



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## TOWN OF UNION BOARD MEETING

May 19, 2021

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, May 19, 2021 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Richard A. Materese, Councilman Thomas R. Augustini, Councilman Frank J. Bertoni, Councilwoman Sandra C. Bauman, Councilwoman Heather R. Staley.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance was Village of Endicott Mayor Linda Jackson.

Supervisor Richard A. Materese opened the meeting with the Pledge of Allegiance to the Flag.

PUBLIC HEARINGS: None.

BIDS: None.

### APPROVAL OF MINUTES:

Moved by Augustini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, May 5, 2021.  
Carried.

### HEARING OF VISITORS:

Linda Jackson, Village of Endicott Mayor, 209 E. Franklin Street, Endicott, said she is happy to say that she has joined in partnership with Councilwoman Heather R. Staley and Terry Farrell on the Tree City Innovative in the Village of Endicott. She looks forward to working with them and the Town of Union to become a Tree City USA.



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Terry Farrell, 404 Hazel Street, Endicott, seconded Mayor Jackson's enthusiasm for the Tree City USA Designation and she said she will have the plaque to present to the Town soon. She thanked Supervisor Richard A. Materese and the Board for all their help with the Arbor Day event, especially Councilwoman Heather Staley. Ms. Farrell said she is happy to say that Mayor Jackson met with Councilwoman Heather Staley, Lori Brachovich and herself. Mayor Jackson filled out the paperwork to begin the process and they have secured a grant for the Village that the Department of Environmental Conservation will match. She also said this is a great opportunity for the Town and the Village to work together to plant trees.

As no one else wished to speak, Supervisor Richard A. Materese closed the first Hearing of Visitors.

## COMMUNICATIONS FOR FILING:

Moved by Augustini, seconded by Bertoni to receive and file the following Communications:

1. Charter Communications Notice – May 14, 2021.
2. Denial Letter from Argo Group regarding claim #TNT-0164259 - Kerby Sainclair for January 4, 2021 loss.  
Carried.

## COMMUNICATIONS FOR ACTION:

1. Moved by Augustini, seconded by Bertoni to refer the Notice of Foreclosure – Freedom Mortgage Corporation vs. The unknown heirs of John Guzzy, 207 N. Nanticoke Drive, Endicott, NY 13760, to Town Attorney Alan J. Pope, Town Comptroller Gretchen Uhler and Planning Director Sara Zubalsky-Peer.  
Carried.
2. Moved by Augustini, seconded by Bertoni to refer the Email from Carol Barker, Broome Community Orchestra, requesting the use of Pavilion #1 at Highland Park for their orchestra practice on the following dates: Thursday, July 8 & 22, 2021 and August 5 & 19, 2021; times could vary depending on Park closure time, to Commissioner of Public Works Louis v. Caforio and Parks Manager Ray Vanderpoel.  
Carried.

PETITIONS:           None.



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## COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Moved by Bertoni, seconded by Bauman effective today, May 19, 2021 to adopt a change in the Town of Union policies applicable to the Town of Union employees and the public visiting the Town of Union facilities, based on the new CDC guidelines adopted by New York State. Today, Wednesday, May 19, 2021, New York State's guidance regarding facial coverings has been updated to reflect recommendations from the CDC. This guidance states that facial coverings and social distancing is no longer required for people who have completed the COVID-19 vaccine series. As a result of this update, the Town of Union is also aligning its guidance for Town buildings with the new standard from New York State.  
Carried.

Supervisor Richard A. Materese said regarding the masks, we are all in favor of moving forward, but that being said, we will still follow CDC guidelines.

(Prepared Resolution filed as part of these minutes authorizing the sale of vacant unused land being a portion of an unpaved paper street known as Landmark Drive in the Town of Union for \$1.00 to Frank and Holly Fuller, whose land abuts said paper street, subject to a permissive referendum.)

Res. by Staley, seconded by Augostini.  
The Resolution was adopted.

Vote: All yes.

Town Attorney Alan J. Pope explained that the Fullers have paid for the survey and recording costs and the neighbors have also gone through the same process.

Moved by Staley, seconded by Augostini to approve the following 2021 Budget Transfers:

Decrease:	31 5110 2500	Other Equipment	\$ 3,000.00
Increase:	31 5110 4123	Guard Rails	\$ 3,000.00
Decrease:	10 1430 4631	Pre-Employment	\$ 601.25
Increase:	10 1430 2200	Office Equipment	\$ 601.25
Decrease:	31 5110 2500	Other Equipment	\$ 3,500.00
Decrease:	31 5110 2500	Other Equipment	\$ 3,000.00
Increase:	31 5110 4400	Software Maintenance	\$ 3,500.00
Increase:	31 5110 4100	Misc. Oper. Supplies	\$ 3,000.00

Carried.

(Prepared Resolution filed as part of these minutes to authorize the following budget modification to appropriate revenue from Federal and State aid pass through to NYS PIN 9754.55 Hooper Rd. intersection:

Increase:	20 4510 0000	Federal Aid Public Safety	\$ 8,584.86
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Increase: 20 3389 0000 State Aid Public Safety \$ 1,609.66  
Increase: 20 3310 2050 Capital Improvements \$10,194.52.)  
Res. by Staley, seconded by Augostini. Vote: All yes.  
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the Request for Proposal of Actuarial Services for the purpose of satisfying the requirement of GASB Statement No. 75 – Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions.)

Res. by Staley, seconded by Augostini. Vote: All yes.  
The Resolution was adopted.

Moved by Bauman, seconded by Staley to approve Gretchen Uhler to attend the New York State Association of Towns 2021 Virtual Town Finance School. This two-day “school” will focus on budget workshop, American Rescue Plan funds, and other grant options. The fee for this event is \$65.00. It will be held virtually on May 19 and 20, 2021.  
Carried.

(Prepared Resolution filed as part of these minutes to hire Gretchen Uhler for the position of Comptroller effective May 30, 2021 at a salary of \$70,000.00 with standard benefits offered other exempt employees, including accrual of all earned benefits to the date of appointment.)  
Res. by Bauman, seconded by Staley. Vote: All yes.  
The Resolution was adopted.

Town Attorney Alan J. Pope explained about the accrual of benefits and why they will be included.

(Prepared Resolution filed as part of these minutes to hire Gary Post for the position of Deputy Commissioner of Public Works for Codes and Ordinances effective May 29, 2021 at a salary of \$65,000.00 with standard benefits offered other exempt employees, including accrual of all earned benefits to the date of appointment.)

Res. by Bauman, seconded by Staley. Vote: All yes.  
The Resolution was adopted.

(Prepared Resolution authorizing the Supervisor, Deputy Supervisor, and Planning Director to execute all documentation required for the purchase of 43 Endicott Street, Johnson City, NY 13790 and 303 Oakdale Road, Johnson City, NY 13790 from Broome County at \$1.00 per property for a total of \$2.00.)

Res. by Augostini, seconded by Bertoni. Vote: All yes.  
The Resolution was adopted.



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(Prepared Resolution filed as part of these minutes to award the RFP for Pre-rehabilitation lead-based paint testing and risk assessment and post-rehabilitation clearance services for the Town of Union CDBG funded Home Improvement Program to Keystone Environmental Services, 58 Exchange Street, Binghamton, NY 13901, pursuant to the submitted cost proposal; and authorizing the Supervisor, Deputy Supervisor, and Planning Director to execute the contract and any other documentation required to complete the project.)

Res. by Augustini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

(Prepares Resolution filed as part of these minutes to call for a Public Hearing to be held on Wednesday, June 2, 2021 at 7:00 P.M. to consider a moratorium on Marijuana Retail Sales and On-Site Consumption Sales and Related Zoning Issues.)

Res. by Augustini, seconded by Bertoni.

Vote: All yes.

The Resolution was adopted.

## HEARING OF VISITORS:

As no one wished to speak, Supervisor Richard A. Materese closed the second Hearing of Visitors.

## DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augustini, seconded by Bertoni.

1. Comptroller's Monthly Report - April 2021.
2. Town of Union Planning Board Decision – Special Permit Approval: Tavern Use, The Fairways, 511 Hooper Road, Tax Map #142.13-1-12.
3. Town of Union Planning Board Decision – Special Use Permit: Boarding/Kennel Use, The K-9 District, 4324 Watson Boulevard, Tax Map # 142.02-1-11.1.
4. Town Clerk Monthly Report – April 2021.  
Carried.

At this time Supervisor Richard A. Materese officially thanked Daria Golazeski for her service to the Town as she will be retiring on May 28, 2021. She has done a great job and we wish her well in her next life.



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## ADJOURNMENT:

Moved by Augostini, seconded by Bertoni to adjourn the meeting.

Carried.

The meeting was adjourned at 7:43 P.M.

Leonard J. Perfetti  
Town Clerk

LJP/bk