



**Town Clerk**  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## **DRAFT AGENDA**

### **TOWN OF UNION BOARD MEETING**

**July 12, 2017**

#### **SALUTE TO THE FLAG:**

#### **PUBLIC HEARINGS:**

A Public Hearing was called for on Wednesday, July 12, 2017 at 7:00 P.M. to solicit public input for the Draft Version of the Federal Fiscal Year (FFY) 2017 CDBG Annual Action Plan. Pub. & Posted 7/7/17.

A Public Hearing was called for on Wednesday, July 12, 2017 at 7:00 P.M. to solicit public input to consider amending Chapter 151, Article IV Conduct, Miscellaneous Section §151-39 Aggressive Panhandling of the Zoning Code. Pub. & Posted 7/7/17.

#### **BIDS:**

Bids were called for on Monday, July 3, 2017 at 10:00 A.M. for Paul Street, Schuyler Street to Cheryl Drive Street Reconstruction.

Bids were received as follows:

R.B. Magliocca General Contracting	\$342,765.00
Gary Dyer Excavating & Tank Service	\$347,665.00
G. DeVincentis & Son Construction	\$362,000.00
DeNinis Construction Company, Inc.	\$413,455.00
Chicago Construction	\$487,000.00
Albert Torto Construction	\$523,885.00

**Motion** to receive and file the bids for Paul Street, Schuyler Street to Cheryl Drive Street Reconstruction.

Bids were called for on Thursday, July 6, 2017 at 10:00 A.M. for Brixius Creek Stream Stabilization.

Bids were received as follows:



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Gorick Construction Company, Inc.	\$294,468.00
ZMK Construction, Inc.	\$435,700.00
Boland's Excavating & Topsoil, Inc.	\$550,435.00

**Motion** to receive and file the bids for Brixius Creek Stream Stabilization.

### **APPROVAL OF MINUTES:**

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, June 21, 2017.

### **HEARING OF VISITORS:**

### **COMMUNICATIONS FOR FILING:**

1. Letter from Jen Gregory, Director, Southern Tier East Regional Planning Development Board to Supervisor Rose Sotak with the enclosed 2016-2017 MS4 Annual Report Summary.
2. Minutes of a Work Session and Regular Meeting of the Johnson City Village Board held on May 16, 2017.
3. Letter from Tony Signorelli, P.E., Regional Traffic Engineer, New York State Department of Transportation to Mr. Pat Grzelak, Podiasie Polish Restaurant, in reference to his speed limit reduction request for NYS Route 17C (Campville Road). The request has been denied.
4. Charter Communications Notice – June 30, 2017.

### **COMMUNICATIONS FOR ACTION:**

1. Notice Of Claim, Christopher Lotz vs. Town of Union, damage at 3208 Metz Ave., Endwell, NY.
2. Notice of Foreclosure – U.S. Bank Trust National Association, Plaintiff, vs Patricia A. Barton a/k/a Patricia Ann Barton, 24 Fowler Avenue, Johnson City.
3. Notice of Foreclosure – M&T Bank, Plaintiff/Petitioner, vs Lou Ann Jorgensen a/k/a Lou Ann Shirley, ET, AL – 407 Marion Street, Endicott.



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4. Email from Russ Swanger III, requesting use of Highland Park Pavilion 1 or Lower Highland Park to hold Boodenfest Music and Arts Festival on August 26, 2017 from 2:00 PM to 9:00 P.M.

**PETITIONS:** None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson  
Frank J. Bertoni

#### **FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augostini, Chairperson  
Robert Mack

**Resolution** to approve following 2017 Budget Modification:

Increase: 20 2680 0000	Insurance Proceeds	\$ 1,107.35
Increase: 20 1620 4401	Equipment Maintenance	\$ 1,107.35

**Motion** to approve the following 2017 Budget Transfers:

Decrease: 20 8120 1020	Hourly Base	\$ 8,500.00
Increase: 20 8120 2050	Capital Improvement	\$ 8,500.00

The following Budget Transfers are to reallocate lines per the completion of the June 30<sup>th</sup> budget reconciliations.

FUND	ORG	OBJ	ACCOUNT DESCRIPTION	INCREASE	DECREASE
10	1220	1010	Salaries		\$6,000.00
10	1220	1030	Temporary	\$6,000.00	
10	1355	4101	Office Supplies		\$37.83
10	1355	4603	Legal Notices	\$37.83	
10	1010	4601	Travel & Expense		\$900.71
10	1110	4601	Travel & Expense		\$287.00



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10	1420	4601	Travel & Expense	\$1,187.71	
10	9060	8004	Health Insurance		\$2,375.00
10	1315	1090	Health Buy Out	\$875.00	
10	1430	1090	Health Buy Out	\$1,500.00	
10	9060	8004	Health Insurance		\$5,000.00
10	1430	4631	Pre Employ Checks/Testing	\$5,000.00	
10	1622	4201	Telephone		\$368.53
10	1622	4410	Court Rent	\$368.53	
10	1680	1030	Temporary		\$425.56
10	1680	4099	Temporary Non Payroll	\$425.56	
10	1910	4301	Property Insurance		\$1,500.00
10	1910	4303	Equipment Insurance		\$4,700.00
10	1910	4305	Auto Insurance		\$700.00
10	1910	4306	Public Officials Insurance		\$3,800.00
10	9060	8004	Health Insurance		\$2,163.71
10	1910	4302	Liability Insurance	\$9,958.71	
10	1910	4309	Misc. Insurance	\$2,905.00	
10	1989	4412	Copier Expense		\$921.17
10	1989	4000	Bonding Expense	\$921.17	
10	1989	4512	Professional Services		\$200.00
10	1989	4805	Audit & Accounting	\$200.00	
10	7145	4159	Recreation Supplies		\$768.87
10	7145	4300	Safety Supplies	\$768.87	
<b>Total 10 General</b>				<b>\$30,148.28</b>	<b>\$30,148.38</b>
20	1440	1010	Salaries		\$10,000.00
20	1440	4512	Professional Services	10,000.00	
20	1490	4104	Books, Periodicals, Subscriptions		\$10.00
20	1490	4601	Travel & Expenses	\$10.00	
20	1910	4301	Property Insurance		\$2,700.00
20	1910	4303	Equipment Insurance		\$1,900.00
20	1910	4306	Public Officials Insurance		\$10,000.03
20	1910	4305	Auto Insurance		\$13,407.00
20	1910	4302	Liability Insurance	\$28,007.03	
20	1989	4512	Professional Services		\$21,302.14
20	1989	4000	Bonding Expense	\$11,288.05	
20	5010	4000	Bonding Expense	\$10,014.09	
20	8120	4101	Office Supplies		\$21.70
20	8120	4000	Bonding Expense	\$21.70	
20	8989	4603	Legal Notices		\$15.92



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20	8989	4602	Postage	\$15.92	
20	9030	8008	Social Security		\$6,000.00
20	9050	8009	Unemployment	\$6,000.00	
<b>Total 20 Part-Town</b>				<b>\$65,356.79</b>	<b>\$65,356.79</b>
21	9010	8007	Retirement		\$72.83
21	8130	4603	Legal Notices	\$72.83	
<b>Total 21 Sewer</b>				<b>\$72.83</b>	<b>\$72.83</b>
31	9060	8004	Health Insurance		\$12,000.00
31	9040	8003	Workers Comp	\$12,000.00	
<b>Total 31 Part Town Highway</b>				<b>\$12,000.00</b>	<b>\$12,000.00</b>
40	7110	4205	Gas		\$370.16
40	7110	4000	Bonding Expense	\$370.16	
40	7110	4301	Property Insurance		\$1,000.00
40	7110	4303	Equipment Insurance		\$2,000.00
40	7110	4306	Public Officials Insurance		\$281.53
40	7110	4302	Liability Insurance	\$3,281.53	
<b>Total 40 Parks</b>				<b>\$3,651.69</b>	<b>\$3,651.69</b>

### **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Leonard J. Perfetti

### **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Frank J. Bertoni

### **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Thomas R. Augostini

**Resolution** to approve Amendment #18 to the CDBG-DR Action Plan For Disaster Recovery which authorizes the transfer of funds from various budget lines to the N. Loder Avenue Drainage Improvement Project for Phase 2 construction.



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**Resolution** authorizing the sale of 147 N. Hudson Street, Johnson City, New York 13790 to Rajat Saha, 20 Lincoln Avenue, Johnson City, New York 13760 for the amount of \$3,000.00 pursuant to his proposal dated 6/20/17.

**Resolution** to authorize Supervisor Rose A. Sotak to sign the purchase and sale contract and deed transfer documents for the sale of the 3799 Sally Piper Road surplus property to Richard and Jenna Dino.

**Resolution** to approve the filing of an Abatement Lien for 311 Duke Street, Endwell, NY and for authorization for Supervisor Sotak and DCO Codes Daria Golazeski to execute the same.

**Resolution** to authorize the Supervisor to approve payments and sign all required documentation to acquire 1605 Davis Avenue, Endwell.

**Resolution** to award the Brixius Creek Stream Bank Repair/Stabilization contract, subject to final GOSR (Governor's Office of Storm Recovery) approval, to the lowest responsible bidder Gorick Construction Company, Inc., 27 Track Drive, Binghamton, New York 13904 in the amount of \$294,468.00 (with supplemental bid items for medium stone fill @ \$105.00 CY and filter fabric @ \$3.00 SY) and authorize Supervisor Rose A. Sotak to execute all documentation necessary to undertake the project and make payments pursuant to the terms of the agreement. Said authorization shall include execution of the construction contract, and all GOSR required documentations.

**Motion** to authorize the attendance of Planning Director Paul A. Nelson to a HUD sponsored CDBG-DR software training session from August 7 to 9<sup>th</sup>, 2017 in New York City. Authorization is requested for reimbursement for hotel, tolls, parking, per diem meals at the Town rate, transfers and use of a Town vehicle. The estimated cost of travel is \$925.00 and is an eligible expense under CDBG-DR program guidelines, and funding is available in the CDBG-DR administrative budget line.

### **PUBLIC WORKS COMMITTEE**

Thomas R. Augostini, Chairperson  
Robert Mack

**Resolution** to consider a contract with Pitney Bowes for a New Mail Machine. The contract is subject to review by the Town Attorney.



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**Resolution** to award the Bid for Paul Street - Schuyler Street to Cheryl Drive, Street Reconstruction to R.B. Magliocca General Contracting, Endicott, for their low bid price of \$342,765.00.

**Resolution** to approve the Architectural/Engineering Consultant Agreement between the Town of Union with Delta Engineering for the Country Club Road over Patterson Creek Bridge Rehabilitation Project and authorize Supervisor Rose A. Sotak to execute the necessary documents after the Town Attorney reviews the contract.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town of Union Planning Department Minor Site Plan Review Decision – Endicott Manor Recreational Area, 15 Delaware Avenue, Tax Map #157.07-2-7.
2. Comptroller's Financial Report – June 30, 2017.

## **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk