

JOB POSTING: MUNICIPAL FIRE CODE INSPECTOR – Part Time

The Town of Union is accepting applications through October 12, 2018 for a part-time Municipal Fire Code Inspector. The 19.5 hour-per-week position is responsible for determining compliance with the requirements of all applicable fire prevention ordinances, building codes, housing codes and multiple dwelling laws.

TYPICAL WORK ACTIVITIES (include but not limited to): Inspects existing buildings for compliance with applicable housing codes, fire prevention code, and multiple residence laws; Inspects existing schools, churches, housing projects, hotels, manufacturing plants, institutions, and places of public assembly for compliance with all applicable fire prevention laws and ordinances; Investigates complaints of fire hazards and recommends the necessary steps to correct irregularities; Orders unsafe conditions in existing structures to be removed and arranges for condemnation notices to owners and builders of improper or hazardous structures; Investigates complaints and assists in prosecuting violations of the building code and zoning ordinance, housing code and fire codes; Maintains records of acts and decisions of inspections pertaining to building codes, fire codes, housing codes and local zoning ordinances.

MINIMUM QUALIFICATIONS:

- a) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in fire prevention, construction technology, civil engineering, or closely related field; or
- b) Graduation from a high school or possession of a high school equivalency diploma and four years' experience as a paid firefighter or four years as an active* member of a volunteer fire company; or
- c) Graduation from high school or possession of a high school diploma and four years' experience in performing building inspections or fire inspections.

* proof of active status is required at time of application.

Please submit application and resume BY October 12, 2018 to Town of Union Personnel Office, 3111 E. Main St., Endwell, NY 13760 or email to personnel@townofunion.com.

Applications available at townofunion.com or at Town of Union Personnel Office.