



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## TOWN OF UNION BOARD MEETING

January 19, 2022

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, January 19, 2022 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York, and via Zoom.

BOARD MEMBERS PRESENT: Deputy Supervisor Thomas R. Augostini, Councilman Frank J. Bertoni, Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.  
Absent: Supervisor Richard A. Materese.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance was Village of Endicott Mayor Linda Jackson.

Deputy Supervisor Thomas R. Augostini opened the meeting with the Pledge of Allegiance to the Flag.

### PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, January 19, 2022 at 7:00 P.M. to solicit public input on the proposed Section 8 Housing Choice Voucher Program Administrative Plan update.

Pub. & Posted: 12/28/2021.

As no one wished to speak, Deputy Supervisor Thomas R. Augostini closed the Public Hearing.

BIDS: None.

### APPROVAL OF MINUTES:

Moved by Bertoni, seconded by Bauman to approve the Minutes of the Reorganizational Meeting and the Regular Town of Union Board Meeting held on Wednesday, January 5, 2022.

Carried.





## Town of Union

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(Prepared Resolution filed as part of these minutes authorizing Supervisor Richard A. Materese to sign the contract with Pitney Bowes for the mail machine, subject to the Town Attorney's review.)

Res. by Staley, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes authorizing Supervisor Richard A. Materese to enter into an agreement with Griffiths Engineering to provide engineering services for Drainage Improvements at the following locations:

Northwood Drive  
Holly Lane  
Edgebrook Drive  
Ford Road  
Cheryl Drive  
Autumn Drive

The total fee will be \$ 36,200.00 and be paid out of ARPA funds.)

Res. by Staley, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize the advertisement of Bids for Pool Supplies – Dry Chlorine Tablets to be received by Town Clerk Leonard J. Perfetti on Friday, February 4, 2022 at 10:00 A.M. at which time they will be opened and read aloud.)

Res. by Bauman, seconded by Staley.  
The Resolution was adopted.

Vote: All yes.

Moved by Bauman, seconded by Staley to correct the hourly rate for Louis Augustini who transferred from the White Collar unit to the Blue Collar unit and who was employed as of January 1, 2022, which entitles him to a \$0.81/hour increase effective as of January 1, 2022.

Vote: Yes

Staley

Bauman

Bertoni

Abstain

Augustini

Carried.

(Prepared Resolution filed as part of these minutes to hire John Freer for the position of Deputy Commissioner of Public Works for Codes and Ordinances effective January 24, 2022 with a salary of \$60,000.00 with standard benefits offered to other exempt employees, except that the paid vacation leave for 2022 would be for ten (10) days.)



## Town of Union

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Res. by Bauman, seconded by Staley.  
The Resolution was adopted.

Vote: All yes.

(Prepares Resolution filed as part of these minutes to approve the Section 8 Housing Choice Voucher Program Administrative Plan update and authorize the Director and/or consultant to submit the plan to HUD. The Supervisor and/or Deputy Supervisor, Community Development Staff and/or consultant are further authorized to execute any documentation required to submit the plan to HUD.)

Res. by Bertoni, seconded by Bauman,  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to award the RFP's for Sale of Town of Union Surplus Properties that were received on December 3, 2021, subject to a permissive referendum and conditioned on the purchasers paying all closing and filing fees, as follows:

1205 Catherine Avenue, Endicott, NY for the Sum of \$2,976.00 to Alan Stephens and Nicholas Conzola of 1203 Catherine Avenue, Endicott, NY.

515 Fernwood Avenue, Johnson City, NY for the sum of \$2,650.00 to Elijah Hunter Moss of 2933 Holly Lane, Endwell, NY.)

Res. by Bertoni, seconded by Bauman.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes authorizing the advertisement of bids for 400, 500, and 600 Blocks - Odell & Oak Hill Avenue - ADA Compliant Curbing and Manhole Cover Replacements, at a date and time to be determined by the Planning Director or Community Development Coordinator.)

Res. by Bertoni, seconded by Bauman.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes authorizing the advertisement of bids for Johnson City Grand Ave - Phase 5 - Full Street Reconstruction, at a date and time to be determined by the Planning Director or Community Development Coordinator.)

Res. by Bertoni, seconded by Bauman.  
The Resolution was adopted.

Vote: All yes.

### HEARING OF VISITORS:

As no one wished to speak, Deputy Supervisor Thomas R. Augostini closed the second Hearing of Visitors.



# Town of Union

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## DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Bertoni, seconded by Bauman to receive and file the following Department Reports:

1. Town Clerk Report – December 2021.
  2. Permits Report – December 2021.
- Carried.

Councilwoman Sandra C. Bauman recognized Parks Manager Ray Vanderpoel who is retiring after 35 years of service. She said he was instrumental in getting the 4<sup>th</sup> of July Extravaganza and many other programs started. She wished Ray and his wife, Mary Beth many happy years of retirement.

Councilman Thomas R. Augostini recognized John (John John) Bertoni, Councilman Frank J. Bertoni's nephew, who was tragically killed in a car accident in Florida. He gave condolences to Councilman Bertoni and his family.

Councilman Augostini also congratulated Ray Vanderpoel on his retirement. He said Ray was always at the Highland Park pool making sure everything was working and in perfect condition.

## ADJOURNMENT:

Moved by Bertoni, seconded by Bauman to adjourn the meeting.  
Carried.

The meeting was adjourned at 7:25 P.M.

Leonard J. Perfetti  
Town Clerk

LJP/bk