



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

August 10, 2016

SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS:

Bids were called for on Monday, August 1, 2016 at 10:00 A.M. for Recreation Center Floor Resurfacing and Line Repainting.

No Bids were received.

Bids were called for on Monday, August 8, 2016 at 11:00 A.M. for Endicott Storm Drainage Improvement Project.

Bid were received as follows:

Chicago Construction, Inc.	\$244,000.00
DeNinis Construction Co. Inc.	\$267,455.00
G. DeVincentis & Son Construction Co.	\$294,000.00
Vacri Construction Corporation	\$304,000.00
Albert Torto Construction	\$365,411.00

Motion to receive and file the Bids for Endicott Storm Drainage Improvement Project.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, July 13, 2016.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Public Notice from Thomas J. King, Esq., Certifying Officer, New York State Governor's Office of Storm Recovery in reference to Combined Notice of Finding of No



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Significant Impact (FONSI) and Notice of Intent to Request Release of Funds for Brixius Creek Stream Bank Restoration Project.

2. Letter from Susan E. Reif, District Clerk, Union-Endicott Central School District, to Clerk Gail L. Springer, notifying of the names and addresses of the 2016-2017 Union-Endicott Board of Education members.
3. Letter from Lisa M. Pugliese, Director, Office of Public Housing, U.S. Department of Housing and Urban Development, Buffalo Office to Planning Director Paul Nelson in reference to the 2016 Field Office Visit on June 28, 2016.
4. Letter from Margaret Crawford, Biologist, Department of The Army, Buffalo District, Corps of Engineers to Supervisor Rose A. Sotak, in reference to Application No. 2016-00323, Nationwide Permit No. 7 as Published in the Federal Register, Volume 77, No. 34, on Tuesday, February 21, 2012, New York State Department of Environmental Conservation No. 7-0346-00193/00002.
5. Email from John A. Flynn, Jr., Director, Broome County Division of Purchasing in reference to the 2016 Broome-Tioga Auction that will be held at the Broome County Highway Department Complex on Saturday, September 24th.
6. Copy of letter from Alex G. Czuhanych, Project Manager, NYS Department of Environmental Conservation, Division of Environmental Remediation, to Mr. Kevin Whalen, IBM Corporate Environmental Affairs, regarding, Semiannual Data Report – Soil Vapor Monitoring Through February 2016, Comprehensive Operations, Maintenance, and Monitoring Program, Former IBM Facility, Endicott, NY, AOC Index No. A7-0502-0104, NYSDEC Site No. 704014.
7. Charter Communications Notices dated July 20, July 21, and August 1. 2016.
8. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on June 21 and July 19, 2016.
9. Letter from Fr. Charles Opondo-Owora, St. Joseph's Church, thanking us for the continued support and supplying fencing materials for their bazaar.
10. Letter from Governor Andrew M. Cuomo to Supervisor Rose A. Sotak thanking her for participating in the announcement for Dick's Sporting Goods' \$100 million investment to build a regional distribution facility in the Southern Tier.

COMMUNICATIONS FOR ACTION:



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1. Letter from Marcus J. Molinaro, Dutchess County Executive, to Supervisor Rose A. Sotak in reference to municipalities adopting the “Think DIFFERENTLY” initiative, which would be a great step forward for residents with special needs – one that can be replicated throughout our state.
2. Email from Mike Mee to Councilman Frank Bertoni in reference to some parking issues on the corner of South Grippen and Church Street in the Town of Union.
3. Email from Sharon McGuinness, Co-President, Park Manor Homeowners Association, requesting permission for the Association’s block party on Saturday, August 20, 2016 (rain date August 21, 2016), for the upper part of Knoll Drive (1001 Knoll to 1017 Knoll) to be blocked off and for barricades to be delivered August 19, 2016.
4. Letter from Dave Alexander, Facilities Manager, Endwell United Methodist Church, with the help of the Broadway Diner, requesting to close Watson Blvd. between Ave. B and Beckwith Ave. for a National Night Out Event on August 2, 2016.
(This request was not approved.)
5. Email from Julie Barnes asking to change the date from previous request for the use of Glendale Park field on September 10, 2016 for a company (Endwell Family Physicians) softball tournament and BBQ.
6. Judgement of Foreclosure and Sale, HSBC Mortgage Corporation vs. Sharon Scism, 15 Lincoln Avenue.
7. Letter of complaint and pictures from Jason Giangrieco, 510A William Reuben Drive, Endicott, regarding damages to his vehicle that occurred on July 19, 2016 due to the incomplete installation of curbs and gutters in front of his driveway.
8. Notice of Motion for Order of Reference and to Consolidate – Citimortgage, Inc., Plaintiff for 271 Ackley Avenue, Johnson City.
9. Order for Judgment of Foreclosure and Sale – M & T Bank, Plaintiff, for 3006 Wayne Street, Endicott, NY.
10. Letter from Rick Materese, Executive Director, Boys & Girls Club of Western Broome Family Center, to Supervisor Rose A. Sotak and the Town Councilmen requesting to have the fee waived for a park shelter at West Endicott Park (nearest the carousel) for an end of summer/beginning of school year celebration for our student patrons on Sunday, August 21, 2016 beginning at 3:00 P.M.
11. Email from Patrick Carter, Angel in the Outfield Committee, to Commissioner of Public Works Louis Caforio thanking the Board for allowing them to hold their softball



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tournament benefitting the Mental Health Association last year at 17C Sports Complex and requesting permission to hold the tournament again this year on September 17, 2016 with your persuasion to sell beer at the park during the games and waive any fees for use of the complex.

12. Notice of Motion – Midfirst Bank, Plaintiff, for 508 Zimmer Avenue, Endicott, NY.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson
Leonard J. Perfetti

Resolution to approve the tentative one (1) agreement with the CSEA 40-hour group subject to the Town Attorney approval of a fully executed Collective Bargaining Agreement.

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augostini, Chairperson
Leonard J. Perfetti

Resolution to authorize Supervisor Rose A. Sotak to sign and execute the side letter clarifying the square footage to the lease agreement with the New York State Police, which has been approved by the Town Attorney. All the terms and conditions remain the same as the original lease.

Motion to approve the following 2016 budget transfers:

Decrease:	10 7145 1037	Seasonal Spring	\$	3,000.00
Decrease:	10 7145 2200	Office Equip	\$	500.00
Decrease:	10 7145 2500	Other Equip	\$	215.99
Decrease:	10 7145 4100	Misc. Operational Supplies	\$	78.95
Increase:	10 7145 2501	Recreation Equip	\$	215.99
Increase:	10 7145 4101	Office Supplies	\$	78.95
Increase:	10 7145 4300	Safety Equip	\$	1,000.00



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Increase:	10 7145 4401	Equip Maintenance	\$	1,050.00
Increase:	10 7145 4462	Spec. Event Services	\$	1,450.00
Decrease:	20 3620 4101	Office Supplies	\$	1,089.00
Increase:	20 3620 4104	Books, Periodicals, Subscript.	\$	1,089.00

Resolution to approve the following 2016 budget modification:

Increase:	10 2001 0000	Recreation Fees	\$	10,000.00
Increase:	10 7145 4459	Recreation Prog. Services	\$	10,000.00

Resolution to approve retroactively to the required due date of August 4, 2016, and authorize Supervisor Rose A. Sotak to execute the Town of Union response and corrective action plan to the preliminary draft of the financial condition audit on the Water Fund, Sewer Fund and Full-town General Fund of the Town of Union.

Resolution to approve the Draft Design Services Contract between the Town of Union and Clark Patterson Lee for the Refuse Garage Relocation Project and for Supervisor Rose A. Sotak to execute the necessary documents.

Resolution to approve and authorize Supervisor Rose A. Sotak to sign and execute the letter requesting reimbursement from the Community Development Block Grant Fund to the Town of Union General Fund of \$18,787 for services rendered by the Department of Audit and Control for the year ended 2015.

Resolution to approve and authorize Supervisor Rose A. Sotak to sign and execute the letter requesting reimbursement from the Community Development Block Grant Disaster Recovery Fund to the Town of Union General Fund of \$4,694 for services rendered by the Department of Audit and Control for the year ended 2015.

Resolution to approve and authorize Supervisor Rose A. Sotak to sign and execute the letter requesting reimbursement from the Housing Voucher Fund to the Town of Union General Fund of \$19,397 for services rendered by the Department of Audit and Control for the year ended 2015.

Resolution to approve Change Order #1 for Sandra Drive – Dead End to Leon Drive and Ellen Drive – Sandra Drive to Leon Drive Curb and Gutter and Storm Sewer



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Replacement in the amount of \$3,663.00 thus increasing the project total to \$210,398.00 from the original amount bid of \$206,735.00

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson
Robert Mack

Quotes for Refinishing and Repainting of the Recreation Center Floor were requested after the Bid process provided no bids.

Quotes were received as follows:

PA Aquisto	\$11,000.00
Monticello Wood Floors	\$14,750.00
Western New York Floor Co.	\$19,287.00

Resolution to accept the lowest quote from PA Acquisto, Binghamton, NY for their quote of \$11,000.00. This is an approved Capital expense.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

Resolution to approve the Community Development Block Grant Federal Fiscal Year 2016 Annual Action Plan as recommended by the Citizens Advisory Council for Community Development and authorize the Supervisor to execute any and all documentation required to submit said plan to HUD.

Resolution to award the Bid for the Endicott Storm Drainage Improvement Project to Chicago Construction Company, Inc., Endicott, NY for their low bid price of \$244,000.00.

Motion to authorize the attendance of Paul Nelson, Planning Director, to the HUD Regional PHA Directors conference being held in Philadelphia, PA from September 26th through the 28th. Approval shall include the hotel (2 nights), parking, tolls, per diem meals, gas and use of a town vehicle. Estimated cost is \$925 and funds are available in the Section 8 budget.



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Resolution to approve Change Order #2 with Keystone Associates Architects, Engineers and Surveyors, LLC., 58 Exchange Street, Binghamton, NY in the amount of \$1600.00 for the McKinley Avenue-Pine Street CDBG-DR Drainage Project. Authorization includes the Supervisor and Planning Director to execute all documentation necessary to undertake the Change Order and sign subsequent payment applications. The new contract amount will be \$23,000.00 with funding for this project modification available in the CDBG-DR budget.

Resolution to approve Change Order #3 with Keystone Associates Architects, Engineers and Surveyors, LLC., 58 Exchange Street, Binghamton, NY in the amount not to exceed \$12,000.00 for the McKinley Avenue-Pine Street CDBG-DR Drainage Project. Authorization includes the Supervisor and Planning Director to execute all documentation necessary to undertake the Change Order and sign subsequent payment applications. The new contract amount will not exceed \$35,000.00 with funding for this project modification available in the CDBG-DR budget.

Resolution to authorize Supervisor Rose A. Sotak and the Planning Director to sign all documentation required for the submission of the Federal Emergency Management Agency 2016 Community Rating System program application in September.

PUBLIC WORKS COMMITTEE

Leonard J. Perfetti, Chairperson
Thomas R. Augostini

Motion to authorize the attendance of Kenneth Jennison and James Wallace at the Southern Tier Building Officials meeting on August 17, 2016 at Dryden Fire Department in Dryden, NY. Authorization to include the use of a Town vehicle. The training accounts for 4 hours of the required 24 hours of yearly training.

Motion to receive bids for the Watson Blvd. Bridge Over Patterson Creek Structural Repairs at a date and time to be determined by the Commissioner of Public Works.

Motion to receive bids for the Choconut Center Sanitary Sewer Pumping Station Replacement at a date and time to be determined by the Commissioner of Public Works.

Motion to receive bids for the Highland Park Carousel Roof Replacement & Structural Repairs at a date and time to be determined by the Commissioner of Public Works.



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Resolution authorizing Supervisor Sotak to sign the Memorandum of Understanding with Broome County for the Dept. of Health's Lead Poisoning Prevention Program.

Resolution to authorize purchase of One (1) new 2016 Smith VBox Spreader with a purchase price of \$10,900 from Viking Cives (USA) as per Oneida County Contract and quote #178. Monies for this purchase would be paid out of the 2016 Capital Budget previously approved by the Town Board.

Resolution to authorize purchase of One (1) new 2017 Mack Granite, GU713 Dump Truck with Plow Equipment per Onondaga County Contract #7823 with purchase price of \$211,625.49 plus \$1500.00 for additional upgrade package for a total of \$213,125.49. This would replace E-20 which would be declared as surplus and be sold by Auctions International. Monies for this purchase would be paid out of the 2016 Capital Budget previously approved by the Town Board.

Resolution to authorize purchase of One (1) new 2016 ODB Trailer Mounted Vacuum Debris Collector – Model LCT650 – NJPA Contract 060612-ODB from Old Dominion Brush Co. at the purchase price of \$32,419.50. This would replace F-94 which would be declared as surplus and be sold by Auctions International. Monies for this purchase would be paid out of the 2016 Capital Budget previously approved by the Town Board

Motion to authorize the advertising of bids to Outfit the (2) new and unused 2016 Chevrolet 3500 Cab & Chassis with Dual Rear Wheels, 171.5" wheel base. Bids to be received by Town Clerk Gail L. Springer on Monday, August 22, 2016 at 10:00 AM at which time they will be opened and read aloud.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Local Development Corporation Minutes – April 28, 2016
2. Town of Union Planning Board Minutes – May 17, 2016 and June 14, 2016 and Testimonies – May 17, 2016.
3. Comptroller's Monthly Reports – June and July 2016.
4. Union Volunteer Emergency Squad, Inc. – Profit & Loss Prev Year Comparison January through June 2016.
5. Town of Union State Transportation Assistance Extended Report – December 31, 2016.



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6. Town of Union Financial Report – December 31, 2016.
7. Town of Union Planning Department – Minor Site Plan Review Approval – Paul McAndrew – McAndrew Construction Office, 1320 Campville Rd. Tax Map #156.18-2-49.
8. Town of Union Planning Department – Minor Site Plan Review Approval – Jennifer Kollar – Vintage Salon by J.K., LLC, 3007 Watson Blvd. Tax Map #141.20-3-51.
9. Town of Union Planning Department Minor Site Plan Review Approval – Kristina John – KCJ Auto Sales, 19 Delaware Ave. Tax Map #157.07-2-20.

ADJOURNMENT:

GLS/bk

Gail L. Springer, RMC
Town Clerk