

**SECTION 8 HOUSING CHOICE VOUCHER PROGRAM  
Portability Information**

**WHAT IS PORTABILITY?**

Portability is the ability of a family to move from one Housing Agency's jurisdiction to another location within the United States or its territories with continued rental assistance.

**FACTS ABOUT PORTABILITY**

If you had a legal residence in the Town of Union at the time of your full application for rental assistance, you may be able to exercise the portability feature of your Housing Choice Voucher during your participation in the Section 8 Program, subject to program regulations and the terms of your lease.

If your legal residence was not in the Town of Union at the time of your full application, you must move to the Town of Union and do not have the right to "port" for twelve months from the time of admission into the program; except when the Town of Union reaches an agreement with another Housing Agency in another jurisdiction that you may lease a unit in its jurisdiction under portability procedures.

If you choose to move within New York State, and the location you choose does not have a housing agency that operates a tenant-based assistance program, the Town of Union must continue to administer your assistance. If there is an agency in the location you choose which has a tenant-based program, that agency will administer your assistance.

If you wish to move outside of New York State there must be a Housing Agency with a tenant-based program to administer your assistance in order for you to "port" to that location.

If you have not yet leased a unit in the Town of Union before you "port", you must qualify under the income limits of the area that you are moving to, where you will first lease a unit under the program.

If you have an existing Promissory Note or Repayment Agreement with the Town of Union, any existing balance must be paid in full before you will be allowed to "port".

**TO EXERCISE YOUR PORTABILITY OPTION**

Please contact Barbara Glanville at 786-2989 if you want to move to any other location than the Town of Union. The Town of Union will assist you in completing a Request for Portability and provide you with important information.

I have read the above and understand that I may move under portability subject to federal regulations and Town of Union policy. I have received a copy of this form.

\_\_\_\_\_  
Signature    Date

\_\_\_\_\_  
Town of Union    Date

<b>Other Regional Housing Agencies</b>	
<b>Agency Name</b>	<b>Contact Number</b>
Tioga Opportunities, Inc.	687-0707
Cortland Housing Authority	753-9364
Ithaca Housing Authority	273-1244
Opportunities For Chenango	334-7114
Utica Housing Authority	315-735-5426
Syracuse Housing Authority	315-475-6181
Tri County Housing Council	562-2477
Ilion Housing Authority	315-894-2159
Oneonta Housing Authority	432-0170
Oswego County Housing Assistance Program	315-343-3795
Rochester Housing Authority	585-697-3600

# Family Request For Portability

I, \_\_\_\_\_, have requested that the Town of Union provide me with a Housing Choice Voucher to lease a unit outside the jurisdiction of the Town of Union.

By signing below, I hereby authorize the Town of Union to release information from my tenant file for the purposes of porting to a new location under the Section 8 Housing Choice Voucher Program.

\_\_\_\_\_  
Signature by Head of Household

\_\_\_\_\_  
Date