



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

July 13, 2016

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

Resolution to declare Petition to Rezone 499 Taft Avenue from Suburban Single Family to Open Space an Unlisted Action under SEQRA; and to make a Negative Declaration under SEQRA, per evaluation of the submitted short Environmental Assessment Form and Planning Board's Advisory Opinion.

A Public Hearing was called for on Wednesday, July 13, 2016 at 7:30 P.M. to consider the Change of Zone request for 499 Taft Avenue (tax map #141.58-1-1.2) from Suburban Single Family (SSF) to Open Space (OS).
Pub. & Posted 7/1/16.

A Public Hearing was called for on Wednesday, July 13, 201 at 7:30 P.M. to solicit public input for the Draft Version of the Federal Fiscal Year (FFY) 2016 CDBG Annual Action Plan.
Pub. & Posted 7/8/16.

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, June 15, 2016.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on May 17, 2016 and Special Meeting held on May 24, 2016.



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2. Minutes of the Broome County Association of Towns and Villages Meeting held on June 23, 2016.
3. Letter from Eric T. Schneiderman, State of New York Office Of The Attorney General to Supervisor Rose A. Sotak in reference to a pamphlet intended to help New Yorkers make an informed decision if and when they choose to go solar.
4. Copy of letter from Alex G. Czuhanych, Project Manager, NYS Department of Environmental Conservation, Division of Environmental Remediation, to Mr. Kevin Whalen, IBM Corporate Environmental Affairs, regarding, Annual Report – Soil Vapor Monitoring through August 2015, Former IBM Facility, Endicott, NY, AOC Index No. A7-0502-0104, NYSDEC Site No. 704014.
5. Charter Communications Notice dated July 6, 2016, email from Susan M. Eckhardt informing of her retirement and new contact information.
6. Public Notice from Thomas J. King, Esq., Certifying Officer, New York State Governor's Office of Storm Recovery, regarding Combined Notice of Finding of No Significant Impact (FONSI) and Notice of Intent to Request Release of Funds for Patterson Creek Stream Bank Restoration Project – Dated June 30, 2016.
7. Copy of letter from John Bertoni, Village of Endicott Mayor, informing that he is asking Broome County Legislature to "forgive" the taxes on the property located at 215 Bermond Avenue, Endicott that was recently demolished.
8. Copies of letters from David Kellam, 27 Berkley Street, Johnson City to Code Enforcement Officer Tony Silvestri and Johnson City Police Chief Brent Dodge in regards to ongoing code enforcement violations at his property.
9. Copy of letter from David A. Heckman, Field Representative, Insurance Services Office, Inc. (ISO), to Daria Golazeski, Deputy Commissioner of Public Works for Codes & Ordinances regarding Building Code Effectiveness Grading Schedule Union TS, Broome County, New York.

COMMUNICATIONS FOR ACTION:

1. Email from Julie Barnes asking for the use of Glendale Park field on August 20, 2016 for a company (Endwell Family Physicians) softball tournament and BBQ.
2. Email from Darryl Jenson, Director of Youth Operations, Boys and Girls Club of Western Broome Family Center to Supervisor Rose A. Sotak requesting to have their program for summer kids to swim at Highland Park pool on Friday, July 15th for free.
This request was pre-approved by the Town Board on June 17, 2016.



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3. Email from John Chanitz asking to consider putting an ordinance in place that prohibits garbage pickup before 6 AM.
4. Letter from Rick Materese, Executive Director, Boys & Girls Club of Western Broome Family Center, to Supervisor Rose A. Sotak, informing of the 4th Annual Boys & Girls Club of Western Broome 5K Invictus Run/Walk that will take place on Saturday, August 13, 2015 at 9:00 A.M. and requesting approval for the use of some roads in the Town of Union for this event.
5. Letter from Rebecca Kennis, Chair, Buddy Walk Committee, DSINSTNY, to Supervisor Rose A. Sotak requesting road closures for the Down Syndrome Information Network of the Southern Tier of NY 19th Annual Buddy Walk at Highland Park on September 17, 2016. The walk will begin at 12 Noon at Lower Highland Park, proceed to Alexander St., turn onto Southern Pines, continue to Park Manor Boulevard and return to Highland Park and also requesting the rental fees for pavilions # 6 & 7 be waived in exchange for sponsorship status for the Town of Union.
6. Letter from Richard Safari, 60 Grand Avenue, Johnson City, to Supervisor Rose A. Sotak and the Town Board asking for help in obtaining authorization to start a "Direct Connection Buy-Sell, LLC" business at 724 Main Street, Johnson City.
7. Letter from Sarah Grace Campbell, Hinman, Howard & Kattell, LLP to Town Clerk Gail L. Springer requesting to waive the thirty day waiting period for the application to New York State Liquor Authority for Good Shepherd Village at Endwell, Inc.; to change their liquor license class from an on premises liquor license to a club liquor license.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson
Leonard J. Perfetti

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augostini, Chairperson
Leonard J. Perfetti



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Motion to approve the following 2016 Budget Transfers:

Decrease:	10 7145 4162	Special Event Supplies	\$ 1,100.00
Decrease:	10 7145 4159	Recreation Supplies	\$ 1,200.00
Increase:	10 7145 4462	Special Event Services	\$ 2,300.00

Resolution to approve the Westlaw On-Line Legal Research Contract and the Westlaw Print Contract effective June 30, 2016 and authorization for Supervisor Rose A. Sotak to execute the same.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson
Robert Mack

Motion to advertise for bids for the Recreation Center Floor Resurfacing and Line Repainting. Bids to be received by Town Clerk Gail L. Springer until 10:00 A.M. on Monday, August 1, 2016 at which time they will be opened and read aloud.

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

Resolution to approve the Community Development Block Grant Disaster Recovery (CDBG-DR) Program Action Plan Amendment Number 17, West Creek and Grand Avenue. Storm/Sanitary Separation and authorize the commitment and transfer of funds as indicated in the public notice and authorize Supervisor Rose A. Sotak to execute all contracts and related documentation to implement the projects.

Resolution to authorize Supervisor Rose A. Sotak to execute all documentation required to acquire 407 and 409 N. Rogers Ave., Endicott from Broome County.

Motion to retroactively approve the attendance of Paul Nelson and Sara Zubalsky to the HUD Buffalo Grantee Conference – Sustainable Communities: Placemaking & Food Systems in Ithaca, NY on Tuesday, July 12, 2016. Said approval will include the use of a town vehicle, reimbursement for lunch at the per diem rate and parking at Cornell University where the conference is being held.



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Resolution to issue a Negative Declaration under SEQRA for the Town of Union Community Development Block Grant Disaster Recovery Program JC Sanitary Sewer Interceptor B. Project. Supervisor Rose A. Sotak is further authorized to execute the short Environmental Assessment Form as well as all other required documentation.

Resolution to approve the combined notice of No Significant Impact On Then Environment (FONSI) and Request For Release Of Funds (RROF) for the Town of Union Community Development Block Grant Disaster Recovery Program JC Sanitary Sewer Interceptor B Project The resolution will further authorize Supervisor Rose A. Sotak to execute all documentation required for submission to HUD. The Supervisor and/or Planning Director are further authorized to prepare and submit any technical corrections to the FONSI/RROF that may be required by HUD.

Motion to appoint Julie Deemie to fill the unexpired term through 12/31/17 of Citizens Advisory Council for Community Development board member John Walker.

Resolution to retroactively (to July 5, 2016) approve change Order #1 with Keystone Associates Architects, Engineers and Surveyors, LLC, 58 Exchange Street, Binghamton, New York in an amount not to exceed \$3,900.00 for the Brixius Creek Design Contract NY Rising Program Project; authorize Planning Director Paul A. Nelson to sign and deliver the Additional Service Authorization Form and Supervisor Rose A. Sotak to execute all documentation necessary to undertake the change order, including any such documentation required by the Governor's Office of Storm Recovery. The Change Order is required in order to prepare up to 15 temporary easement maps and legal descriptions at a cost of \$260.00 per parcel. These costs were not included in the original bid. The easements are required in order to undertake the creek bank repair/stabilization measures along Brixius Creek. Funding for this project is available in the NY Rising budget on a reimbursement basis.

Motion to authorize the attendance of Scott Cramer, Housing Rehabilitation Coordinator to the Housing Quality Standards training class in Albany, New York from August 2, 2016 to August 4, 2016. Authorization to include registration fee of \$ 742.50, hotel (3 nights @ \$156.00 each) parking, tolls, per diem meals and use of a Town vehicle. Estimated cost is \$1500.00 and funds are available in the Section 8 budget.

Resolution at the Board's discretion to approve, approve with conditions, or deny the Change of Zone request for 499 Taft Avenue (Tax Map # 141.58-1-1.2) from Suburban Single Family (SSF) to Open Space (OS).



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PUBLIC WORKS COMMITTEE

Leonard J. Perfetti, Chairperson
Thomas R. Augustini

Resolution requesting authorization to purchase a new 2016 Caterpillar 420F2 IT Backhoe through a Buy Back Program from CAT for a price of \$98,758.00 minus trade in \$93,573.00 net difference being \$5,185.00 per NYS OGS contract PC66988NJPA-032515CAT. The new backhoe would be paid out of the Highway Equipment Account.

Resolution requesting authorization to purchase a new 2016 Caterpillar 305.5E2 CR mini Excavator through a Buy Back Program from CAT for a price of \$69,451.00 minus trade in \$64,375.00 net difference being \$5,076.00.00 per NYS OGS contract PC66988NJPA-032515CAT. The new mini excavator would be paid out of the Highway Equipment Account.

Resolution requesting authorization to purchase a new 2016 Caterpillar 938M 3V model loader through a Buy Back Program from CAT for a price of \$163,286.00 minus trade in \$156,286.300 net difference being .00 per NYS OGS contract PC66988NJPA-032515CAT. The new loader would be paid out of the Highway Equipment Account.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Planning Board Decision – Site Plan Approval 728 Riverside Drive, Johnson City, Tax Map # 143.62-1-21 Jerry Einhorn – Endicott Properties, LLC.
2. Town of Union Planning Board Decision – Minor Site Plan Review – Mr. Vincent Porto, Endwell Plaza, 2801 E. Main Street, Tax Map # 157.08-2-9.
3. Town Clerk Report – June 2016.

ADJOURNMENT:

GLS/bk

Gail L. Springer, RMC
Town Clerk