
| 10 5182 | 4401 | Equipment Maintenance | - | 10,987.58 |
| | | | | |
| | | | | |

Carried.

(Prepared Resolution filed as part of these minutes to approve the 2021 year end Budget Modifications:

| | | | |
|-----------|-------------------|--------------------------|----------------|
| Increase: | 20 1120 0000 | Sales Tax | \$ 784,558.82 |
| Increase: | 20 9901 9000 | Pro-rata Sales Tax | \$ 784,558.82 |
| Increase: | 20 4510 0000 | Federal Aid – Pub Safety | \$ 389,467.24 |
| Increase: | 20 3389 0000 | State Aid – Pub Safety | \$ 20,498.28 |
| Increase: | 20 3310 2050 | Capital Improvement | \$ 409,965.52 |
| Increase: | 31 2680 0000 | Insurance Recoveries | \$ 20,675.00 |
| Increase: | 31 5110 2500 | Other Equipment | \$ 20,675.00 |
| Decrease: | 10 4089 0000 ARPA | 2021 COVID Relief | \$ 34,360.90 |
| Decrease: | 10 1989 4512 ARPA | Professional Services | \$ 34,360.90.) |

Res. by Staley, seconded by Augostini. Vote: All yes.
The Resolution was adopted.

Moved by Staley, seconded by Augostini to authorize the advertisement of Bids for Curb and Gutter/Sidewalk Replacement to be received by Town Clerk Leonard J. Perfetti on Monday, April 4, 2022 at 10:00 A.M. at which time they will be opened and read aloud.
Carried.

Moved by Staley, seconded by Augostini to authorize the advertisement of Bids for Underdrain Installation and Connections at Miscellaneous Locations to be received by Town Clerk Leonard J. Perfetti on Monday, April 4, 2022 at 10:00 A.M. at which time they will be opened and read aloud.
Carried.

Moved by Staley, seconded by Augostini to authorize the advertisement of Bids for Shady Drive – Curb/Gutter/Sidewalk Replacement to be received by Town Clerk Leonard J. Perfetti on Monday, April 4, 2022 at 10:00 A.M. at which time they will be opened and read aloud.
Carried.



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(Prepared Resolution filed as part of these minutes to award the single Bid for One (1) 2022 or Newer Diesel 4X2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Effect Recycling Body to GSP Marketing Inc./GS Products, Somerset, Pennsylvania for their bid price of \$224,611.00. Res. by Staley, seconded by Augustini. Vote: All yes.
The Resolution was adopted.

Moved by Staley, seconded by Augustini approving authorization signatures of Supervisor Richard A. Materese and Deputy Supervisor Thomas R. Augustini on the Online Auction Contract with Auctions International.
Carried.

(Prepared Resolution filed as part of these minutes to authorize Supervisor Richard A. Materese or Deputy Supervisor Thomas R. Augustini to sign the proposal from Delta Engineering to provide Professional Engineering Services for Four Pump Stations listed below:

- | | |
|---|--------------|
| • Reynolds Road Pump Station | \$34,220.00 |
| • Dittrich Street Flood Pumping Station | \$32,870.00 |
| • Scarborough Drive Pump Station | \$35,620.00 |
| • Westover Flood Pumping Station | \$35,780.00. |

The total fee for all four pump stations would be \$138,490.00 and will be paid from ARPA funds.

Res. by Staley, seconded by Augustini. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to approve an increase in wages to the Town exempt employees who were employed on January 1, 2022 and still employed as of the date of this resolution by 01.5% effective retroactively to January 1, 2022.)

Res. by Bauman, seconded by Staley. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes designating the Town Board as Lead Agency under the State Environmental Quality Review Act (SEQRA) for the Reynolds Rd. sanitary pump station improvement project. The resolution further classifies the project as a Type II action not requiring further environmental review.) Res. by Augustini, seconded by Bertoni. Vote: All yes.
The Resolution was adopted.



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(Prepared Resolution filed as part of these minutes designating the Town Board as Lead Agency under the State Environmental Quality Review Act (SEQRA) for the Dittrich St. storm pump station improvement project. The resolution further classifies the project as a Type II action not requiring further environmental review.)

Res. by Augostini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes designating the Town Board as Lead Agency under the State Environmental Quality Review Act (SEQRA) for the Rt. 17C Westover (Main St.) storm pump station improvement project. The resolution further classifies the project as a Type II action not requiring further environmental review.)

Res. by Augostini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes allocating American Rescue Plan Act (ARPA) funding in an amount not to exceed \$250,000 to the Children's Home of Wyoming Conference for ARPA eligible capital improvements at the Southern Tier Community Center located at 1 Clubhouse Rd. (1204 Riverview Dr. in Broome County GIS system) in Endicott.)

Res. by Augostini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to authorize the Supervisor to execute Cooperation Agreements with the villages of Endicott and Johnson City to qualify for CDBG funding for Federal Fiscal Years 2023 through 2025.)

Res. by Augostini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to call for a Public Hearing to solicit public input for inclusion in the Federal Fiscal Year 2022 Community Development Block Grant (CDBG) Annual Action Plan for Wednesday, April 6, 2022 at 7:00 PM.)

Res. by Augostini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing Supervisor Richard A. Materese to sign and execute, upon the Town Attorney's approval, the CT Male Short Form Contract for general advisory, technical assistance, and program administration of



Town of Union

the Town's CDBG program. The contract covers the period March 3, 2022 through December 31, 2022, with an option to extend for an additional twelve (12) months.)
Res. by Augostini, seconded by Bertoni. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed to call for a Public Hearing to be held on April 20, 2022 at 7:00 P.M. with respect to the proposed amendment to the Town of Union Zoning Chapter 300, Part 3, Overlay and Special Purpose Districts, to include Article 35. Cannabis Business Overlay (CBO) District, and to refer it to the Planning Department to make all necessary referrals under Section 239-l and -m, and to forward the proposed amendment to the Overlay and Special Purpose Districts to the Planning Board for an advisory opinion.)
Res. by Augostini, seconded by Bertoni. Vote: All yes.
The Resolution was adopted.

(Resolution to declare the proposed amendment to the Zoning Chapter 300, Part 3, Overlay and Special Purpose Districts, to include Article 35. Cannabis Business Overlay (CBO) District, a Type 1 Action under SEQRA.)
Res. by Augostini, seconded by Bertoni. Vote: All yes.
The Resolution was adopted.

HEARING OF VISITORS:

As no one wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE: None.

Councilwoman Heather R. Staley said she is praying for the people in Ukraine especially for the children who are caught up in the war and for Russia's President Putin to withdraw his troops.

Councilman Thomas R. Augostini said Edna Crampton, who we recognized for her 105th Birthday, passed away on January 31, 2022. He relayed that her son said the recognition was a highlight for her in her last years.

Supervisor Richard A. Materese said that Comptroller Gretchen Uhler's father passed away this week and gave condolences to the family.



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ADJOURNMENT:

Moved by Augustini, seconded by Bertoni to adjourn the meeting.
Carried.

The meeting was adjourned at 7:34 P.M.

Leonard J. Perfetti
Town Clerk

LJP/bk