



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

July 8, 2020

The Town of Union Town Board meeting will be held at the Town Hall on Wednesday, July 8, 2020, at 7:00 P.M. with a work session starting at 5:30 P.M., in the 2<sup>nd</sup> floor Boardroom. Covid -19 guidelines will be in place with social distancing and masks worn at all times. There will be limited seating. Please call to register at 607-786-2900.

### SALUTE TO THE FLAG:

### PUBLIC HEARINGS:

### BIDS:

Bids were called for on Monday June 29, 2020 at 10:00 A.M. for the Fairmont Park Water Main Improvement project.

<b>Vacri Construction Corp.:</b> Base Bid	\$442,000.00	Alt.1	\$24,000.00
<b>Chicago Construction Co. Inc.:</b> Base Bid	\$508,000.00	Alt.1	\$26,000.00
<b>Albert Torto Construction:</b> Base Bid	\$513,492.50	Alt 1	\$30,000.00
<b>Procon Contracting:</b> Base Bid	\$535,000.00	Alt 1	\$27,500.00
<b>G. DeVincentis &amp; Son:</b> Base Bid	\$565,900.00	Alt 1	\$28,000.00

### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board Meeting held Wednesday, June 17, 2020.

### HEARING OF VISITORS:

### COMMUNICATIONS FOR FILING:



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1. Upcoming Changes – Charter Communications.
2. Notice of Public Hearing to be held by the Board of Trustees of the Village of Endicott on July 20, 2020 at 7:00 P.M. via Zoom Video Conferencing regarding a Local Law Repealing the Local Law Making Recycling Facilities A Permitted Use in Industrial Zones.
3. Notice of Public Hearing to be held by the Board of Trustees of the Village of Endicott on July 20, 2020 at 7:00 P.M via Zoom Video Conferencing regarding A Local Law Governing Membership of The Zoning Board of Appeals.
4. Notice of Public Hearing to be held by the Board of Trustees of the Village of Endicott on July 20, 2020 at 7:00 P.M via Zoom Video Conferencing regarding A Local Law Governing Membership of The Planning Board.

## **COMMUNICATIONS FOR ACTION:**

1. Letter from the Knewassers and nearby residents, concerning land that borders the area where they live. The land was logged and left a mess, and they would like the town to address this with the landowner.
2. Letter from resident at 1127 Elton Drive, Endicott, concerning a dead tree behind her property.
3. Letter from West Endicott Hose Company requesting the use of a town garbage truck for the August 8, 2020 Chicken Barbecue they will be holding.

## **PETITIONS:**

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

## **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

### **SAFETY/ LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Sandra C. Bauman  
Heather R. Staley



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## FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Heather R. Staley, Chairperson  
Thomas R. Augostini  
Frank J. Bertoni

**Motion** to approve the following 2020 budget transfers:

Decrease:	31 5130 4111	Parts	\$ 40.00
Increase:	31 5130 4400	Software Maintenance	\$ 40.00
Decrease:	20 1620 2050	Capital Improvements	\$ 240,000.00
Increase:	20 8120 2050	Capital Improvements	\$ 240,000.00

**Resolution** to award the bid to GSP Marketing Inc., Somerset, PA, for the bid price of \$204,568.00, for the 2020 or newer Diesel 4X2 Truck Chassis, Conventional Cab with Left Hand Stand Up Drive; they are the only bid to meet or exceed all specifications.

**Resolution** requesting authorization to purchase a new 2020 Caterpillar 420XE NEXT GEN 420 Backhoe through a Buy Back Program from CAT for a price of \$104,490.00 minus trade in \$80,000.00, net difference being \$24,490.00 per NYS OGS contract PC66988 NJPA-032515 CAT. F-173 to be declared surplus for trade-in purposes. The new backhoe would be paid out of the Highway Equipment Account.

\$104,490.00 (New) 2020 CAT 420XE Next Gen 420  
\$ 80,000.00 (Trade-In) 2018 CAT 420F2 IT Backhoe F-173  
 \$ 24,490.00 Total Net Difference

**Resolution** requesting that Richard A. Materese, Supervisor of the Town of Union, hereby be authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

## EMPLOYEES/ PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Sandra C. Bauman, Chairperson  
Heather R. Staley  
Thomas R. Augostini  
Frank J. Bertoni

**Resolution** Request the Town Board consider the following resolution:



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Whereas, Andrew M. Cuomo, Governor of New York State issued Executive Order No. 205 Quarantine Restrictions On Travelers Arriving in New York, requiring the New York State Commissioner of Health, Dr. Howard Zucker, to issue a travel advisory requiring all travelers coming from states with significant rates of transmission of COVID-19 (hereinafter “designated states”) to quarantine for a 14-day period from the time of their last contact within such designated state;

Whereas the Town of Union will follow the Interim Guidance for Quarantine Restrictions of Travelers Arriving in New York State Following Out of State Travel, which sets forth the policies to be followed in New York State to effectuate the Department of Health travel advisor;

Now, therefore, it is

Resolved, that Town of Union employees are responsible for reviewing the list of designated states, which is updated at <https://coronavirus.health.ny.gov/covid-19-travel-advisory>, “Restricted States”;

Resolved, that any Town of Union employee who visits a designated state must notify their department head upon their return to New York State;

Resolved, that a quarantine period will require employees to use accrued time or leave without pay.

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Thomas R. Augustini, Chairperson

Frank J. Bertoni

Sandra C. Bauman

**Resolution** Authorizing the Supervisor, and Deputy Supervisor, to execute required documentation for the New York State Department of Environmental Conservation (NYSDEC) application for permit for the Chugnut Trail Extension project.

**Resolution** Approve Plan Amendment 23 to the CDBG-DR Action Plan For Disaster Recovery to transfer funding to the Fairmont Park Levee Repair & Extension project.

The required Public Notice was published in the Press & Sun Bulletin on June 4, 2020 and posted on the town web page on June 4, 2020. No comments have been received to date and the 30-day comment period ended on July 4, 2020.



# Town of Union

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**Resolution** to award the Base Bid & Alternate 1 for FFY 2019 CDBG funded contract for the Fairmont Park Water Main Improvement project to Vacri Construction Corporation., One Brick Avenue, Binghamton, NY 13901 in an amount not to exceed \$466,000.00.

The Supervisor, Deputy Supervisor, and Planning Director are further authorized to execute the contract and any other documentation required to complete the project.

**Resolution** authorizing the Supervisor, Deputy Supervisor, and Planning Director to execute the contract and any other documentation required for the contract with Fairview Recovery Services Inc. for assistance with administration of the CDBG-CV Emergency Rent, Mortgage, & Utility Assistance Program.

**Motion** to authorize the Director of Planning & Community Development, Sara Zubalsky-Peer, to register for and attend live webinar trainings for HCV Financial Management, HCV Program Management, and HCV Executive Management for a total cost of \$2,885.00.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Permits Report - May 2020
2. Town of Union Planning Department – Minor Site Plan Review – Miniature Golf Course – Right on Par, 800 Hooper Road Tax Map #125.20-4-3.

## **ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP