



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

**November 18, 2020**

PLEASE TAKE FURTHER NOTICE pursuant to the Town's continuing Emergency Order, all Town Facilities, including Town Hall, are currently closed to the general public as a COVID-19 containment measure. For the Board Meeting that is scheduled for Wednesday November 18, 2020, at 7:00 o'clock in person attendance will NOT be permitted. However, the Board Meeting will be accessible to the public via Zoom virtual meeting software. Any members of the public wishing to observe the meeting remotely are advised to access the meeting via Zoom.

The work session will also be accessible via the link below at 5:00 P.M.

Topic: Town Board Meeting November 18. 2020 7:00 P.M. & Work Session at 5:00 P.M.  
Time: Nov 18, 2020 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85195992323?pwd=c1RONEs0Z3VUR1lQTElScTFNWTRGUT09>

Meeting ID: 851 9599 2323

Passcode: 634565

One tap mobile

+19292056099,,85195992323#,,,,,0#,,634565# US (New York)

+13126266799,,85195992323#,,,,,0#,,634565# US (Chicago)

Dial by your location

+1 929 205 6099 US (New York)

+1 312 626 6799 US (Chicago)

+1 301 715 8592 US (Washington D.C)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 851 9599 2323

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Find your local number: <https://us02web.zoom.us/j/85195992323?pwd=c1RONEs0Z3VUR1lQTElScTFNWTRGUT09>

### **SALUTE TO THE FLAG:**

**PUBLIC HEARINGS:**      None.

**BIDS:**      None.



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## **APPROVAL OF MINUTES:**

Motion to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, November 4, 2020.

## **HEARING OF VISITORS:**

## **COMMUNICATIONS FOR FILING:**

1. Minutes of the Village of Endicott Board of Trustees held on October 19, 2020.
2. Charter Communications Notice – November 7, 2020 & November 13, 2020.
3. Letter from Makayla Kemmeren, Animal Health Inspector, NYS Dept. of Agriculture and Markets regarding the Municipal Shelter Inspection Report dated October 27, 2020.

## **COMMUNICATIONS FOR ACTION:**

1. Letters from students at Union-Endicott High School (Emma Madigan and Brent Isaacs) in reference to various concerns in the Town of Union.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **SAFETY/ LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson

Sandra C. Bauman

Heather R. Staley

**Resolution** approving and adopting the use of the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records for use by all officers in legally disposing of valueless records.



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## **FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Heather R. Staley, Chairperson

Thomas R. Augostini

Frank J. Berton

**Motion** to approve the following 2020 budget transfers:

Decrease:	31 5110 4402	Equip Rental	\$ 2,616.00
Decrease:	31 5110 4118	Summer Blacktop	\$ 7,384.00
Increase:	31 5110 4116	Storm Sewer Pipe	\$10,000.00
Decrease:	31 5110 2500	Other Equipment	\$ 6,460.00
Increase:	31 5130 4401	Equip. Maintenance	\$ 6,460.00

**Resolution** to approve the 2021 Final Town of Union Budget and the 2021 Annual Fire Contracts for the Fire Protection Districts.

**Resolution** to award the Bid for Hooper Road/Watson Boulevard Intersection Improvements PIN# 9754.55 to Binghamton Road Electric, LLC, 170 East Service Road, Binghamton, New York, for their low bid price of \$ 397,768.50.

**Resolution** authorizing the Reconstruction/Resurfacing of Roads in and for the Town of Union, Broome County, New York, at a maximum estimated cost of \$325,000.00 and authorizing, subject to Permissive Referendum, the issuance of \$325,000.00 Bonds of said Town to pay the cost thereof.

**Resolution** to call for a Public Hearing to be held on Wednesday, December 2, 2020 at 7:00 P.M., in relation to the proposed Part Town sewer improvement, consisting of the West Corners Sanitary Sewer Pump Station Upgrade, at a maximum estimated cost of \$175,000. The plan of financing consists of the issuance of \$75,000 bonds and the reallocation of \$100,000 bonds issued in 2020 for Town Improvements toward this project.

**Resolution** authorizing purchase of a Dump Truck for the Highway Department in and for the Town of Union, Broome County, New York, at a maximum estimated cost of \$250,000.00 and authorizing, subject to permissive referendum, the issuance of \$250,000.00 Bonds of said Town to pay the cost thereof.

**Resolution** to approve and authorize Supervisor Richard A. Materese to sign the 2021 Tax Levy Option Form due by December 1, 2020 re-levying \$36,972.66 to the 2021-tax bills,



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paying by January 4, 2021 elections costs of \$148,221.00 and \$6,348.28 in water/sewer/maintenance deficits.

**Resolution** approving Change Order #1 for the Scribner Drive – Winston Drive to Verna Drive, Road Reconstruction Project in the amount of \$ 4,426.20. The project total is now \$ 323,806.20.

**EMPLOYEES/  
PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Sandra C. Bauman, Chairperson  
Heather R. Staley  
Thomas R. Augostini  
Frank J. Bertoni

**PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Thomas R. Augostini, Chairperson  
Frank J. Bertoni  
Sandra C. Bauman

**HEARING OF VISITORS:**

**DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk Monthly Report – October 2020.
2. Monthly Permits Report – October 2020.
3. Town of Union Planning Department Decision – Minor Site Plan Review – Dan Brown Construction, Valley Equipment, LLC, 2 Valley Street, Endwell, Tax Map # 142.17-3-63.
4. Comptrollers Monthly Report – October 2020.
5. Town of Union Planning Board Decision – William Walsh, Special Permit: Fill in the 100 year Floodplain, 3901 Watson Boulevard, Tax Map # 142.14-2-25.12.
6. Town of Union Planning Board Decision – Kashou Enterprises, Inc., Special Permit: Animal Husbandry, 130 Dimmock Hill Road, Tax Map # 110.04-1-26.112.
7. Town of Union Planning Board Minutes – October 13, 2020.

**ADJOURNMENT:**



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LJP/bk

Leonard J. Perfetti  
Town Clerk