



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

AGENDA **TOWN OF UNION BOARD MEETING**

March 16, 2016

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

Resolution to declare the consideration of Local Law No. 2 of 2016 to amend Chapter 300 Zoning Code and Chapter 178 Streets and Sidewalks an unlisted action and issue a negative declaration under the State Environmental Quality Review Act (SEQR) and authorize the Supervisor to sign part 3 of the Short Environmental Assessment form.

A Public Hearing was called for on Wednesday, March 16, 2016 at 7:30 P.M. to consider a local law amending certain sections of Chapter 300 and Chapter 178.
Pub. & Posted 3/4/16.

Resolution to declare the consideration of proposed rezoning of parts of Delaware Avenue, Kentucky Avenue and North Street an unlisted action and issue a negative declaration under the State Environmental Quality Review Act (SEQR) and authorize the Supervisor to sign part 3 of the Short Environmental Assessment form.

A Public Hearing was called for on Wednesday, March 16, 2016 at 7:30 P.M. to consider amending the zoning law in the Town of Union with respect to parts of Delaware Avenue, Kentucky Avenue and North Street.
Pub. & Posted 3/4/16.

BIDS:

Bids were called for on Monday, March 14, 2016 at 10:00 A.M. for Curb and Gutter/Sidewalk Replacement – Contract One.

Bids were received as follows:

R. B. Magliocca General Contracting	\$ 43,605.00
Tre-Gen Concrete Corporation	\$ 43,880.00
Albert Torto Construction	\$ 69,000.00

Motion to receive and file the bids for Curb and Gutter/Sidewalk Replacement – Contract One.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, March 2, 2016.



Town of Union

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Letter from New York State Department of Taxation and Finance, Office of Real Property Tax Services, Albany, New York to Supervisor Rose A. Sotak regarding Notice of Tentative Railroad Ceiling for the 2016 Assessment Roll.
2. Letter from State Records and Law Bureau, State of New York Department of State regarding Town of Union, Local Law #1 2016 (Amend Chapter 48 – Public Works Dept. Of), filed on February 25, 2016.
3. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on February 16, 2016.
4. Invitation to The Broome County Association of Towns & Villages Meeting on Thursday, March 24, 2016 at The Spot Restaurant.
5. Letter from New York Department of Public Service in reference to public statement hearings regarding proposed increases to delivery rates for NYSEG Corp.

COMMUNICATIONS FOR ACTION: None.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson
Leonard J. Perfetti

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augostini, Chairperson
Leonard J. Perfetti

Resolution to approve following year-end 2015 Budget Modifications:

Increase:	20 1120 0000	Sales Tax Revenue	\$ 90,546.06
Increase:	20 9901 9000	Transfer to HW	\$ 90,546.06



Town of Union

Motion to approve the following 2015 Year-End Budget Transfers:

FUND	ORG	OBJ	ACCOUNT DESCRIPTION	Budget Transfer	
10	10 1010	1010	Salary Base	0.48	
10	10 1010	4099	Temporary - Non-payroll	(705.96)	
10	10 1010	4601	Travel & Expense Reimbursement	(4.83)	
10	10 1110	1010	Salary Base	(149.05)	
10	10 1110	1040	Overtime	149.05	
10	10 1110	4101	Office Supplies	(777.73)	
10	10 1110	4104	Books, Periodicals & Subscript	615.23	
10	10 1110	4512	Consultant	162.50	
10	10 1220	1010	Salary Base	807.80	
10	10 1220	1030	Temporary	697.93	
10	10 1220	1040	Overtime	100.59	
10	10 1220	1080	Compensated Absences	(508.02)	
10	10 1220	4101	Office Supplies	(392.34)	
10	10 1315	4628	Employee Physicals 40+ Yrs	(100.00)	
10	10 1355	4620	Education	(100.00)	
10	10 1355	4628	Employee Physicals 40+ Yrs	100.00	
10	10 1420	1010	Salary Base	234.42	
10	10 1420	4512	Professional Services	600.00	
10	10 1420	4515	Legal Expense	(834.42)	
10	10 1430	4512	Consultant	(625.00)	
10	10 1430	4630	Pre-employment Physicals	903.00	
10	10 1430	4631	Pre-employment Checks/Testing	1,064.65	
10	10 1491	4011	OSHA	(1,000.00)	
10	10 1620	2500	Other Equipment	2,800.00	
10	10 1620	4413	Building Maintenance & Service	(2,800.00)	
10	10 1680	1010	Salaries	(1,653.86)	
10	10 1680	1030	Temporary	(24,142.65)	
10	10 1680	1040	Overtime	121.86	
10	10 1680	1080	Compensated Absences	(3,600.00)	
10	10 1680	2500	Other Equipment	(168.12)	
10	10 1680	2600	Software	3,768.12	
10	10 1680	4136	Computer Supplies	(115.34)	
10	10 1680	4400	Software Maintenance	115.34	
10	10 1680	4512	Professional Services	25,532.00	
10	10 1680	4628	Employee Physicals 40+ Yrs	(100.00)	
10	10 1910	4301	Property Insurance	(1,840.31)	
10	10 1910	4302	Liability Insurance	1,840.31	
10	10 1989	4425	General Town Code Book	(3,400.00)	
10	10 1989	4516	Inter-net Services	(395.00)	
10	10 1989	4805	Audit & Accounting	3,795.00	
10	10 3510	1020	Hourly Base	(4,135.45)	



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FUND	ORG	OBJ	ACCOUNT DESCRIPTION	Budget Transfer	
10	10 3510	1040	Overtime	732.64	
10	10 3510	1080	Compensated Absences	3,402.81	
10	10 5182	4202	Electricity	62,383.16	
10	10 5182	4401	Equipment Maintenance	(28,912.78)	
10	10 5182	4512	Professional Services	(20,000.00)	
10	10 6989	4601	Travel & Expense Reimbursement	4.35	
10	10 7145	1010	Salary Base	(3,705.00)	
10	10 7145	1030	Temporary	3,705.00	
10	10 7145	4401	Equipment Maintenance	610.19	
10	10 7145	4459	Recreation Program Service	(610.19)	
10	10 9040	8003	Workers Compensation Insurance	158.71	
10	10 9050	8009	Unemployment Insurance	4,165.92	
10	10 9060	8004	Health Insurance	(17,795.01)	
10			Total 10 General	-	
20	20 1440	1010	Salary Base	(228.35)	
20	20 1440	1040	Overtime	228.35	
20	20 1620	2050	Capital Improvements	24,350.98	
20	20 1620	4423	Property Repairs	(40,394.12)	
20	20 1910	4301	Property Insurance	(526.33)	
20	20 1910	4302	Liability Insurance	3,108.33	
20	20 1910	4305	Automobile Insurance	(3,108.33)	
20	20 1910	4309	Miscellaneous Insurance	526.33	
20	20 1989	2200	Office Equipment	(2,000.00)	
20	20 1989	4201	Cellular Telephones	(500.00)	
20	20 1989	4403	Printing	(359.09)	
20	20 1989	4412	Copier	359.09	
20	20 1989	4512	Consultant	21,234.68	
20	20 3989	1030	Temporary	(57.43)	
20	20 4020	1010	Salary Base	57.43	
20	20 5010	1010	Salary Base	18,245.91	
20	20 5010	1080	Compensated Absences	(5,138.96)	
20	20 5010	4101	Office Supplies	(19.91)	
20	20 5010	4104	Books, Periodicals & Subscript	(100.00)	
20	20 5010	4225	Cell Telephones	(1,300.00)	
20	20 5010	4401	Equipment Maintenance	37.59	
20	20 5010	4516	Cable/Inter-net Services	(30.00)	
20	20 5010	4601	Travel & Expense Reimbursement	(226.00)	
20	20 5010	4603	Legal Notices	(1,400.00)	
20	20 5010	4605	Dues & Memberships	(7.59)	
20	20 5010	4628	Employee Physicals 40+ Yrs	(100.00)	
20	20 8021	1010	Salary Base	10,919.74	
20	20 8021	1080	Compensated Absences	(1,924.61)	



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FUND	ORG	OBJ	ACCOUNT DESCRIPTION	Budget Transfer	
20	20 8021	4605	Dues & Memberships	(100.00)	
20	20 8021	4628	Employee Physicals 40+ Yrs	100.00	
20	20 8120	1020	Hourly Base	2,184.39	
20	20 8120	1030	Temporary	(2,184.39)	
20	20 8120	4428	Septic Tank Cleaning	225.00	
20	20 8120	4430	Sewer Line Repairs	(225.00)	
20	20 8160	4415	Refuse Collection	17.32	
20	20 8160	4513	County Tipping Fees	(17.32)	
20	20 8540	2050	Capital Improvements	(4,006.99)	
20	20 8540	4202	Electricity	4,006.99	
20	20 8989	4500	Flood Loss	(33,900.00)	
20	20 8989	4602	Postage & Freight	17.11	
20	20 8989	4701	Home & Community Services	49,926.03	
20	20 9010	8007	Retirement	(18,956.17)	
20	20 9060	8004	Health Insurance	(18,734.68)	
20			Total 20 Part-Town	-	
21	21 8130	1030	Temporary	76.62	
21	21 8130	4612	Sewer Expense - Contractual	(82.45)	
21	21 8130	8008	Social Security	29.28	
21	21 9030	8008	Social Security	(23.45)	
21			Total 21 Sewer	-	
31	31 5110	4167	Gloves, Boots & Gear	266.31	
31	31 5110	4626	CDL Reimbursement	(266.31)	
31	31 5130	4110	Small Tools & Implements	(272.52)	
31	31 5130	4111	Parts	272.52	
31	31 5130	4626	CDL Reimbursement	(75.00)	
31	31 5130	4628	Employee Physicals 40+ Yrs	75.00	
31	31 5142	1040	Overtime	(411.02)	
31	31 5142	4129	Rock Salt	411.02	
31	31 9040	8003	Workers Compensation Insurance	15,346.43	
31	31 9060	8004	Health Insurance	(15,346.43)	
31			Total 31 Highway Part-Town	-	
40	40 9089	8028	Medicare Reimbursement	0.20	
40	40 9010	8007	Retirement	4,725.00	
40	40 9030	8008	Social Security	(4,725.00)	
40	40 9040	8003	Workers Compensation Insurance	3,496.33	
40	40 9060	8004	Health Insurance	(3,496.53)	
40			Total 40 Parks	-	



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20	20 3989	4225	Cell Phones	(98.84)
20	20 1989	4424	Interest	98.84

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

Resolution to amend Chapter 300 Zoning Code and Chapter 178 Streets and Sidewalks an unlisted action and issue a negative declaration under the State Environmental Quality Review Act (SEQR) and authorize the Supervisor to sign part 3 of the Short Environmental Assessment form.

Resolution to rezone parts of Delaware Avenue, Kentucky Avenue and North Street an unlisted action and issue a negative declaration under the State Environmental Quality Review Act (SEQR) and authorize the Supervisor to sign part 3 of the Short Environmental Assessment form.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson
Robert Mack

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

Proposals were called on Thursday, February 18, 2016 at 11:00 A.M. for Engineering/ Design Services of Johnson City Water Treatment Plant Maintenance/Storage Building - CDBG-DR Project.

Proposals were received from the following companies:

Delta Engineers, Architects & Land Surveyors
Keystone Associates Architects, Engineers & Surveyors, LLC
Hunt engineers, Architects, Engineers & Land Surveyors, PC
Clark Patterson Lee
BCK-IBI Group

Resolution authorizing contract negotiations for design of the Village of Johnson City Water Treatment Plant Maintenance/Storage Building project with Keystone Associates Architects, Engineers and Surveyors. Funding for this project is available in the CDBG-DR budget.



Town of Union

Resolution to call for a Public Hearing to be held on April 6, 2016 at 7:30 P.M. to consider input for inclusion in the Federal Fiscal Year 2016 Community Development Block Grant (CDBG) Annual Action Plan.

Resolution to issue a proclamation declaring the month of April 2016 as Fair Housing Month in the Town of Union.

Resolution to issue a proclamation declaring the week of March 28, 2016 through April 2, 2016 as Community Development Week in the Town of Union.

Resolution to authorize Supervisor Rose A. Sotak to sign the NYSDEC-USACE Joint Permit Application and Permission To Inspect Property Form for the Brixius Creek NY-Rising drainage improvement project.

Resolution to authorize Supervisor Rose A. Sotak to sign the Sub-grantee Closeout Report Form for the FEMA Buyout Program, Project #: 4020-0055.

Resolution to issue a Negative Declaration under SEQRA for the Town of Union Community Development Block Grant Disaster Recovery Program Village of Johnson City Water Treatment Plant Maintenance/Storage Building Project. The Supervisor is further authorized to execute the short Environmental Assessment Form as well as all the other required documentation.

Resolution to issue a Negative Declaration under SEQRA for the Town of Union Community Development Block Grant Disaster Recovery Program Fairmont Park Floodwall Closure Project. The Supervisor is further authorized to execute the short Environmental Assessment Form as well as all the other required documentation.

Resolution to approve the combined notice of No Significant Impact On The Environment (FONSI) and Request for Release Of Funds (RROF) for the Town of Union Community Development Block Grant Disaster Recovery Program Village of Johnson City Water Treatment Plant Maintenance/Storage Building Project. The Supervisor is further authorized to execute all documentation required for submission to HUD. The Supervisor and/or Planning Director are further authorized to prepare and submit any technical corrections to the FONSI/RROF that may be required by HUD.



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Resolution approving the combined notice of No Significant Impact On The Environment (FONSI) and Request For Release Of Funds (RROF) for the Town of Union Community Development Block Grant Disaster Recovery Program Fairmont Park Floodwall Closure Project. The Resolution will further authorize the Supervisor to execute all documentation required for submission to HUD. The Supervisor and/or Planning Director are further authorized to prepare and submit any technical corrections to the FONSI/RROF that may be required by HUD.

Resolution to declare Lead Agency status under the State Environmental Quality Review Act (SEQRA) for the CDBG-DR funded Johnson City Sanitary Sewer Interceptor B Separation Project.

Resolution to classify the CDBG-DR funded Johnson City Sanitary Sewer Interceptor B Separation Project as an Unlisted Action Classification under SEQRA.

Resolution to authorize Supervisor Rose A. Sotak to sign the forms designating the Governor's Office of Storm Recovery as Lead Agency for the following NY Rising program projects:

- Brixous Creek Streambank Repairs/Improvements
- Patterson Creek Streambank Repairs/Improvements
- West Creek Streambank Repairs/Improvements
- Refuse Garage Relocation

Resolution to authorize Supervisor Rose A. Sotak, as Project Applicant/Sponsor, to sign the Part 1 of the Short SEQRA Environmental Assessment Forms prepared by the Governor's Office of Storm Recovery for the following NY Rising program projects:

- Brixous Creek Streambank Repairs/Improvements
- Patterson Creek Streambank Repairs/Improvements
- West Creek Streambank Repairs/Improvements
- Refuse Garage Relocation

PUBLIC WORKS COMMITTEE

Leonard J. Perfetti, Chairperson
Thomas R. Augostini

Motion to authorize Patrick Horvatt to travel to Turning Stone Resort & Casino in Verona, New York on April 7, 2016 for Dig Safely New York Annual Meeting and use of a Town vehicle.



Town of Union

Motion to authorize the attendance of Anthony Silvestri and James Wallace at the Southern Tier Building Officials meeting on March 17, 2016 at the Port Watson Mini Conference Center, Cortland, New York. The training counts for 4 hours of the required 24 hours of yearly training. Authorization to include registration fee of \$35.00 per person which includes lunch and use of a Town vehicle.

Motion to authorize the attendance of Gary Post, Derek Waddell and James Wallace to the 2016 Code Update Training on April 5 & 6, 2016 at the Dryden Fire Department in Dryden, New York. The mandatory training course accounts for 9 hours of the required 24 hours of yearly training. Authorization to include registration fee of \$15.00 per person plus meal reimbursement if not included in registration and use of a Town vehicle.

Resolution to award the bid for Curb and Gutter/Sidewalk Replacement – Contract One to R. B. Magliocca General Contracting, Endicott, for their low bid price of \$43,605.00.

Motion to receive bids for the Watson Blvd. Floodwall Closure at a date and time to be determined by the Commissioner of Public Works.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Clerk's Monthly Report – February 2016.
2. Town of Union Planning Review Team – Minor Site Plan Review Decision – John Lobevero, John's Tree Service, 4451 Watson Blvd., Tax Map # 142.02.1-5.
3. West Corners Fire District - 2016 Annual Report.
4. Planning Review Team Decision – Minor Site Plan Approval – Samaritan Counseling Center, 3001 East Main Street, Endwell, Tax Map # 157.08-2-22.
5. Comptroller's Monthly Financial Report – February 2016.

ADJOURNMENT:

GLS/bk

Gail L. Springer, RMC
Town Clerk