



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

November 2, 2022

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday November 2, 2022 at 7:00 P.M. to consider the 2023 Preliminary Budget including the Annual Water Fund, Annual Sewer Fund, Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override law. The following are the proposed 2023 annual salaries for certain elected officials of the Town of Union: Supervisor - \$24,000.00; each Councilperson (4 total) - \$12,000.00; Town Clerk - \$55,000.00; each Town Justice (2 total) - \$29,840.00.
Pub. & Posted: October 28, 2022.

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, October 19, 2022.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Charter Communications – Programming Notification – 10/21/2022 & 10/28/2022.

COMMUNICATIONS FOR ACTION:

1. West Corners Fire District - 2023 Final Budget.

PETITIONS: None.



Town of Union

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Sandra C. Bauman
Heather R. Staley

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson
Thomas R. Augustini
Frank J. Bertoni

Resolution to award the Bid for Pearl Street Sanitary Pump Station Reconstruction to G. DeVincentis & Son Construction Company, Inc. for their low bid price of \$369,000.00 that will be paid out of ARPA Funds.

Resolution to approve the Byrne Dairy and Deli Stormwater Maintenance Agreement and Access Easement and to authorize Supervisor Richard A. Materese to execute the same, subject to the Town Attorney’s review.

Resolution to approve the following 2022 budget modifications from the September 30, 2022 budget reconciliations:

10 5990 0000	Appropriated Fund Balance	Increase	\$232,844.37
10 1930 4622	Miscellaneous Claim	Increase	\$232,844.37
31 2680 0000	Insurance Recovery	Increase	\$ 31,655.00
31 5130 4111	Parts	Increase	\$ 31,655.00

Motion to approve the following 2022 budget transfers from the September 30, 2022 budget reconciliations:

Org	Object	Project	Description	Increase	Decrease
10 1110	1030		Temporary		\$ 6,000.00
10 1110	4512		Consultant	\$ 6,000.00	



Town of Union

10 1220	1030		Temporary		\$ 12,030.00
10 1315	1010		Salary Base		\$ 540.00
10 1315	4620		Education	\$ 540.00	
10 1410	1030		Temporary	\$ 7,500.00	
10 1410	4101		Office Supplies	\$ 100.00	
10 1410	4516		Inter-net Services	\$ 61.00	
10 1410	4620		Education		\$ 161.00
10 1430	4101		Office Supplies	\$ 100.00	
10 1430	4104		Books, Periodicals & Subscriptions		\$ 100.00
10 1620	1010		Salary Base		\$ 10,000.00
10 1620	1030		Temporary	\$ 10,000.00	
10 1622	4201		Telephone	\$ 1,200.00	
10 1622	4202		Electricity		\$ 1,200.00
10 1680	2500		Other Equipment		\$ 2,400.00
10 1680	4101		Office Supplies	\$ 600.00	
10 1680	4138		Checks		\$ 100.00
10 1680	4139		Computer Ribbons		\$ 500.00
10 1680	4400		Software Maintenance	\$ 2,400.00	
10 1910	4301		Property Insurance	\$ 200.00	
10 1910	4302		Liability Insurance	\$ 400.00	
10 1910	4306		Public Officials Insurance	\$ 20.00	



Town of Union

10 1989	4412		Copier		\$ 900.00
10 1989	4424		Interest, Penalties & Fees	\$ 750.00	
10 1989	4516		Inter-net Services	\$ 150.00	
10 1989	4805		Audit & Accounting	\$ 850.00	
10 6989	4512		Professional Services	\$ 3,680.00	
10 7145	1030		Temporary		\$ 300.00
10 7145	1036		Seasonal - Winter	\$ 300.00	
10 7145	4159		Recreational Supplies		\$ 64.00
10 7145	4159	SF111	Summer Fun Rec Supplies		\$ 1,200.00
10 7145	4159	TL115	Tennis Lessons Supplies	\$ 64.00	
10 7145	4162		Special Event Supplies		\$ 3,000.00
10 7145	4162	CIPK	Christmas in Park Supplies	\$ 2,000.00	
10 7145	4162	PKHIP	Halloween in the Park Supplies	\$ 1,000.00	
10 7145	4459		Recreation Program Service		\$ 8,865.00
10 7145	4459	JGC	Jr Golf Camp Program Serv		\$ 500.00
10 7145	4459	SBL	Softball League Program Serv	\$ 5,300.00	
10 7145	4459	SF111	Summer Fun Rec Program Service	\$ 4,000.00	
10 7145	4459	TL115	Tennis Lessons Program Service	\$ 40.00	
10 7145	4459	VB102	Volleyball Program	\$ 25.00	
10 7145	4462		Special Event Service		\$ 7,200.00
10 7145	4462	CIPK	Christmas in Park Event Serv	\$ 6,000.00	



Town of Union

10 7145	4462	PKHIP	Halloween in Park Event Serv	\$ 1,200.00	
10 7145	4516		Inter-net Services	\$ 1,200.00	
10 9055	8006		Disability Insurance		\$ 620.00
				\$ 55,680.00	\$ 55,680.00
20 1620	4205		Gas	\$ 5,000.00	
20 1620	4423		Property Repairs		\$ 5,000.00
20 1910	4301		Property Insurance	\$ 840.00	
20 1910	4302		Liability Insurance	\$ 7,010.00	
20 1910	4303		Equipment Insurance	\$ 540.00	
20 1910	4305		Automobile Insurance	\$ 5,240.00	
20 1910	4306		Public Officials Insurance	\$ 700.00	
20 1989	4512		Consultant		\$ 14,330.00
20 3620	1090		Health Insurance Buy Out	\$ 750.00	
20 5010	1010		Salary Base		\$ 6,900.00
20 5010	1080		Compensated Absences	\$ 6,900.00	
20 5010	1090		Health Insurance Buy Out	\$ 750.00	
20 8021	4512		Professional Services	\$ 46.00	
20 8021	4620		Education		\$ 46.00
20 8120	4000		Miscellaneous Bonding Expense		\$ 1,040.00
20 8120	4430		Sewer Line Repairs	\$ 1,039.00	
20 9060	8004		Health Insurance		\$ 1,500.00



Town of Union

20 9950	9001		Improvements	\$ 1.00	
				\$ 28,816.00	\$ 28,816.00
40 7110	1020		Hourly Base		\$ 4,049.00
40 7110	1080		Compensated Absences	\$ 4,049.00	
40 7110	4163		Concession		\$ 104.00
40 7110	4301		Property Insurance	\$ 1,279.00	
40 7110	4302		Liability Insurance	\$ 56.00	
40 7110	4303		Equipment Insurance		\$ 280.00
40 7110	4305		Automobile Insurance		\$ 829.00
40 7110	4306		Public Officials Insurance		\$ 122.00
40 7110	4424		Interest, Penalties & Fees	\$ 250.00	
40 7110	4620		Education		\$ 250.00
				\$ 5,634.00	\$ 5,634.00

Motion to approve the following 2022 budget transfers:

Decrease:	10 1680 4139	Printer Supplies	\$ 700.00
Increase:	10 1680 4101	Office Supplies	\$ 700.00
Decrease:	10 1680 2500	Other Equip	\$ 2,400.00
Increase:	10 1680 4400	Software Exp	\$ 2,400.00
Decrease:	20 1620 4401	Equip. Maintenance	\$ 1,150.00
Increase:	20 1620 4203	Water	\$ 1,150.00
Decrease:	20 8160 1040	Overtime	\$ 4,000.00
Increase	20 8160 4099	Temp Non PR	\$ 4,000.00

Resolution to hire Karen Signs as the Town of Union Comptroller at a salary of \$70,000 with all normal benefits attendant to a full time position, which said hiring date shall be effective on November 7, 2022.



Town of Union

Resolution to authorize Comptroller Karen Signs and Deputy Supervisor Thomas R. Augostini to be added to all Tioga State Bank accounts, Case Management Administrator, all JP Morgan Chase and all M & T Bank accounts.

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
Heather R. Staley
Thomas R. Augostini
Frank J. Bertoni

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augostini, Chairperson
Frank J. Bertoni
Sandra C. Bauman

Resolution requesting authorization for the Town Supervisor and/or Planning Director/Flood Plain Manager to submit any and all documentation for the Annual FEMA Community Rating System program (CRS) and for the subsequent 5-Year CRS Recertification process.

Resolution requesting authorization for the Town Supervisor and/or Planning Director to submit any and all documentation pertaining to the 2021 CAPER & to call for a Public Hearing at the regularly scheduled Board meeting on December 7, 2022 at 7pm to receive public input in regards to the 2021 CAPER.

Resolution requesting Town Board Approval to enter into an Agreement with Gary Leighton, as an Independent Contractor, to provide Bookkeeping Services to the Town Local Development Corporation on the interim (52 weeks) for \$50.00 hour. The anticipated need would be 5 hours a week for the most part, however, initially for the first few weeks it would be 10-12 hours a week in order to get the LDC caught-up. Total annual hours would not exceed 275.

Resolution requesting approval for the Planning Director to have IDIS system access for financial management of the CDBG Program until the Comptroller and/or Deputy Comptroller have been provided with access to the IDIS system. Planning Director will submit weekly reports for any financial transactions and or modifications made while having access to the IDIS System.



Town of Union

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE: None.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk