



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

September 18, 2019

#### SALUTE TO THE FLAG:

#### PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, September 18, 2019 at 7:00 P.M. to consider input from the residents regarding the draft version of the Town of Union's 2020-2014, five (5) year PHA Plan for the Housing Choice Voucher Program.

Pub. & Posted:

#### BIDS:

#### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, September 4, 2019.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Letter from Linda Jackson, Village of Endicott Trustee, regarding the Proposed Zoning Amendment for the Village of Endicott to allow special permits for industrial uses on Neighborhood Commercial Properties.
2. Town of Union Citizen Advisory Council for Community Development minutes for May, June & July, 2019.
3. Charter Communications Notices – September 6, 2019 & September 15, 2019.
4. Review Pursuant to 239-l & m of the Municipal Law from the Village of Endicott to amend Chapter 300 of their Code – Zoning.



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## **COMMUNICATIONS FOR ACTION:**

1. Letter from James D. Dadamio, Director of Security Services, Broome County, to Supervisor Richard A. Materese, regarding the Broome County Dog Shelter 2020 rate proposal for services to the Town of Union.
2. Choconut Center Volunteer Fire Company 2020 Proposed Budget.
3. Letter from Wayne Marble for The Brickyard Endwell, LLC, 800 Hooper Road, Suite 320 Endwell, NY 13760 requesting a 30-Day Waiver for an On-Premise Alcoholic Beverage License; and requesting a letter of compliance from the Codes Department stating the tavern meets Town Codes.
4. Letter from Michael S. Fauci, Esq., 6 Washington Avenue, Endicott, New York, to the Town Board informing them that IBM Country Club LLC objects to the taking by eminent domain, a portion of the property (tax map # 142.02-1-19) and rejects the offer by the Town of \$26,900.00 for the taking of the property.
5. Letter from Pam Brigham, West Endicott Neighborhood Watch, 409 N. Page Avenue, Endicott, to the Town Board informing of the Endicott Porchfest 2020 to take place on Saturday, May 9, 2020 from 12:00 Noon to 6:00 P.M.; and requesting the use of the West Endicott Park pavilion and bathrooms, the use of the small triangle of land located at the intersection of W. Wendell Street, W. Franklin Street and Mills Avenue, and the Town to provide port-a-potties for that day.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

### **EMPLOYEES/SAFETY & LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Thomas R. Augostini, Chairperson  
Sandra C. Bauman  
Heather R. Staley

Motion to authorize Gretchen Uhler to attend the New York State Office of General Services Procurement Seminar at SUNY Binghamton on October 25, 2019. The seminar will provide information on new initiatives and innovative contracts, offer tips to improve efficiency,



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achieve savings, and navigate the Procurement Services website. There is no cost to attend the seminar.

**Resolution** authorizing Supervisor Richard A. Materese to sign and execute the UHS Workers' Compensation PPO agreement, PPO Employer Affirmation CSEA Blue Collar (40 hour group) and PPO Employer Affirmation CSEA White Collar (35 hour group) in accordance with Article 16.2 of the respective collective bargaining agreements and Article 10-A of the Workers' Compensation Law and 12 NYCRR 325-8.2. There is no increase to the annual service cost of \$9,000 with the duration from 10/1/19 to 9/30/20.

**Motion** approving the attendance of Assessor Joseph Cook to the Ethic and the Assessor course given by the NYS Assessor's Association on December 6, 2019 at the Corning Radisson Inn, Corning, New York. Authorization is to include tuition fee of \$110.00, use of a Town vehicle, and per diem in accordance with Town approved guidelines.

## **FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Thomas R. Augostini, Chairperson

Heather R. Staley

Frank Bertoni

**Resolution** authorizing Supervisor Richard A. Materese to sign and execute upon Town Attorney approval the Tyler Technologies Software as a Service Agreement consisting of system administration, system management, and system monitoring performed for Tyler Software, and rights to access and use Tyler Software, receive maintenance and support, and Data storage and archiving. The Town utilizes the Tyler Software of MUNIS as its financial system. The term of the agreement is for three (3) years consisting of one-time fee of \$20,840.00 and annual recurring fees of \$30,223.00.

**Resolution** to declare the Town Board of the Town of Union as Lead Agency with respect to the filing of an application for grant funds with respect to the Reynolds Road Pump Station Repair and Replacement Project, and to declare the Project a Type II action under SEQRA.

**Resolution** authorizing to purchase a new 2019 Caterpillar Skid Steer 246D through a Buy Back Program from CAT for a price of \$47,059.00, minus trade in \$40,159.00, net difference being \$6,900.00 per NYS OGS contract PC66988 NJPA-032515 CAT. F-171 will be declared surplus for trade-in purposes. The new Skid Steer would be paid out of the Highway Equipment Account.



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**Resolution** authorization to purchase One (1) Wacker Jumping Jack-Model BS60-4AS through Sourcewell (NJPA) contract #041719-WAC for a price of \$2,761.00 and to purchase One (1) Wacker Plate Tamper-Model WP1550AW through Sourcewell (NJPA) contract #041719-WAC for a purchase price of \$1,939.00 from Admar Construction Equipment and Supplies. Monies for these purchases would be paid out of the Highway Other Equipment Account.

## **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Frank Bertoni, Chairperson  
Sandra C. Bauman  
Thomas R. Augostini

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Heather R. Staley  
Sandra C. Bauman  
Thomas R. Augostini

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk Monthly Report – August 2019.
2. Town of Union Planning Department Decision – Custom Systems Integration Relocation, Minor Site Plan Approval, 800 Hooper Road, Tax map #125.20-4-3.1.
3. Town of Union Comptroller's Monthly Report – August 2019.
4. Town of Union Planning Board Decision – Jeff Ayres, Special Permit Approval, Floodplain Development, 1553 Union Center Maine Highway, Tax map # 141.05-1-26.
5. Town of Union Planning Board Decision – Jeff Ayres, Site Plan Approval – Commercial Development, 1553 Union Center Maine Highway, Tax map # 141.05-1-26.
6. Permits Report – August 2019.

## **ADJOURNMENT:**

LJP/bk

Leonard J. Perfetti  
Town Clerk