



**Town Clerk**  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

May 19, 2021

The Regular Board Meeting of the Town of Union Board will be held at the Town Hall on Wednesday, May 19, 2021 at 7:00 P.M. with a work session starting at 5:00 P.M., in the 2nd floor Boardroom. Covid -19 guidelines will be in place with social distancing and masks worn at all times. There will be limited seating. Please call to register at 607-786-2900 option 8.

### SALUTE TO THE FLAG:

PLEASE TAKE NOTICE that in accordance with an Emergency Order of the Governor of the State of New York, notice is hereby given that a Town Board Meeting is scheduled for Wednesday, May 19, 2021 at 7:00 o'clock or thereafter in the evening in person attendance shall NOT exceed 50% capacity of the Town Hall Board Room, less Town Board Members and Town Employees. It is anticipated that the maximum number of the public who can be in attendance at Town Hall for this Town Board meeting will be 17 persons. All persons in attendance MUST wear a face covering to include their mouth and nose region, they MUST hand sanitize upon entry of the meeting at the hand sanitize stations provided by the Town, they MUST adhere to social distancing guidelines and remain six (6) feet apart at all times. Alternatively, or in the event that in person public attendance has met the maximum capacity, the public meeting will be accessible to the public via Zoom virtual meeting software. Any members of the public wishing to observe the meeting remotely are advised.

### ROLL CALL

Topic: Town Board Work Session & Meeting

Time: May 19, 2021 05:00 PM Eastern Time (US and Canada)

### Join Zoom Meeting

<https://us02web.zoom.us/j/82785382751?pwd=Ky9tYkkrUmRLNVBLTW0yTjFqNGo4UT09>

Meeting ID: 827 8538 2751

Passcode: 933408

### One tap mobile

+19292056099,,82785382751#,,,933408# US (New York)

+13126266799,,82785382751#,,,933408# US (Chicago)



# Town of Union

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## **Dial by your location**

**+1 929 205 6099 US (New York)**

**+1 312 626 6799 US (Chicago)**

**+1 301 715 8592 US (Washington DC)**

**+1 346 248 7799 US (Houston)**

**+1 669 900 6833 US (San Jose)**

**+1 253 215 8782 US (Tacoma)**

**Meeting ID: 827 8538 2751**

**Passcode: 933408**

**Find your local number: <https://us02web.zoom.us/j/kcZkPUYM36>**

**PUBLIC HEARINGS:**       None.

**BIDS:**               None.

## **APPROVAL OF MINUTES:**

**Motion** to approve the Minutes of the Regular Town of Union Board Meeting held on Wednesday, May 5, 2021

## **HEARING OF VISITORS:**

## **COMMUNICATIONS FOR FILING:**

1. Charter Communications Notice – May 14, 2021.
2. Denial Letter from Argo Group regarding claim #TNT-0164259 - Kerby Sainclair for January 4, 2021 loss.

## **COMMUNICATIONS FOR ACTION:**

1. Notice of Foreclosure – Freedom Mortgage Corporation vs. The unknown heirs of John Guzy, 207 N. Nanticoke Drive, Endicott, NY 13760.
2. Email from Carol Barker, Broome Community Orchestra, requesting the use of Pavilion #1 at Highland Park for their orchestra practice on the following dates: Thursday, July 8 & 22, 2021 and August 5 & 19, 2021; times could vary depending on Park closure time.



# Town of Union

**PETITIONS:** None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION  
AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

**ENVIRONMENTAL / LAWS & LEGISLATION / INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Sandra C. Bauman  
Heather R. Staley

**FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Heather R. Staley, Chairperson  
Thomas R. Augostini  
Frank J. Bertoni

**Resolution** authorizing the sale of vacant unused land being a portion of an unpaved paper street known as Landmark Drive in the Town of Union for \$1.00 to Frank and Holly Fuller, whose land abuts said paper street, subject to a permissive referendum.

**Motion** to approve the following 2021 Budget Transfers:

Decrease:	31 5110 2500	Other Equipment	\$ 3,000.00
Increase:	31 5110 4123	Guard Rails	\$ 3,000.00
Decrease:	10 1430 4631	Pre-Employment	\$ 601.25
Increase:	10 1430 2200	Office Equipment	\$ 601.25
Decrease:	31 5110 2500	Other Equipment	\$ 3,500.00
Decrease:	31 5110 2500	Other Equipment	\$ 3,000.00
Increase:	31 5110 4400	Software Maintenance	\$ 3,500.00
Increase:	31 5110 4100	Misc. Oper. Supplies	\$ 3,000.00

**Resolution** to authorize the following budget modification to appropriate revenue from Federal and State aid pass through to NYS PIN 9754.55 Hooper Rd. intersection:

Increase:	20 4510 0000	Federal Aid Public Safety	\$ 8,584.86
Increase:	20 3389 0000	State Aid Public Safety	\$ 1,609.66
Increase:	20 3310 2050	Capital Improvements	\$10,194.52



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**Resolution** authorizing the Request for Proposal of Actuarial Services for the purpose of satisfying the requirement of GASB Statement No. 75 – Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions.

## **EMPLOYEES / SAFETY / PARKS & RECREATION COMMITTEE**

Sandra C. Bauman, Chairperson  
Heather R. Staley  
Thomas R. Augostini  
Frank J. Bertoni

**Motion** to approve Gretchen Uhler to attend the New York State Association of Towns 2021 Virtual Town Finance School. This two-day “school” will focus on budget workshop, American Rescue Plan funds, and other grant options. The fee for this event is \$65.00. It will be held virtually on May 19 and 20, 2021.

**Resolution** to hire Gretchen Uhler for the position of Comptroller effective May 30, 2021 at a salary of \$70,000.00 with standard benefits offered other exempt employees, including accrual of all earned benefits to the date of hire.

**Resolution** to hire Gary Post for the position of Deputy Commissioner of Public Works for Codes and Ordinances effective May 29, 2021 at a salary of \$65,000.00 with standard benefits offered other exempt employees, including accrual of all earned benefits to the date of hire.

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Thomas R. Augostini, Chairperson  
Frank J. Bertoni  
Sandra C. Bauman

**Resolution** authorizing the Supervisor, Deputy Supervisor, and Planning Director to execute all documentation required for the purchase of 43 Endwell Street, Johnson City, NY 13790 and 303 Oakdale Road, Endwell, NY 13790 from Broome County.

**Resolution** to award the RFP for Pre-rehabilitation lead-based paint testing and risk assessment and post-rehabilitation clearance services for the Town of Union CDBG funded Home Improvement Program to Keystone Environmental Services, 58 Exchange Street, Binghamton, NY 13901, pursuant to the submitted cost proposal; and authorizing the Supervisor, Deputy Supervisor, and Planning Director to execute the contract and any other documentation required to complete the project.



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## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Comptroller's Monthly Report - April 2021.
2. Town of Union Planning Board Decision – Special Permit Approval: Tavern Use, The Fairways, 511 Hooper Road, Tax Map #142.13-1-12.
3. Town of Union Planning Board Decision – Special Use Permit: Boarding/Kennel Use, The K-9 District, 4324 Watson Boulevard, Tax Map # 142.02-1-11.1.
4. Town Clerk Monthly Report – April 2021.

## **ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP/bk