



Town Clerk  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## TOWN OF UNION BOARD MEETING

March 18, 2015

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, March 18, 2015, at 7:30 P.M. in the Town of Union Board Room, 3111 East Main Street, Endwell, New York

BOARD MEMBERS PRESENT: Supervisor Rose A. Sotak, Councilman Thomas R. Augustini, Councilman Leonard J. Perfetti, Councilman Robert Mack.  
Absent: Councilman Frank J. Bertoni.

TOWN OFFICIALS PRESENT: Deputy Town Attorney Kurt D. Schrader, Town Clerk Gail L. Springer, Deputy Town Clerk Rebecca Kruczkowski, Comptroller Laura J. Lindsley.  
Absent: Town Attorney Alan J. Pope.

Also in attendance were Johnson City Mayor Greg Deemie and Zoning Board of Appeals Member Lee Kruczkowski.

Supervisor Rose A. Sotak opened the meeting with the Pledge of Allegiance to the Flag.

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

Moved by Augustini, seconded by Perfetti to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, March 4, 2015.  
Carried.

HEARING OF VISITORS:

A resident of Endicott, thanked the Town for a quick response to a sanitary sewer issue in front of his daughter's driveway. He also asked for an update on the old Endicott Johnson building.



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Deputy Attorney Kurt D. Schrader gave an update on the appeals process and where the Town stands.

A resident of Endwell, stated his disapproval of Councilman Frank Bertoni missing so many meetings and that he feels Mr. Bertoni owes it to the taxpayers to be present doing the job he was elected to do.

Deputy Attorney Kurt D. Schrader said that the council position entails more than just being present at the meetings.

As no one else wished to speak, Supervisor Sotak closed the first Hearing of Visitors.

## COMMUNICATIONS FOR FILING:

Moved by Augostini, seconded by Perfetti to receive and file the following Communications:

1. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on February 3, 2015 and Regular Meeting held on February 17, 2015.
2. Time Warner Programming Notices dated March 4 and March 18, 2015.
3. Copy of letter and CD to Honorable Kathleen H. Burgess, Secretary, State of New York Public Service Commission from National Grid New York Transco regarding Case 13-M-0457 – Application of New York Transmission Owners Pursuant to Article VII for Authority to Construct and Operate Electric Transmission Facilities in Multiple Counties in New York State – March 2, 2015 Filing in Response to the December 16, 2014 Order of the New York State Public Service Commission.
4. Letter and CD to Supervisor Rose A. Sotak from Monique Brechter, NextEra Energy regarding Case 13-T-0456 – Part A Supplemental Application of NextEra Energy Transmission New York, Inc. for a Certificate of Environmental Compatibility and Public Need Pursuant to Article VII of the Public Service Law for the Oakdale to Fraser Project.  
Carried.

## COMMUNICATIONS FOR ACTION:

1. Moved by Augostini, seconded by Perfetti to refer the letter from Juanita Evaneck, 1299 Forest Hill Road, Apalachin regarding snow and parking issues on the 600 block of Church Street, Endicott to Commissioner of Public Works Louis Caforio and Deputy Highway Superintendent Lester Padbury.  
Carried.



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2. Moved by Augostini, seconded by Perfetti to refer the Notice of Affirmation for Mortgage Foreclosure from Citimortgage, Inc., regarding 103 Taylor Avenue, Endicott, New York to Town Attorney Alan J. Pope, Comptroller Laura J. Lindsley and Planning Director Paul A. Nelson.  
Carried.

PETITIONS:           None.

### COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Moved by Perfetti, seconded by Mack to hire James Leo to fill a budgeted vacancy in the Refuse/Recycling Department at a starting salary of \$19,817.00. The effective starting date to be immediately following successful completion of pre-employment testing and physical.  
Carried.

Moved by Perfetti, seconded by Mack to hire Patrick Shaffer to fill a budgeted vacancy in the Refuse/Recycling Department at a starting salary of \$19,817.00. The effective starting date to be immediately following successful completion of pre-employment testing and physical.  
Carried.

Moved by Perfetti, seconded by Mack authorizing the attendance of Ken Jennison and Gary Post to a training class on Solar PV Permitting and Inspection Methods Workshop sponsored by the New York State Energy and Research and Development Authority at the Doubletree Hotel in Binghamton, New York on April 10, 2015 from 8:00 AM to 4:00 PM; authorization to include the use of a town vehicle. There are no registration fees. The course accounts for six credit hours of training.  
Carried.

Moved by Perfetti, seconded by Mack to hire Andrew Cook as a permanent full-time MEO Light to fill a budgeted vacancy in the Highway Department. The effective starting date to be immediately following the successful completion of pre-employment testing and salary to be determined by the current CSEA Collective Bargaining Agreement.  
Carried.

Moved by Perfetti, seconded by Mack to hire Patrick O'Hora as a permanent full-time MEO Light to fill a budgeted vacancy in the Highway Department. The effective starting date to be immediately following the successful completion of pre-employment testing and salary to be determined by the current CSEA Collective Bargaining Agreement.  
Carried.



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(Prepared Resolution filed as part of these minutes to resolve that the Town of Union authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Town of Union Sewer Corridor Study project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by Supervisor Rose A. Sotak shall not exceed \$40,000.00 based upon 20% of total project costs based upon a total estimated project cost of \$90,000.00. Supervisor Rose A. Sotak may increase this local match through the use of in kind services without further approvals from the Town of Union.)

Res. by Augustini, seconded by Perfetti.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to approve following year-end 2014 Budget Modifications:

Increase: 20 1120 0000 Sales Tax Revenue \$ 103,337.03  
Increase: 20 9901 9000 Transfer to HW \$ 103,337.03)

Res. by Augustini, seconded by Perfetti.  
The Resolution was adopted.

Vote: All yes.

Moved by Augustini, seconded by Perfetti to approve the following 2014 Year End/Audit Budget Transfers:

G/L				
Account #		Description	Increase	(Decrease)
10 1010	1010	Salary Base	0.48	
10 1010	4101	Office Supplies	10.35	
10 1010	4225	Cell Telephones		(10.83)
10 1110	1010	Salary Base	111.54	
10 1110	1080	Compensated Absences		(111.54)
10 1110	4104	Books, Periodicals & Subscript	1,462.29	
10 1110	4171	Clothing		(500.00)
10 1110	4225	Cell Telephones		(500.00)
10 1110	4400	Software Maintenance		(403.95)
10 1110	4401	Equipment Maintenance	403.95	
10 1110	4403	Printing		(210.00)
10 1110	4512	Consultant	210.00	
10 1110	4620	Education		(462.29)
10 1315	1010	Salary Base	3,299.19	
10 1315	1080	Compensated Absences		(3,299.19)
10 1355	1010	Salary Base		(100.00)
10 1355	4101	Office Supplies		(247.05)



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10 1355	4104	Books, Periodicals & Subscript	247.05	
10 1355	4601	Travel & Expense Reimbursement	444.62	
10 1355	4620	Education		(444.62)
10 1355	4628	Employee Physicals 40+ Yrs	100.00	
10 1410	1010	Salary Base	512.87	
10 1410	1080	Compensated Absences		(512.87)
10 1410	4104	Books, Periodicals & Subscript	270.00	
10 1410	4401	Equipment Maintenance		(20.00)
10 1410	4620	Education		(250.00)
10 1420	1010	Salary Base	234.41	
10 1420	4104	Books, Periodicals & Subscript	263.75	
10 1420	4512	Professional Services		(234.41)
10 1420	4515	Legal Expense		(263.75)
10 1620	2050	Capital Improvements	427.00	
10 1620	2500	Other Equipment		(427.00)
10 1622	4410	Property Rental	2,522.66	
10 1622	4413	Building Maintenance Service		(2,522.66)
10 1680	1010	Salaries		(1,140.28)
10 1680	1030	Temporary	343.28	
10 1680	4401	Equipment Maintenance	797.00	
10 1910	4302	Liability Insurance		(106.08)
10 1910	4303	Equipment Insurance	106.08	
10 1910	4306	Public Officials Insurance	372.96	
10 1910	4309	Miscellaneous Insurance		(372.96)
10 1989	4412	Copier	1,869.67	
10 1989	4418	Miscellaneous - Other		(6.76)
10 1989	4425	General Town Code Book		(1,869.67)
10 1989	4512	Consultant	6.76	
10 3510	1040	Overtime		(600.00)
10 3510	4515	Legal Expense	600.00	
10 5182	4202	Electricity	78,507.07	
10 5182	4401	Equipment Maintenance		(30,606.19)
10 5182	4512	Professional Services		(500.00)
10 7145	1036	Seasonal - Winter	1,262.62	
10 7145	1037	Seasonal - Spring		(1,262.62)
10 7145	4101	Office Supplies		(46.93)
10 7145	4225	Cell Telephones	46.93	
10 9010	8007	Retirement		(47,400.88)
10 9030	8008	Social Security		(7,149.95)
10 9050	8009	Unemployment Insurance		(1,000.00)
10 9055	8006	Disability Insurance		(5,769.31)



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10 9060	8004	Health Insurance	19,110.99	
10 9061	8005	Dental & Vision Insurance		(2,589.93)
10 9089	8028	Medicare Reimbursement		(2,601.80)
		Total 10 Fund	<u>113,543.52</u>	<u>(113,543.52)</u>
20 1440	1010	Salary Base		(100.00)
20 1440	1030	Temporary	100.00	
20 1910	4301	Property Insurance		(503.69)
20 1910	4302	Liability Insurance		(2,914.33)
20 1910	4303	Equipment Insurance	503.69	
20 1910	4309	Miscellaneous Insurance	2,914.33	
20 3310	2200	Office Equipment		(2,108.00)
20 3310	2500	Other Equipment	2,108.00	
20 3620	4401	Equipment Maintenance	242.91	
20 3620	4423	Property Maintenance		(242.91)
20 5010	2200	Office Equipment		(18.28)
20 5010	4101	Office Supplies	18.28	
20 5010	4104	Books, Periodicals & Subscript	115.00	
20 5010	4605	Dues & Memberships		(115.00)
20 8010	1010	Salary Base		(1,213.30)
20 8010	4099	Temporary - Non-payroll		(799.88)
20 8020	1010	Salary Base		(558.75)
20 8020	4515	Legal Expense	100.00	
20 8020	4603	Legal Notices		(100.00)
20 8021	1010	Salary Base	16,882.66	
20 8021	1030	Temporary		(9,000.00)
20 8021	1080	Compensated Absences		(3,369.43)
20 8021	4011	OSHA		(45.00)
20 8021	4101	Office Supplies		(54.88)
20 8021	4132	Drafting Supplies		(11.76)
20 8021	4400	Software Maintenance		(395.00)
20 8021	4401	Equipment Maintenance		(429.43)
20 8021	4403	Printing		(234.40)
20 8021	4601	Travel & Expense Reimbursement		(581.83)
20 8021	4603	Legal Notices		(69.00)
20 8021	4605	Dues & Memberships		(120.00)
20 8120	2050	Capital Improvements	9,934.00	
20 8120	2100	Office Furniture		(237.00)
20 8120	2200	Office Equipment		(237.00)
20 8120	2500	Other Equipment		(161.28)
20 8120	4011	OSHA		(50.00)
20 8120	4111	Parts		(57.85)

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20 8120	4167	Gloves, Boots & Gear	57.85	
20 8120	4202	Electricity		(2,301.04)
20 8120	4205	Gas		(2,697.73)
20 8120	4225	Cell Telephones		(706.89)
20 8120	4401	Equipment Maintenance		(543.51)
20 8120	4416	Uniforms		(704.31)
20 8120	4428	Septic Tank Cleaning		(1,000.00)
20 8120	4430	Sewer Line Repairs	6,912.50	
20 8120	4603	Legal Notices		(380.00)
20 8120	4626	CDL Reimbursement		(230.00)
20 8160	1020	Hourly Base		(1,789.51)
20 8160	1030	Temporary	1,789.51	
20 8160	2200	Office Equipment		(125.71)
20 8160	2300	Motor Vehicles	4,786.20	
20 8160	4000	Miscellaneous Bonding Expense		(950.00)
20 8160	4111	Parts		(1,672.75)
20 8160	4112	Tires		(1,017.74)
20 8160	4175	Equipment Rehab Parts		(1,020.00)
20 8160	4201	Telephone	33.26	
20 8160	4401	Equipment Maintenance		(33.26)
20 8160	4512	Professional Services		(6,002.03)
20 8160	4513	County Tipping Fees		(7,597.74)
20 8540	2050	Capital Improvements		(3,177.91)
20 8540	4202	Electricity	3,177.91	
20 8989	1030	Temporary	9,220.20	
20 8989	4603	Legal Notices	703.07	
20 8989	4701	Home & Community Services		(3,921.24)
20 9040	8003	Workers Compensation Insurance	2,387.71	
20 9055	8006	Disability Insurance		(2,387.71)
		Total 20 Fund	61,987.08	(61,987.08)
21 8130	1030	Temporary		(35.36)
21 8130	4603	Legal Notices	35.36	
		Total 21 Fund	35.36	(35.36)
22 8340	4000	Miscellaneous Bonding Expense		(687.70)
22 8340	4202	Electricity		(3,526.00)
22 8340	4401	Equipment Maintenance	687.70	
22 8340	4435	Water Line Repairs	3,526.00	
22 8340	4495	Broome County Tax Refunds	121.64	
22 8340	4602	Postage & Freight		(26.44)
22 8340	4603	Legal Notices		(100.00)
22 8340	8008	Social Security	4.80	



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22 9785	6300	Inst Purch Debt - Principal		(29.88)
22 9785	7300	Inst Purch Debt - Interest	29.88	
		Total 22 Fund	<u>4,370.02</u>	<u>(4,370.02)</u>
31 5110	1020	Hourly Base		(2,908.19)
31 5110	1030	Temporary	2,908.19	
31 5110	1090	Health Insurance Buy Out	687.50	
31 5130	1020	Hourly Base		(8,464.32)
31 5142	1040	Overtime	8,464.32	
31 9010	8007	Retirement		(20,472.29)
31 9030	8008	Social Security		(9,323.66)
31 9040	8003	Workers Compensation Insurance	20,472.29	
31 9050	8009	Unemployment Insurance	9,323.66	
31 9060	8004	Health Insurance		(687.50)
		Total 31 Fund	<u>41,855.96</u>	<u>(41,855.96)</u>
40 7110	4302	Liability Insurance		(119.50)
40 7110	4303	Equipment Insurance	119.50	
40 9040	8003	Workers Compensation Insurance	1,192.85	
40 9055	8006	Disability Insurance		(1,192.85)
40 9060	8004	Health Insurance		(0.40)
40 9061	8005	Dental & Vision Insurance	0.40	
		Total 40 Fund	<u>1,312.75</u>	<u>(1,312.75)</u>

Carried.

(Prepared Resolution filed as part of these minutes to call for a Public Hearing to be held on April 1, 2015 at 7:30 P.M. to consider input for inclusion in the Federal Fiscal Year 2015-2019 Consolidated Plan and FFY 2015 Community Development Block Grant (CDBG) Annual Action Plan.)

Res. by Mack, seconded by Augostini.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to issue a proclamation declaring the month of April 2015 as Fair Housing Month in the Town of Union.)

Res. by Mack, seconded by Augostini.  
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to issue a proclamation declaring the week of April 6, 2015 through April 11, 2015 as Community Development Week in the Town of Union.)

Res. by Mack, seconded by Augostini.  
The Resolution was adopted.

Vote: All yes.



## Town of Union

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(Prepared Resolution filed as part of these minutes to authorize Supervisor Rose A. Sotak to execute all documentation required to acquire 505 N. Rogers Ave., Endicott, NY. The property was appraised at \$5,500.00 and the acquisition costs would include an additional \$1,000.00 to reimburse the property owner for out of pocket expenses for fees to the current mortgage holder to release the property from existing liens and other legal and miscellaneous expenses. The Town will also pay for required recording costs.)

Res. by Mack, seconded by Augustini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to authorize the addition of an exhaust fan replacement as an eligible reimbursement expense for the Boys and Girls Club CDBG-DR capital repair contract. The cost of this Change Order is \$1,826.00.)

Res. by Mack, seconded by Augustini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to increase the cost of disposal for tires and the new "Environmental Fee" for CRTs/Televisions/Monitors April 1, 2015. The new fee schedule is:

All tires regardless of size - \$3.00

All televisions and/or computer monitors - \$5.00

Disposal permits may be purchased at the Town of Union Clerk's Office Monday-Friday, 8 A.M. – 4 P.M.)

Res. by Perfetti, seconded by Augustini.

Vote: All yes.

The Resolution was adopted.

### HEARING OF VISITORS:

A resident of Endicott, encouraged the Town to pursue the Kraft Foods contest giving away \$150,000.00 to a community for a skating rink. He further stated that Chuck Pettus should be honored with a star in front of the Forum for all the good things he did for the community.

Councilman Leonard Perfetti said he looked into this contest and it is for existing skating rinks only, not for a start up rink.

As no one else wished to speak, Supervisor Sotak closed the second Hearing of Visitors.

### DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:



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Moved by Augostini, seconded by Perfetti to receive and file the following Department Reports:

1. Town Clerk Monthly Report for February 2015.
  2. Town of Union Permits Report – February 2015.
  3. Comptroller's Monthly Reports – December 2014 & January 2015.
  4. West Corners Fire District – 2014 Annual State Report.
- Carried.

Moved by Augostini, seconded by Perfetti to go into Executive Session to discuss personnel issues at 8:05 PM.  
Carried.

No action was taken in Executive Session.

Moved by Perfetti, seconded by Augostini to go out of Executive Session at 8:35 P.M.  
Carried.

## ADJOURNMENT:

Moved by Augostini, seconded by Perfetti to adjourn the meeting.  
Carried.

The meeting was adjourned at 8:36 P.M.

GLS/bk

Gail L. Springer, RMC  
Town Clerk