



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

January 19, 2022

Topic: Town Board Meeting

Time: Jan 19, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/86480551038?pwd=VWhkaWhEVVRwNENsYkNFV3JLSUIPQT09>

Meeting ID: 864 8055 1038

Passcode: 458530

One tap mobile

+19292056099,,86480551038#,,,,\*458530# US (New York)

+13017158592,,86480551038#,,,,\*458530# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 864 8055 1038

Passcode: 458530

Find your local number: <https://us02web.zoom.us/j/kc7z43myFq>

### SALUTE TO THE FLAG:

### PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, January 19, 2022 at 7:00 P.M. to solicit public input on the proposed Section 8 Housing Choice Voucher Program Administrative Plan update.

Pub. & Posted: 12/28/2021.

BIDS: None.



# Town of Union

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## **APPROVAL OF MINUTES:**

Motion to approve the Minutes of the Reorganizational Meeting and the Regular Town of Union Board Meeting held on Wednesday, January 5, 2022.

## **HEARING OF VISITORS:**

## **COMMUNICATIONS FOR FILING:**

1. Village of Johnson City update to Sign Regulations and notice of their Public Hearing scheduled for January 25, 2022.
2. Village of Endicott Minutes – December 6, 2021

## **COMMUNICATIONS FOR ACTION:**

1. Letters from students at Maine Endwell High School (Christian McCarthy, Samuel Mancini, Colin Howard, Kristine Miller, Isabella Burgos, Nathalie Judkiewicz and Jonathan Hernandez) regarding various issues in the Town.
2. E-Mail from Rob Weinberger to Supervisor Richard A. Materese requesting an agreement with the Town be made to allow Music in the Glen 2022, a series of free community concerts at Glendale Park during the summer.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

### **ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Sandra C. Bauman  
Heather R. Staley

### **FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Heather R. Staley, Chairperson  
Thomas R. Augostini



# Town of Union

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Frank J. Bertoni

**Resolution** authorizing Supervisor Richard A. Materese to enter into a proposal with GHD Consulting Services, Inc. to provide engineering services for the Taft Heights Area Collection System Improvement Evaluation.

**Resolution** authorizing Supervisor Richard A. Materese to sign the contract with Pitney Bowes for the mail machine, subject to the Town Attorney's review.

**Resolution** authorizing Supervisor Richard A. Materese to enter into an agreement with Griffiths Engineering to provide engineering services for Drainage Improvements at the following locations:

Northwood Drive  
Holly Lane  
Edgebrook Drive  
Ford Road  
Cheryl Drive  
Autumn Drive

The total fee will be \$ 36,200.00.

## **EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE**

Sandra C. Bauman, Chairperson  
Heather R. Staley  
Thomas R. Augostini  
Frank J. Bertoni

**Resolution** to authorize the advertisement of Bids for Pool Supplies – Dry Chlorine Tablets to be received by Town Clerk Leonard J. Perfetti on Friday, February 4, 2022 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** to correct the hourly rate for Louis Augostini who transferred from the White Collar unit to the Blue Collar unit and who was employed as of January 1, 2022, which entitles him to a \$0.81/hour increase effective as of January 1, 2022.

**Resolution** to hire John Freer for the position of Deputy Commissioner of Public Works for Codes and Ordinances effective January 24, 2022 with a salary of \$60,000.00 with standard benefits offered to other exempt employees, except that the paid vacation leave for 2022 would be for ten (10) days.



# Town of Union

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## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Thomas R. Augustini, Chairperson

Frank J. Bertoni

Sandra C. Bauman

**Resolution** to approve the Section 8 Housing Choice Voucher Program Administrative Plan update and authorize the Director and/or consultant to submit the plan to HUD. The Supervisor and/or Deputy Supervisor, Community Development Staff and/or consultant are further authorized to execute any documentation required to submit the plan to HUD.

**Resolution** to award the RFP's for Sale of Town of Union Surplus Properties that were received on December 3, 2021, subject to a permissive referendum and conditioned on the purchasers paying all closing and filing fees, as follows:

1205 Catherine Avenue, Endicott, NY for the Sum of \$2,976.00 to Alan Stephens and Nicholas Conzola of 1203 Catherine Avenue, Endicott, NY.

515 Fernwood Avenue, Johnson City, NY for the sum of \$2,650.00 to Elijah Hunter Moss of 2933 Holly Lane, Endwell, NY.

**Resolution** authorizing the advertisement of bids for 400, 500, and 600 Blocks - Odell & Oak Hill Avenue - ADA Compliant Curbing and Manhole Cover Replacements, at a date and time to be determined by the Planning Director or Community Development Coordinator.

**Resolution** authorizing the advertisement of bids for Johnson City Grand Ave - Phase 5 - Full Street Reconstruction, at a date and time to be determined by the Planning Director or Community Development Coordinator. .

**Resolution** to approve the agreement between the Town of Union and the Broome County Local Development Corporation with respect to the grant of \$5,000,000 in ARPA funds for the redevelopment of the former Oakdale Mall, subject to approval by the Town Attorney, Town Supervisor or the Deputy Town Supervisor.

### **HEARING OF VISITORS:**

### **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk Report – December 2021.



# Town of Union

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2. Permits Report – December 2021.

**ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP/bk