



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Richard A. Materese, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Sandra C. Bauman, *Councilwoman*  
Heather R. Staley, *Councilwoman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

July 10, 2019

#### SALUTE TO THE FLAG:

#### PUBLIC HEARINGS:

A Public Hearing was called for Wednesday, July 10, 2019 at 7:00 P.M. to adopt the proposed amendments to the CDBG Citizen Participation Plan.  
Pub. & Posted 6/19/19.

A Public Hearing was called for Wednesday, July 10, 2019 at 7:00 P.M. for input and comments regarding the Town instituting a twelve (12) month moratorium on wind turbine installations, to allow the Town sufficient time to determine the appropriate code and land use laws, and to complete the drafting of a wind turbine ordinance.  
Pub. & Posted 6/23/19.

A Public Hearing to be held on Wednesday, July 10, 2019 at 7:00 P.M. to solicit public input to consider an amendment to Chapter 169-1 "Smoking" to include all areas of the Parks, including all indoor and outdoor facilities, prohibiting the use of Tobacco, Vaping & other similar tobacco based products that either produce smoke or vapors, or is taken or used orally. This would include the general public as well as employees of the Town.  
Pub. & Posted 06/30/19.

#### BIDS:

Bids were called for on Wednesday, July 3, 2019 at 10:00 A.M. for Exchange Avenue Reconstruction – West Edwards Street to West Valley Street – Village of Endicott, Town of Union CDBG Program.

Bids were received as follows:

Albert Torto Construction Corp.	\$251,523.00
Chicago Construction Co., Inc.	\$324,000.00

**Motion** to receive and file the bids for Exchange Avenue Reconstruction – West Edwards Street to West Valley Street – Village of Endicott, Town of Union CDBG Program.



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## **APPROVAL OF MINUTES:**

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, June 19, 2019.

## **HEARING OF VISITORS:**

## **COMMUNICATIONS FOR FILING:**

1. 239 Review Submission form from Schmidt Baking Company, 7801 Fitch Lane, Baltimore, Maryland for 100 Oakdale Road, Johnson City, Tax Map # 143.45-1-16.
2. Minutes of the Regular Meetings Village of Endicott Board of Trustees – May 14, 2019 and May 28, 2019.
3. Charter Communications Notice – July 3, 2019.

## **COMMUNICATIONS FOR ACTION:**

1. Email from Paul Lo Presto and Margherita Calcagnini, 1503 Newell Road, Endicott, to Supervisor Richard Materese regarding parking on the cul de sac by employees and customers of Casa De'Bella Salon, located on 1504 Pine Street; and requesting that No Parking signs be installed on the cul-de-sac.
2. Letter from Kashif Summers, Site Supervisor of Boys and Girls Club of Western Broome, requesting use of West Endicott Park basketball courts for a summer youth basketball league from July 6 to August 17, 2019 from 1:00 PM to 4:00 PM; and the use of Glendale Park on August 17, 2019 for the Championship Game. Authorization to include the use of the two pavilions for a BBQ on August 17, 2019 and waiver of all fees required.
3. Letter from Jean Golembeski, Bazaar Co-Chairperson, St. Joseph's Church, Endicott, requesting snow fencing, poles and saw horses for use at their Annual Parish Bazaar on September 6-9, 2019, and requesting all items be delivered by September 3, 2019.
4. Request from Richard Smith from 17 Oak Street, Johnson City asking that warning signs be placed in the neighborhood alerting drivers that children are at play.

**PETITIONS:**           None.



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## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY & LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Thomas R. Augustini, Chairperson

Sandra C. Bauman

Heather R. Staley

**Resolution** to establish standard workdays for elected and appointed officials and to report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by elected and appointed officials to the Town Clerk.

**Motion** to authorize the attendance of Comptroller Laura J. Lindsley to the New York Government Finance Officers' Association Central Summer Seminar in Syracuse, New York on August 7, 2019. Authorization to include registration fee of \$75.00. The seminar is to address accounting and auditing standards update, bond issues, health insurance and accounts payable.

**Resolution** to approve the Final Collective Bargaining Agreement between the Town of Union and the CSEA White Collar Unit #6152-01 for the years 2019 - 2021 and to authorize Supervisor Materese and Town Attorney Pope to execute the same.

**Resolution** to approve an amendment to Chapter 169-1 entitled "Smoking" to prohibit the use of Tobacco, Vaping and Other Similar Tobacco Based Products at all Parks, including all indoor and outdoor Park facilities, except as may be otherwise set forth in an applicable collective bargaining agreement.

**Resolution** to call for a Public Hearing on August 7, 2019 at 7:00 P.M. to consider public comments regarding the proposed amendments of Town of Union Code Chapter 46-1 Planning Board, Alternate Members to give Alternate Members the power to vote in the event of conflict of interest, illness or absence of a Planning Board Member, and regarding the proposed amendment of Town of Union Article 69 Review and Decision Making Bodies, Section 300-69.2 B Membership, Appointments and Terms to include Planning Board Member attendance requirements and procedure for removal.



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**Resolution** to accept and place on file the Report of Paul Sweeney dated July 8, 2019 regarding an Employee Complaint.

## **FINANCE/CAPITAL PROJECTS & PUBLIC WORKS COMMITTEE**

Thomas R. Augostini, Chairperson  
Heather R. Staley  
Frank Bertoni

Motion to approve the following 2019 budget transfers:

Decrease:	10 3510 4516	Internet Services	\$ 60.00
Increase:	10 3510 2600	Software	\$ 60.00
Decrease:	20 3620 4601	Travel & Expense	\$600.00
Increase:	20 3620 4401	Equip. Maintenance	\$600.00

**Resolution** to approve and authorize Supervisor Richard A. Materese to sign the Certificate of Approval for the Bank of Greene County regarding the Choconut Center Volunteer Fire Company, Inc. purchase of a Sutphen Pumper.

**Motion** to approve the attendance of Randy Shear at the NYS Fire Academy in Montour Falls for the following dates: August 5-8, 2019, September 30-October 3, 2019 and December 2-5, 2019. Authorization to include registration fee of \$25.00 per session, room and board of \$111.00 per session and use of a Town vehicle. The basic training classes are required for certification as a Building Safety Inspector.

## **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Frank Bertoni, Chairperson  
Sandra C. Bauman  
Thomas R. Augostini

## **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Heather R. Staley  
Sandra C. Bauman  
Thomas R. Augostini

**Resolution** to call for a Public Hearing to be held on Wednesday, September 18, 2019 at 7:00 P.M. to receive comments relative to the draft version of the Town of Union's 2020-2024, 5 year PHA Plan for the Housing Choice Voucher Program.



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**Resolution** to approve the Community Development Block Grant Federal Fiscal Year 2019 Annual Action Plan as recommended by the Citizens Advisory Council for Community Development and authorize the Supervisor to execute the grant application (SF-424) required annual certifications, and any other documentation required for the Planning Director to submit said plan to HUD. The Planning Director is further authorized to issue bids and/or Requests for Proposals (RFPs) for construction related projects identified in the plan. Said bids and/or RFPs shall be returnable at dates and times established by the Planning Director.

**Resolution** to call for a Public Hearing to be held on Wednesday, August 7, 2019 at 7:00 P.M. on the Change of Zone request for the rear portion of 1553 Union Center Maine Highway from Rural residential (RR) to General Commercial (GC).

**Resolution** to award the Bid for Exchange Avenue Reconstruction – West Edward Street to West Valley Street, Village of Endicott, Town of Union CDBG Project to Albert Torto Construction Corporation for their bid price of \$251,523.00; and authorize Supervisor Richard A. Materese to execute the contract and any other documentation required to complete the project.

**Resolution** authorizing a match requirement contribution in an amount not to exceed \$62,000.00 for the Climate Smart Communities Grant to update the Comprehensive Plan and to appropriate the funds from Part-Town fund balance to Planning Administration - Professional Services (20-8021-4512).

**Resolution** to reaffirm the Town Board as Lead Agency for the Chugnut Trail Extension project and issue a Negative Declaration for the Chugnut Trail Extension project under the State Environmental Quality Review Act (SEQRA). The Supervisor shall be authorized to sign the required SEQRA forms.

**Motion** to appoint Jeffrey J. Garrison to the Town Planning Board as an Alternate Member with the term expiring 12/31/19.

**Resolution** authorizing Town Board to appropriate \$32,016.00 (including up to 6 permanent/temporary easements) in funds from the Part-Town fund balance to Planning Administration- Professional Services (20-8021-4512) to pay Hulbert Engineering & Land Surveying, DPC for the base design of the Fairmont Park Water Distribution System Improvement project.



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**Resolution** approving the change from hourly rate of pay to a salary for the Town of Union Senior Planner at \$50,000.00, which is inclusive of all hours worked in excess of the normal 8 AM to 4PM, 35 hours per week and prohibits any accumulation of compensation time.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Permits Monthly Report – May 2019.
2. Zoning Board of Appeals Decision – Iliya Honovich, Application # 2019-003, 737 W. Main Street, Tax Map # 156.15-2-20.

## **ADJOURNMENT:**

Leonard J. Perfetti  
Town Clerk

LJP/bk