



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Richard A. Materese, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Sandra C. Bauman, *Councilwoman*
Heather R. Staley, *Councilwoman*

AGENDA

TOWN OF UNION BOARD MEETING

November 6, 2019

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, November 6, 2019 at 7:00 P.M. to consider amending the Town of Union Code Section 199-47 Meter service rates.

Pub. & Posted: October 26, 2019

A Public Hearing was called for on Wednesday, November 6, 2019 at 7:00 P.M. to consider amending the Town of Union Code Section 165-43 Sewer user fee for Choconut Center, Fairmont Park and Westover.

Pub. & Posted: October 26, 2019

A Public Hearing was called for on Wednesday, November 6, 2019 at 7:00 P.M. to consider the proposed 2020 Preliminary Budget including the Annual Water Fund, Annual Sewer Fund, and Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override local law.

Pub. & Posted: October 31, 2019

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, October 16, 2019 and the Town Board Budget Meeting held on Wednesday October 23, 2019.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:



Town of Union

1. Minutes of the Regular Meeting of the Board of Trustees of the Village of Endicott held on September 24, 2019 and the Special Meeting held on September 26, 2019.
2. Charter Communications Notice – October 11, 2019 & October 30, 2019.
3. Letter from Caitlyn Hanlon, Animal Health Inspector, NYS Dept. of Agriculture and Markets, regarding the satisfactory Dog Control Officer Inspection Report completed on 10/03/19.
4. Letter from Peter M. Haff, Ground Water Management Specialist, Broome County Health Department-Environmental Health, to Louis V. Caforio, Commissioner of Public Works, regarding Choconut Center/Town of Union Water Supply Sanitary Survey-2019.
5. Press Release from Southern Tier Clean Energy Communities regarding Southern Tier Communities being honored by Governor Cuomo as Certified Climate Smart Communities at Climate Week.

COMMUNICATIONS FOR ACTION:

1. West Corners Fire District Final 2020 Budget.
2. West Endicott Fire District Final 2020 Budget.
3. Endwell Fire District Final 2020 Budget.
4. Email from Mallory Zurenda to Supervisor Richard A. Materese regarding a drain installed by a neighbor that drains a significant amount of water in front of hers and a neighbor's driveways that freezes in the winter, making it a hazardous condition for herself, neighbors, mail carriers and garbage collectors.
5. Email from Michael Scalzo, a resident on Alameda Lane, Endwell, requesting all the curbs on Alameda Lane be replaced prior to the scheduled repaving next year.
6. Email from John Cable, 3613 Alameda Lane, Endwell, requesting all the curbs be replaced prior to the repaving of Alameda Lane next year.

PETITIONS:

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:



Town of Union

EMPLOYEES/SAFETY & LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Thomas R. Augustini, Chairperson
Sandra C. Bauman
Heather R. Staley

Motion to approve the hiring of Shari Battaglini as a full time Assessor’s Aide effective November 12, 2019, with a starting salary consistent with the terms of the Collective Bargaining Agreement.

FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE

Thomas R. Augustini, Chairperson
Heather R. Staley
Frank Bertoni

Motion to approve the following 2019 Budget Transfers:

Decrease:	20 1440 4401	Equip. Maintenance	\$ 400.00
Increase:	20 1440 2200	Office Equipment	\$ 400.00
Decrease:	20 3620 4601	Travel & Expense	\$ 500.00
Increase:	20 3620 4401	Equip. Maintenance	\$ 500.00
Decrease:	20 3620 2200	Office Equip.	\$ 600.00
Increase:	20 3620 4401	Equip. Maintenance	\$ 600.00
Decrease:	40 7110 4110	Small Tools	\$ 3,000.00
Decrease:	40 7110 4111	Parts	\$ 6,000.00
Decrease:	40 7110 4149	Bldg. & Ground Supply	\$ 8,000.00
Decrease:	40 7110 4163	Concession	\$ 6,000.00
Decrease:	40 7110 4164	Landscape Material	\$ 2,000.00
Increase:	40 7110 4413	B&G Services	\$25,000.00

Motion to approve the following 2019 budget transfers from the September 30, 2019 budget reconciliations:

<u>Org</u>	<u>Object</u>	<u>Description</u>	<u>Incr. (Decr.)</u>
10 1010	4101	Office Supplies	(56.94)
10 1010	4601	Travel & Expense Reimbursement	56.74
10 1010	4605	Dues & Memberships	0.20
10 1315	4101	Office Supplies	(4.98)
10 1315	4603	Legal Notices	4.98
10 1315	4605	Dues & Memberships	(75.00)
10 1315	4620	Education	75.00
10 1355	4101	Office Supplies	(19.03)



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10 1355	4516	Inter-net Services	0.40
10 1355	4603	Legal Notices	18.63
10 1430	1010	Salary Base	(2,053.12)
10 1430	2200	Office Equipment	1,699.35
10 1430	4101	Office Supplies	353.42
10 1430	4403	Printing	0.35
10 1620	4149	Buildings & Grounds Supplies	(2,000.00)
10 1670	4602	Postage & Freight	2,000.00
10 1680	2500	Other Equipment	1,782.36
10 1680	4139	Computer Ribbons	746.92
10 1680	4512	Professional Services	(2,529.28)
10 1989	4512	Consultant	1,000.00
10 1989	4603	Legal Notices	100.00
10 1989	4805	Audit & Accounting	(1,100.00)
10 5182	4202	Electricity	(25,000.00)
10 7145	1037	Seasonal - Spring	344.25
10 7145	1039	Seasonal - Fall	(344.25)
10 7145	4159	Recreational Supplies	(184.38)
10 7145	4162	Summer Fun Event Supplies	184.38
10 7145	4403	Printing	(72.00)
10 7145	4403	Family Trivia Printing	72.00
10 7145	4459	Recreation Program Service	(3,822.00)
10 7145	4459	Softball League Program Serv	3,822.00
10 7145	4462	Special Event Service	(4,140.00)
10 7145	4462	Family Trivia Event Service	4,140.00
10 9780	7200	Interest - Other	25,000.00
20 1440	4101	Office Supplies	(0.27)
20 1440	4516	Inter-net Services	0.27
20 1910	4301	Property Insurance	(200.50)
20 1910	4302	Liability Insurance	200.50
20 1910	4303	Equipment Insurance	175.81
20 1910	4305	Automobile Insurance	(175.81)
20 1989	4000	Miscellaneous Bonding Expense	(694.25)
20 3989	4143	Physical Examinations	38.00
20 3989	4145	Crossing Guards Supplies	(38.00)
20 5010	4000	Miscellaneous Bonding Expense	694.25
20 5010	4101	Office Supplies	(0.46)
20 5010	4603	Legal Notices	0.46
20 8021	4101	Office Supplies	(0.42)
20 8021	4516	Inter-net Services	0.42
20 8120	4101	Office Supplies	(3.75)
20 8120	4603	Legal Notices	3.75
20 8160	1020	Hourly Base	26,000.00
20 8160	1030	Temporary	4,000.00
20 8160	4000	Miscellaneous Bonding Expense	(833.16)
20 8160	4101	Office Supplies	(0.17)



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20 8160	4111	Parts	(54.40)
20 8160	4603	Legal Notices	0.17
20 8160	4616	Freight & Expense	54.40
20 8160	4626	CDL Reimbursement	75.00
20 8160	4628	Employee Physicals 40+ Yrs	(75.00)
20 9060	8004	Health Insurance	(30,000.00)
20 9730	7100	Interest BAN'S	833.16
40 7110	4000	Miscellaneous Bonding Expense	77.44
40 7110	4516	Inter-net Services	(77.44)

Resolution requesting approval and submission to the New York State Office of Court Administration Department of Audit and Control the Annual Justice Court Audits of both the Fines and Bail accounts of Town Justice Gregory Thomas and Town Justice Veronica Gorman as prepared by the Town Deputy Comptroller as required by Section 2019-a of the Uniform Justice Court Act.

Motion to approve the attendance of Anthony Silvestri at the Southern Tier Building Officials meeting on December 3, 2019 at the Tioga Downs Resort, Nichols, New York. The training accounts for all hours of the required 6 hours of yearly training. Authorization to include \$55.00 registration fee and use of a Town vehicle. Lunch is included.

Resolution authorizing the purchase of a new 2019 Caterpillar 938M 3V model Loader through a Buy Back Program from CAT for a price of \$177,695.00 minus trade in \$165,795.00 net difference being \$11,900.00 per NYS OGS contract PC66988 NJPA-032515 CAT, and declare F-174 as surplus for trade-in purposes. The new Loader would be paid out of the Highway Equipment Account.

Resolution to authorize the following equipment to be declared as surplus to be sold at Auction:

F-129	2008 Allianz Sweeper
E-28	1995 Mack Tractor
F-108	2004 Eager Beaver Trailer
E-21	1995 Volvo Dump
E-33	1999 International Dump
E-23	2000 Volvo Dump.

Resolution authorizing the purchase a new 2020 Chevrolet Silverado 2500HD (CK20903) 4 WD Reg. Cab 142" Pickup Truck from National Auto Fleet Group through Sourcewell (formerly known as NJPA) Contract 120716-NAF. Budget line to be used is the Capital Line.



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Purchase price is \$32,397.14. This truck will replace the Highway Department's Truck B-79 and B-82. Authorization to declare B-79 and B-82 as surplus and for sale at auction subsequent to receipt of the new vehicle.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Frank Bertoni, Chairperson
Sandra C. Bauman
Thomas R. Augostini

Request for quotes were made for the Removal of Damaged Trees on the property line of Highland Park on September 9, 2019 and October 15, 2019.

Quotes were received as follows:

For the Trees	\$22,000.00
CNY Tree Service	\$25,000.00
Woodland Tree Service	Refusal

Resolution to accept the lowest quote for the Removal of Damaged Trees on the property line of Highland Park from For the Trees, for their quote price of \$22,000.00.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Heather R. Staley
Sandra C. Bauman
Thomas R. Augostini

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Inspection Report of Streams, Creek Beds and Banks – October 2 & 3, 2019.
2. Town of Union Planning Board Minutes – August 13, 2019.
3. Town of Union Local Development Corporation Meeting Minutes – July 18, 2019 & August 22, 2019.
4. Comptroller's Monthly Report – September 30, 2019.

ADJOURNMENT:

RMK/kg

Rebecca M. Kruczkowski
Deputy Town Clerk