



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

January 5, 2022

Topic: Town Board Meeting

Time: Jan 5, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88045394367?pwd=VHhSSjJkbW1VQm5VcXk4T0pjeKxCZz09>

Meeting ID: 880 4539 4367

Passcode: 396740

One tap mobile

+19292056099,,88045394367#,,,,*396740# US (New York)

+13126266799,,88045394367#,,,,*396740# US (Chicago)

Dial by your location

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+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 880 4539 4367

Passcode: 396740

Find your local number: <https://us02web.zoom.us/j/88045394367>

SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, December 15, 2021 and the Special Meeting held on Tuesday December 21, 2021.



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HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Certificate of Election Inspection - West Corners Fire District - 12/14/21.
2. Certificate of Election Inspection – Endwell Fire Department - 12/14/21.

COMMUNICATIONS FOR ACTION:

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Sandra C. Bauman
Heather R. Staley

Resolution authorizing the Assessor of the Town of Union, in accordance with Executive Order 11.1, to renew exemptions under Real Property Tax Law Section 459-c or Real Property Tax Law Section 467 on the 2022 assessment roll to all qualified property owners who received such exemptions on the 2021 assessment roll without requiring receipt of a renewal application.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson
Thomas R. Augostini
Frank J. Bertoni

Motion to approve the following 2021 Budget Transfers:

Decrease:	31 5110 4116	Storm Sewer Pipe	\$3,700.00
Decrease:	31 5110 4122	Sluice Pipe	\$3,000.00
Increase:	31 5110 4408	Tree Removal	\$6,700.00



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Decrease:	20 1620 4401	Equipment Maintenance	\$ 67.00
Increase:	20 1620 4203	Water	\$ 67.00.

Resolution approving the following proposed base insurance premiums for 1/1/22-1/1/23:

Argonaut Group Trident Insurance	\$257,217.53	Property, Inland Marine, General Liability, Automotive, Public Officials, Excess Liability, OCP Policy Hauling & Work Permit
Coalition	\$ 15,574.00	Cyber
National Grange Mutual Insurance	\$ 1,907.00	Crime
PERMA	\$223,356.00	Workers Comp. \$26,533 billable to Union Center Fire Company

EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE

Sandra C. Bauman, Chairperson
Heather R. Staley
Thomas R. Augostini
Frank J. Bertoni

Resolution to amend both the Town of Union Employee Handbook and the Town of Union Temporary, Part-Time & Seasonal Employee Handbook – Section Employment Matters; Definitions; Part-Time Employee as follows:

Laborer – For purposes of the Employee Handbook, the term “Laborer” will mean an employee in the **Labor Class** who is regularly scheduled to work fifty-two (52) weeks per year **AND** the amount of scheduled hours is **required to be less than an average of 30 hours per week OR less than 130 hours per month**. Laborers are appointed to a position by the Town Board or hired by the Commissioner of Public Works. Per Broome County Civil Service, the following titles are considered Laborers:

- Cleaners
- Laborers
- Park Maintenance Men
- Groundskeepers
- Pages
- Building Maintenance Laborers

Part-Time Employees – For purposes of the Employee Handbook, the term “part-time employee” will mean any employee in the non-competitive class that is restricted to working less than twenty (20) hours per week. Per Broome County Civil Service, the following titles are non-competitive:

- Attendance officers (PT)
- Bookkeepers (PT)



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- Attorney (PT)
- Clerks (PT)
- Deputy Assessors (PT)
- Health Officers (PT)
- Library Assistants (PT)
- Librarian II (PT)
- Medical Consultants (PT)
- Ordinance Enforcement Officers (PT)
- Recreation Leaders (Seasonal) (PT)
- Registrar of Vital Statistics (PT)
- Stenographers (PT)
- Town Historians (PT)
- Typists (PT)
- Clerk to Justices (PT)
- Building Inspectors (PT)
- Constables (PT)
- Deputy Town Clerks (PT)
- Janitors (PT)
- Librarian I (PT)
- Library Clerks (PT)
- Municipal Bingo Inspector (PT)
- Permit Officers (PT)
- Recreation Supervisors (Seasonal) (PT)
- Sewer Maintenance Men (PT)
- Town Service Officers (PT)
- Town Historians (PT)
- Water and Sewer Maintenance Foreman (PT)

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Thomas R. Augustini, Chairperson

Frank J. Bertoni

Sandra C. Bauman

Resolution to authorize the advertisement of Bids for Grand Avenue, Johnson City - Hudson Street to Harrison Street. Grand Avenue will be full depth milled and paved; ADA compliant curbing and sidewalks installed; Replacement of necessary sewer grates and pipes, Village of Johnson City - CDBG FFY 2021, with the project execution date to be determined by Planning Director.

Resolution to authorize the advertisement of Bids for Odell and Oak Hill Avenue, Endicott, Both streets will be milled and paved on the 400, 500, & 600 blocks; ADA compliant curbs will be installed in all applicable locations & eight (8) manhole and framing structures will be replaced, Village of Endicott, CDBG FFY 2020 & 2021, with the project execution date to be determined by Planning Director.



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Resolution authorizing signatures from Richard A. Materese, Gretchen Uhler, and Chris Kylor for the purposes of executing any required documents for the Housing Trust Fund Corporation and finalization of the NYS Community Development Block Grant – Disaster Recovery (CDBG-DR) program through the Governor’s Office of Storm Recovery (GOSR) on behalf of the Town for the calendar year.

Resolution authorizing the Planning Director, the CD Coordinator, or other appointed representative to issue bids and/or requests for proposals (RFPs) for construction related projects identified in the CDBG FFY 2021 annual plan approved at the June 2, 2021 meeting. Said bids and/or RFP’s shall be returnable at dates and times established by the Planning Director, CD Coordinator, or other appointed representative.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Planning Board Decision – Joe Abisaid, 3122 & 3124 E. Main Street, Endwell and 3106 Andover Road, Endwell – Special Permit for Auto Sales, Tax Map # s 157.08-3-7, -8 and 12, Application # PB-2021-038A.
2. Town of Union Planning Board Decision – Joe Abisaid, 3122 & 3124 E. Main Street, Endwell and 3106 Andover Road, Endwell – Special Permit for Auto Repair. Tax Map #'s 157.08-3-7, -8 and 12, Application # PB-2021-038B.
3. Town of Union Planning Board Decision – Joe Abisaid, 3122 & 3124 E. Main Street, Endwell and 3106 Andover Road, Endwell – Site Plan Approval for Auto Sales and Repairs, Tax Map # s 157.08-3-7, -8 and 12, Application # PB-2021-038C.
4. Town of Union Planning Board Decision – Mohammad Amin, 684 Main Street, Johnson City – Special Use Permit for Auto Sales, Tax Map #143.53-3-3, Application # PB-2021-044-A.
5. Town of Union Planning Board Decision – Mohammad Amin, 684 Main Street, Johnson City – Special Use Permit for Auto Repair, Tax Map #143.53-3-3, Application #PB-2021-044-B.
6. Town of Union Planning Board Decision – Mohammad Amin, Veen Auto, 684 Main Street, Johnson City - Site Plan Approval, Tax Map #143.53-3-3, Application # PB-2021-044-C.



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7. Town of Union Planning Board Decision – Nahosheirwan Kareem, Endwell Beauty Salon and Barber Shop, Personal Services Establishment, 3502 Country Club Road, Endwell, Tax Map # 142.13-6-1, Application # PB-2021-041.
8. Town of Union Planning Board Decision – Joseph Sellers, Site Plan Review: General Retail, 623 Main Street, Johnson City, Tax Map #143.54-1-34, Application # PB-2021-039.
9. Town of Union Planning Department Decision – Minor Site Plan Review – Antenna Array Installation DISH Wireless Site Number SYSYR00239A, Dogwood Towers Site Number BNG-845, 1209 Taft Avenue, Endwell, Tax Map #125.11-1-3, Application # PD-2021-046.
10. Town of Union Planning Department Decision – Minor Site Plan Review: T-Mobile Site #UP30110A, American Tower Site #307177, 333 Hooper road, Endwell, Tax Map #142.13-6-8.1, Application # PD-2021-042.

ADJOURNMENT:

Leonard J. Perfetti
Town Clerk

LJP/bk