



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

July 18, 2018

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, July 18, 2018 at 7:00 P.M. to solicit public input for the Draft Version of the Federal Fiscal Year (FFY) 2018 CDBG Annual Action Plan. Pub. & Posted 7/13/18.

A Public Hearing was called for on Wednesday, July 18, 2018 at 7:00 P.M. to solicit public input on the application for rezoning or amending the zoning law in the Town of Union with respect to 1 N. Page Avenue (tax map # 156.51-1-36) from Urban Multi-Family (UMF) to Commercial Office (CO). Pub. & Posted 7/03/18.

Resolution to amend Petition to Rezone 1 N. Page Avenue from Urban Multi Family to Commercial Office as a Type 1 Action under SEQRA; and to make a Negative Declaration under SEQRA, per evaluation of the submitted full Environmental Assessment Form and Planning Board's Advisory Opinion.

BIDS:

Bids were called for on Monday, July 09, 2018 at 10:00 A.M. for One (1) 2019 or newer Diesel 4x2 Truck Chassis Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body.

A single bid was received as follows:

	<u>Make& Model</u>	<u>Price</u>
GSP .Marketing, Inc.	2019 Freightliner M2-106	\$197,927.53 Body & Chassis
		\$111,653.00 Chassis Only

Motion to receive and file the single bid for One (1) 2019 or Newer Diesel 4x2 Truck Chassis Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body.



Town of Union

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, June 20, 2018 and the Special Town of Union Board meeting held on Tuesday, July 3, 2018.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Notice of Order – State of New York Department of Transportation Traffic Operations Bureau adding the following regulation: left turns by traffic from River Road to Route 17C. The order will be effective upon the installation, modification or removal of the necessary traffic control device.
2. Notice from Buckeye Pipe Line Company, L.P. regarding Pipe Line Right of Way Vegetation Maintenance Binghamton to Trumansburg – B1751WA – 6 Inch.
3. Letter from Jerome Z. Knebel, Broome County Director of Office Management & Budget, disclosing to Towns the portion of tax refunds and cancellations made on behalf of towns each year through May 31, 2018.
4. Charter Communications Notices – June 28, 2018 & June 29, 2018.
5. E-Mail from Adele Corwin Dray, 913 Byford Boulevard, Endwell, regarding trees from lower Highland Park that fell onto hers and her neighbor's properties causing damage; and the disappointing response she received from Commissioner of Public Works Louis V. Caforio relayed through Parks Manager Ray Vanderpoel.
6. E-mails from residents in favor of the rezoning and re-use of 1 N. Page Avenue, Endicott.
7. Letter from Frank Evangelisti, Director, Broome County Planning and Economic Development, regarding Review Pursuant to Section 239-l & –m of the General Municipal Law regarding Rezoning of 1 N. Page Avenue, Endicott.
8. Letter from Pamela M. Eshbaugh, P.E. Regional Planning and Program manager, New York State department of Transportation regarding Project Identification Number (PIN) 9041369 – State Route 17C Preventive Maintenance Resurfacing Proposed Lane Reconfiguration Town of Union and Village of Endicott, Broome County – from Arthur Avenue to Hooper Road Interchange.



Town of Union

COMMUNICATIONS FOR ACTION:

1. Letter from Mia McCarthy, Maine Endwell High School Student Council President, requesting permission for the annual Homecoming Parade on Saturday, September 29, 2018, beginning at approximately 11:00 A.M. and ending at about 12:30 P.M. The route will be as follows: beginning at Riverdale Restaurant extra parking lot on North Knight Avenue, going down North Knight Avenue toward Watson Boulevard, turning left onto Watson Boulevard, turning left onto Beckwith Avenue, turning right onto Country Club Road, turning left onto Hooper Road, turning right onto Farm-to-Market Road and ending at Maine-Endwell High School.
2. Notice of Claim in the matter of Kenneth C. Rhodes, Plaintiff, against the Town of Union, Defendant.
3. Letter from Kashif Summers, Site Supervisor, Boys & Girls Club of Western Broome and Founder of Watch Us Change Us, requesting use of both pavilions at Glendale Park with the fees waived on August 28, 2018 for a Community BBQ.
4. Letter from Jean Golembeski, Bazaar Co-Chairperson, St. Joseph's Church, Endicott, requesting the use of snow fencing and poles for their annual bazaar being held from September 7 - 9, 2018, and requesting the snow fencing and poles be delivered by Tuesday, September 4, 2018.
5. Letter from Joshua Hanes, District Director, Boys Scouts of America Baden-Powell Council, BSA and ACHIEVE, requesting the use of Shelter #6 at Highland Park on July 5th, 12th, 19th, & 26th, 2018 and requesting the fees be waived.
6. E-mail from Tom Carter, Seton Catholic Central Octoberfast Race Director, requesting use of Highland Park Pavilion #7 on Saturday, October 6, 2018 from 7AM to 12:00 Noon to hold their annual Octoberfast 5K and 10K races and to waive the fees for usage in exchange for advertising the Town on t-shirts, applications and their website.
7. E-mail from Mary Sze-Tu, LCSW-R, Samaritan Counseling Center of the Southern Tier, Inc., 3001 East Main Street, Endwell, asking if one of the large "decommissioned" picnic tables stored by the garage at Highland Park could be donated to their organization.
8. Letter from Jean Chapin, 8 Woodland Avenue, Johnson City, to Leonard J. Perfetti, Town Clerk, stating interest in the purchase the vacant property owned by the Town of Union at 10 Woodland Avenue, Johnson City.
9. Letter from Tony Signorelli, PE, Regional Traffic Engineer, New York State Department of Transportation regarding PIN 90PSo1: NYS Pedestrian Safety Action Plan; with attached agreement for signature to participate in the program.



Town of Union

10. Letter from Francine Raffa, P.O. Box 5686, Endicott, New York, resident of Northside Villas, requesting permission to update the Northside Villa sign by removing the words Town of Union Housing Authority.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

John M. Bernardo, Chairperson
Frank J. Berton

Resolution authorizing Laura Lindsley to attend the Regional Charitable Reserve Funds Training relating to the limitations on State and Local Tax (SALT) adopted by New York with substantive and comprehensive changes to the calculation of personal income taxes and real property taxes at the Town of Owego on July 27, 2018 at 3:00 p.m. There is no fee for this seminar.

Resolution to approve the Memorandum of Agreement by and between the Town of Union and the CSEA Blue Collar Unit 6152 whereby the Town of Union is unilaterally providing certain additional funding benefits as a good faith gesture to our Blue Collar workers, namely a clothing cost allotment, a winter overtime differential pay (for snow removal/maintenance only) and team building/department meetings and to authorize the Town Attorney to execute the same.

Resolution to increase the Commissioner of Public Works' and Highway Superintendent's compensation packages each by \$2,500.00 annually retroactive to March 1, 2018 in recognition of the tremendous efforts the Commissioner of Public Works and Highway Superintendent have provided to the Town of Union and the fact that each are significantly underpaid given their responsibilities, excellent work, and after-hours requirements and commitments.

FINANCE/CAPITAL PROJECTS COMMITTEE

Robert Mack, Chairperson
John M. Bernardo

Motion to approve the following 2018 Budget Transfers:



Town of Union

Decrease:	22 8340 4512	Professional Services	\$ 80.00
Increase:	22 8340 4603	Legal Expense	\$ 80.00
Decrease:	20 8160 4513	County Tipping Fees	\$ 510.70
Increase:	20 8160 4403	Printing	\$ 510.70
Decrease:	40 7110 4149	Building & Grounds Supplies	\$ 5,000.00
Increase:	40 7110 4401	Equipment Maintenance	\$ 2,000.00
Increase:	40 7110 4413	Building Maintenance Services	\$ 3,000.00

Resolution authorizing the approval and authorization for Supervisor Rose A. Sotak to sign and execute the letter requesting reimbursement from the Community Development Block Grant Disaster Recovery Fund to the Town of Union General Fund of \$7,072.00 for services rendered by the Department of Audit and Control for the year ended 2017.

Resolution authorizing the approval and authorization for Supervisor Rose A. Sotak to sign and execute the letter requesting reimbursement from the Housing Voucher Fund to the Town of Union General Fund of \$16,491.00 for services rendered by the Department of Audit and Control for the year ended 2017.

Resolution authorizing the approval and authorization for Supervisor Rose A. Sotak to sign and execute the letter requesting reimbursement from the Community Development Block Grant Fund to the Town of Union General Fund of \$13,120.00 for services rendered by the Department of Audit and Control for the year ended 2017.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Berton, Chairperson
Thomas R. Augostini

Motion authorizing the periodic posting of the Town Board regular meeting videos on the Town of Union website. Such videos are not to be considered the official meeting minutes. The official Town Board meeting minutes will continue to be kept and posted by the Town Clerk.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Thomas R. Augostini, Chairperson
Robert Mack

Resolution authorizing the purchase of a 2018 Milton CAT Skid Steer for the cost of \$6000.00 to replace a 2017 Milton CAT Skid Steer.



Town of Union

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson

Thomas R. Augostini

Resolution to authorize Change Order 1 to the contract with Vacri Construction Corporation for the Grand Ave. (Cook to Helen) Street Reconstruction Project in the amount of \$11,380.89. The new contract amount will be \$346,380.89. The change order is required to change over a 12" sewer line to an 18" sewer line. This change required modifications to a 14-15 foot deep manhole.

Resolution authorizing the Town of Union Supervisor to offer signed consent and support of Broome County's proposal to apply to New York State to make updates and enhancements to the Broome County Local Waterfront Access Plan through the Local Waterfront Revitalization Program (LWRP).

Resolution authorizing the Supervisor to execute the Fourth Amendment to the Community Development Block Grant Disaster Recovery Subrecipient Agreement by and between the Housing Trust Fund Corporation, operating by and through its division, the Governor's Office of Storm Recovery (GOSR) and the Town of Union.

Resolution authorizing Change order 2 to the contact with Albert Torto and Sons for the West Edward Street Reconstruction Project in an estimated amount of \$5,044.50 based on current estimated quantities in the contract. The new contract amount will be \$450,334.50 but will be subject to change based on actual quantities placed. The change order is required for the escalator clause in the NYSDOT specifications as documented by the New York State Office of General Services Asphalt and Fuel Index effective July 1, 2018.

Resolution at the Board's discretion to approve, approve with conditions, or deny the Change of Zone request for 1 North Page Avenue (Tax Map #156.51-1-36) from Urban Multi-Family (UFM) to Commercial Office (CO).

Resolution authorizing the Supervisor to execute an extension of the contract with Vacri Construction for the Grand Avenue (Cook to Helen Street Reconstruction Project through September 30, 2018. The extension is necessary due to additional work that NYSEG will be undertaking to relocate a gas main.



Town of Union

Resolution authorizing the Supervisor to execute a letter of support for an application by the Broome County Health Department to HUD's Lead Based Paint Hazard Reduction grant program.

PUBLIC WORKS COMMITTEE

John M. Bernardo, Chairperson
Robert Mack

Resolution authorizing the purchase of a new 2018 Caterpillar 420F2 IT Backhoe through a Buy Back Program from CAT for a price of \$14,000.00 (\$103,514.00 minus trade in \$89,514.00) per NYS OGS contract PC66988 NJPA-032515 CAT. The new backhoe would be paid out of the Highway Equipment Account.

Resolution declaring vacant land owned by the Town of Union located at 1006 Taft Ave, Endicott, New York (Tax Map Parcel 125.19-3-17.1) to be surplus and authorizing the Town of Union Clerk's Office to publish and post a request for proposal to purchase said vacant land at 1006 Taft Ave, Endicott, New York (Tax Map Parcel 125.19-3-17.1).

Resolution to award the bid for f One (1) 2019 or newer Diesel 4x2 Truck Chassis Conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body to GSP .Marketing, Inc., Somerset, Pennsylvania for their bid price of \$197,927.53.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Local Development Corporation Minutes – May 24, 2018.
2. Planning Department Decision – Caddy Shack Miniature Golf Course, Minor Site Plan Approval, 800 Hooper Road, Endwell, Tax Map # 125.20-4.
3. Planning Department Decision – New York State Electric & Gas, Glendale Drive District Regulator Station, Minor Site Plan Review, 367 Glendale Dr., Endicott, Tax Map #156.41-1-9.
4. Town Clerk's Monthly Report – June 2018
5. Zoning Board of Appeals Decision – Maria & Robert Tinklepaugh, 622 Jennings Street, Endicott, Tax Map # 156.51-1-8. Approval for accessory structure.



Town of Union

6. Planning Board Decision – Housing Visions, Site Plan Approval - Endicott Multi Family Project, 26 Kentucky Avenue, Tax Map # 157.07-1-8.

7. Comptroller's Monthly report – June 30, 2018.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti,
Town Clerk