



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

July 13, 2022

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, July 13, 2022 at 7:00 P.M. to receive comments relative to the CDBG FFY 2022-2023 Annual Action Plan.
Published & Posted July 5-8, 2022

A Public Hearing was called for on Wednesday, July 13, 2022 at 7:00 P.M. for the Amended Preliminary Homestead Village Planned Unit Development (PUD) Plan to include the subdivision of two parcels from 4311 Watson Boulevard.
Published & Posted on June 26, 2022

BIDS:

Bids were called for on Tuesday, July 12, 2022 for Dittrich Street Flood Pump Station Reconstruction.

Bids were received as follows:

G. DeVincentis & Son Construction	\$ 338,000.00
ProCon Contracting	\$ 348,000.00
Vacri Construction	\$ 361,000.00

Motion to receive and file the Bids for Dittrich Street Flood Pump Station Reconstruction.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, June 15, 2022 and the Special Meeting held on June 22, 2022.

HEARING OF VISITORS:



Town of Union

COMMUNICATIONS FOR FILING:

1. Letter from New York State Department of State notifying that Town of Union Local Law #3 2022 – Addition of Overlay & Special Purpose Districts – Cannabis Overlay has been filed.
2. Village of Endicott Minutes – May 2 & 16, 2022.
3. Letter from Ed Stellman, a resident with concerns about drug and criminal activity at the Knights Inn, E. Main Street, Endwell.
4. Union Volunteer Emergency Squad, Inc. – Monthly Financial Report – May 2022.
5. 239 Review Submission Form – Village of Johnson City - Local Law amending Chapter 300 of the Village Code regarding signs.
6. Letter from State of New York Department of State, stating Local Law #2022-4 – Speed Zone Change on Farm to Market Road and Struble Road, was filed on June 16, 2022.
7. 239 Review Submission Form – Village of Endicott, Amending the Table of Allowed Uses in the Commercial Zoning Districts.
8. 239 Review Submission Form – Town of Maine, Local Law Effecting a Temporary Moratorium – Development and Construction of Wind Energy Conversion Systems.

COMMUNICATIONS FOR ACTION:

1. Email from Victor Mehal, 2712 Magnolia Street, Endwell, requesting reimbursement for damage to his brick mailbox that was hit by a Town of Union snow plow on January 18, 2022.
2. Letter from JoAnn Navarro 3516 Ulmer Street, Endwell, requesting a small portion of Douglas Drive, Endwell, be closed for a block party on July 23, 2022 from noon to 8:00 pm.
3. Letter from Robert O. Brady, Fire Company President, O.L. Davis Fire Company, Inc. requesting to use a town garbage truck at their annual ice cream social being held on Wednesday, July 13, 2022 from 5:00 PM to 9:00 PM

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION



Town of Union

AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Sandra C. Bauman
Heather R. Staley

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson
Thomas R. Augostini
Frank J. Bertoni

Motion to approve the following 2022 Budget Transfers:

Decrease:	31 5110 2500	Other Equipment	\$75,000.00
Increase:	31 5110 4106	Diesel	\$75,000.00
Decrease:	20 8160 4513	County Tipping Fee	\$20,000.00
Increase:	20 8160 4099	Temporary-Non PR	\$20,000.00
Decrease:	31 5110 2500	Other Equipment	\$10,000.00
Increase:	31 5110 4408	Tree Removal	\$10,000.00

Motion to approve the following 2022 budget transfers from the June 30, 2022 budget

Org	Object	Project	Description	Increase	Decrease
10 1010	4104		Books, Periodicals & Subscript	240.00	-
10 1110	4512		Consultant	2,500.00	-
10 1315	4516		Inter-net Services	2.35	-
10 1355	1040		Overtime	250.00	-
10 1410	4516		Inter-net Services	0.16	-
10 1620	1030		Temporary	75.00	-
10 1622	4201		Telephone	1,200.00	-
10 1680	1030		Temporary	1,575.00	-
10 1680	1040		Overtime	300.00	-
10 1680	4601		Travel & Expense Reimb	480.00	-
10 1910	4309		Miscellaneous Insurance	4,645.00	-
10 1989	4000		Miscellaneous Bonding Exp	2,601.86	-
10 1989	4516		Inter-net Services	29.98	-
10 6989	4104		Books, Periodicals & Subscript	28.65	-
10 7145	1036		Seasonal - Winter	250.80	-
10 7145	4159	BK101	Battle of Kids Supplies	315.00	-



Town of Union

10 7145	4159	TB107	T-Ball Supplies	979.00	-
10 7145	4159	SS108	Spring Soccer Supplies	1,090.25	-
10 7145	4159	SF111	Summer Fun Supplies	3,500.00	-
10 7145	4403	SF111	Summer Fun Printing	297.00	-
10 7145	4462	JULY4	4th of July Special Event	1,240.00	-
10 7145	4516		Inter-net Services	3,405.26	-
20 1989	4000		Miscellaneous Bonding Exp	17,411.68	-
20 3620	1090		Health Insurance Buy Out	625.00	-
20 3620	4400		Software Maintenance	208.50	-
20 3620	4423		Property Maintenance	8,200.00	-
20 5010	4516		Inter-net Services	500.00	-
20 8120	4516		Inter-net Services	40.00	-
40 7110	4000		Miscellaneous Bonding Exp	11,164.12	-
40 7110	4011		OSHA	46.46	-
40 7110	4309		Miscellaneous Insurance	4,730.00	-
40 7110	4512		Consultant	801.08	-
10 1410	4403		Printing	-	0.16
10 1315	4101		Office Supplies	-	2.35
10 6989	4601		Travel & Expense Reimb	-	28.65
20 8120	4620		Education	-	40.00
10 1620	1040		Overtime	-	75.00
20 3620	4401		Equipment Maintenance	-	208.50
10 1010	4601		Travel & Expense Reimb	-	240.00
10 1355	1030		Temporary	-	250.00
10 7145	1038		Seasonal - Summer	-	250.80
10 7145	4403		Printing	-	297.00
10 1680	4139		Computer Ribbons	-	300.00
20 5010	4401		Equipment Maintenance	-	500.00
20 3620	1040		Overtime	-	625.00
10 1622	4202		Electricity	-	1,200.00
10 7145	4462		Special Event Service	-	1,240.00
10 1680	4400		Software Maintenance	-	2,055.00
10 1110	4601		Travel & Expense Reimb	-	2,500.00
10 1989	4805		Audit & Accounting	-	2,631.84
10 7145	4159		Recreational Supplies	-	5,884.25
10 9060	8004		Health Insurance	-	8,050.26
40 9060	8004		Health Insurance	-	16,741.66
20 9060	8004		Health Insurance	-	25,611.68
				68,732.15	68,732.15

Resolution to approve the amendment to the original GHD Contract for the Taft Heights Area Collection Systems Improvements Evaluation.



Town of Union

Resolution to approve Change Order #1 (one) for the Shady Drive project in the amount of \$2,677.00 thus increasing the project total to \$147,421.00. The project increase is due to field changes approved by our Assistant Engineer.

Resolution authorizing the Deputy Comptroller, Gina Paugh, be assigned as the second signer on all accounts payable and payroll checks. This includes accounts at JP Morgan Chase, Tioga State Bank, and M&T Bank.

A proposal was received from Delta Engineers for providing Asbestos Surveys at the Town of Union Office Building, Highway Garage and the Justice Building, in the amount of \$ 14,979.00.

Resolution to award the proposal for providing Asbestos Surveys at the Town of Union Office Building, Highway Garage and the Justice Building to Delta Engineering for the amount of \$ 14,979.00.

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
Heather R. Staley
Thomas R. Augostini
Frank J. Bertoni

Motion to authorize bids for carousel Painting and Minor Repairs

Motion to accept the donation of a Wurlitzer Organ for Highland Park from the Endwell Rotary at a dedication ceremony to be held on Saturday, July 24, 2022, at a time to be determined. The Rotary would like to have a food truck available at the event and hold a raffle throughout the day.

Resolution authorizing the purchase of a 60" Rear Discharge Zero Turn Riding Mower on the State Contract for a price of \$11,236.72. This is to come out of the Capital line item.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augostini, Chairperson
Frank J. Bertoni
Sandra C. Bauman



Town of Union

Motion to accept the Change of Zone Petition from Urban Single-Family (USF) to General Commercial (GC) for 2 S. Knight Avenue, and to refer it to the Planning Department to make all necessary referrals under Section 239-l, m and n, and to forward the rezoning petition to the Planning Board for an advisory opinion.

Resolution to declare Lead Agency for the petition to rezone 2 S. Knight Avenue from Urban Single-Family (USF) to General Commercial (GC), and to declare the project an Unlisted Action under SEQRA.

Resolution to make a Negative Declaration under SEQRA, for the Homestead Village PUD Preliminary Development Plan, per evaluation of the submitted Full Environmental Assessment Form, Broome County 239-Review comments, and the Planning Board's Advisory Opinion.

Resolution at the Board's discretion to approve, approve with conditions, or deny the Homestead Village PUD Preliminary Development Plan.

Motion to accept bids for Town of Union Surplus Property Auction for the following properties:

43 Endicott Avenue, Johnson City, NY 13790 for the sum of \$1,250.00 to John Fedourich of 39 Endicott Avenue, Johnson City, NY 13790.

303 Oakdale Road, Johnson City, NY 13790 for the sum of \$3,100.00 to Clifford Bidwell of 301 Oakdale Road, Johnson City, NY 137

Resolution to award the Bid for Town Surplus Properties Auction – 43 Endicott Avenue, Johnson City to John Fedourich for his bid price of \$1,250.00, subject to a 30-day permissive referendum .

Resolution to award the Bid for Town Surplus Properties Auction – 303 Oakdale Road, Johnson City to Clifford Bidwell for his bid price of \$3100.00, subject to a 30-day permissive referendum.

Resolution to approve the Community Development Block Grant Federal Fiscal Year 2022 Annual Action Plan as recommended by the Citizens Advisory Council for Community Development and authorize the Supervisor to execute any and all documentation required to submit said plan to HUD.



Town of Union

Resolution to approve an increase to the Shady Drive Street Reconstruction for removal and replacement of asphalt pavement. An additional amount to be determined by the Commissioner of Public Works is requested to complete the Shady Drive project. Additional funding will come from the Home Improvement and Demolition clearing account FFY 2018-2020 IDIS #1630 & #1633.

Motion to appoint Colleen Curtin to the Planning Board to fill the remainder of the unexpired term of Kirsten V. Rose.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Planning Board Decision – Application # PB-2022-17A, Special Use Permit Approval, The Bright Side Café, 519 Hooper Road, Tax #142.09-7-33.
2. Town of Union Planning Board Decision – Application # PB-2022-17B, Site Plan Review, the Bright Side Café, 519 Hooper Road, Tax Map #142.099-7-33.
3. Town of Union Planning Board Decision – Application # PB-2022-19, Special Permit for Development in a Floodplain, Location of an Off-Premises Sign, Park Outdoor, 3502 Argonne Avenue, Tax Map#158.05-4-55.
4. Town of Union Planning Department Decision – Minor Site Plan Approval – Verizon Wireless 15 Mills Avenue, Endicott, Tax Map #156.11-47.1.
5. Permits Report – June 2022.
6. Town of Union Citizen's Advisory Council for Community Development regular meeting minutes – June 1, 2022.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk