



Town Clerk  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

March 18, 2015

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

#### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, March 4, 2015.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on February 3, 2015 and Regular Meeting held on February 17, 2015.
2. Time Warner Programming Notices dated March 4 and March 18, 2015.
3. Copy of letter and CD to Honorable Kathleen H. Burgess, Secretary, State of New York Public Service Commission from National Grid New York Transco regarding Case 13-M-0457 – Application of New York Transmission Owners Pursuant to Article VII for Authority to Construct and Operate Electric Transmission Facilities in Multiple Counties in New York State – March 2, 2015 Filing in Response to the December 16, 2014 Order of the New York State Public Service Commission.
4. Letter and CD to Supervisor Rose A. Sotak from Monique Brechter, NextEra Energy regarding Case 13-T-0456 – Part A Supplemental Application of NextEra Energy Transmission New York, Inc. for a Certificate of Environmental Compatibility and Public Need Pursuant to Article VII of the Public Service Law for the Oakdale to Fraser Project.



# Town of Union

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## **COMMUNICATIONS FOR ACTION:**

1. Letter from Juanita Evaneck, 1299 Forest Hill Road, Apalachin regarding snow and parking issues on the 600 block of Church Street, Endicott.
2. Notice of Affirmation for Mortgage Foreclosure from Citimortgage, Inc., regarding 103 Taylor Avenue, Endicott, New York.

**PETITIONS:**           None.

## **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

Leonard J. Perfetti, Chairperson  
Robert Mack

**Motion** to hire James Leo and Patrick Shaffer to fill budgeted vacancies in the Refuse/Recycling Department at a starting salary of \$19,817.00. The effective starting date to be immediately following successful completion of pre-employment testing and physical.

**Motion** authorizing the attendance of Ken Jennison and Gary Post to a training class on Solar PV Permitting and Inspection Methods Workshop sponsored by the New York State Energy and Research and Development Authority at the Doubletree Hotel in Binghamton, New York on April 10, 2015 from 8:00 AM to 4:00 PM; authorization to include the use of a town vehicle. There are no registration fees. The course accounts for six credit hours of training.

**Motion** to hire Andrew Cook as a permanent full-time MEO Light to fill a budgeted vacancy in the Highway Department. The effective starting date to be immediately following the successful completion of pre-employment testing and salary to be determined by the current CSEA Collective Bargaining Agreement.

**Motion** to hire Patrick O'Hora as a permanent full-time MEO Light to fill a budgeted vacancy in the Highway Department. The effective starting date to be immediately following the successful completion of pre-employment testing and salary to be determined by the current CSEA Collective Bargaining Agreement.



# Town of Union

## FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augustini, Chairperson  
Leonard J. Perfetti

**Resolution** to resolve that the Town of Union authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Town of Union Sewer Corridor Study project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by Supervisor Rose A. Sotak shall not exceed \$40,000.00 based upon 20% of total project costs based upon a total estimated project cost of \$90,000.00. Supervisor Rose A. Sotak may increase this local match through the use of in kind services without further approvals from the Town of Union.

**Resolution** to approve following year-end 2014 Budget Modifications:

|           |              |                   |               |
|-----------|--------------|-------------------|---------------|
| Increase: | 20 1120 0000 | Sales Tax Revenue | \$ 103,337.03 |
| Increase: | 20 9901 9000 | Transfer to HW    | \$ 103,337.03 |

**Motion** to approve the following 2014 Year End/Audit Budget Transfers:

| G/L       |      |                                |          |            |
|-----------|------|--------------------------------|----------|------------|
| Account # |      | Description                    | Increase | (Decrease) |
| 10 1010   | 1010 | Salary Base                    | 0.48     |            |
| 10 1010   | 4101 | Office Supplies                | 10.35    |            |
| 10 1010   | 4225 | Cell Telephones                |          | (10.83)    |
| 10 1110   | 1010 | Salary Base                    | 111.54   |            |
| 10 1110   | 1080 | Compensated Absences           |          | (111.54)   |
| 10 1110   | 4104 | Books, Periodicals & Subscript | 1,462.29 |            |
| 10 1110   | 4171 | Clothing                       |          | (500.00)   |
| 10 1110   | 4225 | Cell Telephones                |          | (500.00)   |
| 10 1110   | 4400 | Software Maintenance           |          | (403.95)   |
| 10 1110   | 4401 | Equipment Maintenance          | 403.95   |            |
| 10 1110   | 4403 | Printing                       |          | (210.00)   |
| 10 1110   | 4512 | Consultant                     | 210.00   |            |
| 10 1110   | 4620 | Education                      |          | (462.29)   |
| 10 1315   | 1010 | Salary Base                    | 3,299.19 |            |
| 10 1315   | 1080 | Compensated Absences           |          | (3,299.19) |
| 10 1355   | 1010 | Salary Base                    |          | (100.00)   |
| 10 1355   | 4101 | Office Supplies                |          | (247.05)   |
| 10 1355   | 4104 | Books, Periodicals & Subscript | 247.05   |            |
| 10 1355   | 4601 | Travel & Expense Reimbursement | 444.62   |            |
| 10 1355   | 4620 | Education                      |          | (444.62)   |



## Town of Union

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|         |      |                                |           |             |
|---------|------|--------------------------------|-----------|-------------|
| 10 1355 | 4628 | Employee Physicals 40+ Yrs     | 100.00    |             |
| 10 1410 | 1010 | Salary Base                    | 512.87    |             |
| 10 1410 | 1080 | Compensated Absences           |           | (512.87)    |
| 10 1410 | 4104 | Books, Periodicals & Subscript | 270.00    |             |
| 10 1410 | 4401 | Equipment Maintenance          |           | (20.00)     |
| 10 1410 | 4620 | Education                      |           | (250.00)    |
| 10 1420 | 1010 | Salary Base                    | 234.41    |             |
| 10 1420 | 4104 | Books, Periodicals & Subscript | 263.75    |             |
| 10 1420 | 4512 | Professional Services          |           | (234.41)    |
| 10 1420 | 4515 | Legal Expense                  |           | (263.75)    |
| 10 1620 | 2050 | Capital Improvements           | 427.00    |             |
| 10 1620 | 2500 | Other Equipment                |           | (427.00)    |
| 10 1622 | 4410 | Property Rental                | 2,522.66  |             |
| 10 1622 | 4413 | Building Maintenance Service   |           | (2,522.66)  |
| 10 1680 | 1010 | Salaries                       |           | (1,140.28)  |
| 10 1680 | 1030 | Temporary                      | 343.28    |             |
| 10 1680 | 4401 | Equipment Maintenance          | 797.00    |             |
| 10 1910 | 4302 | Liability Insurance            |           | (106.08)    |
| 10 1910 | 4303 | Equipment Insurance            | 106.08    |             |
| 10 1910 | 4306 | Public Officials Insurance     | 372.96    |             |
| 10 1910 | 4309 | Miscellaneous Insurance        |           | (372.96)    |
| 10 1989 | 4412 | Copier                         | 1,869.67  |             |
| 10 1989 | 4418 | Miscellaneous - Other          |           | (6.76)      |
| 10 1989 | 4425 | General Town Code Book         |           | (1,869.67)  |
| 10 1989 | 4512 | Consultant                     | 6.76      |             |
| 10 3510 | 1040 | Overtime                       |           | (600.00)    |
| 10 3510 | 4515 | Legal Expense                  | 600.00    |             |
| 10 5182 | 4202 | Electricity                    | 78,507.07 |             |
| 10 5182 | 4401 | Equipment Maintenance          |           | (30,606.19) |
| 10 5182 | 4512 | Professional Services          |           | (500.00)    |
| 10 7145 | 1036 | Seasonal - Winter              | 1,262.62  |             |
| 10 7145 | 1037 | Seasonal - Spring              |           | (1,262.62)  |
| 10 7145 | 4101 | Office Supplies                |           | (46.93)     |
| 10 7145 | 4225 | Cell Telephones                | 46.93     |             |
| 10 9010 | 8007 | Retirement                     |           | (47,400.88) |
| 10 9030 | 8008 | Social Security                |           | (7,149.95)  |
| 10 9050 | 8009 | Unemployment Insurance         |           | (1,000.00)  |
| 10 9055 | 8006 | Disability Insurance           |           | (5,769.31)  |
| 10 9060 | 8004 | Health Insurance               | 19,110.99 |             |
| 10 9061 | 8005 | Dental & Vision Insurance      |           | (2,589.93)  |
| 10 9089 | 8028 | Medicare Reimbursement         |           | (2,601.80)  |

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# Town of Union

|         | Total 10 Fund                       | <u>113,543.52</u> | <u>(113,543.52)</u> |
|---------|-------------------------------------|-------------------|---------------------|
| 20 1440 | 1010 Salary Base                    |                   | (100.00)            |
| 20 1440 | 1030 Temporary                      | 100.00            |                     |
| 20 1910 | 4301 Property Insurance             |                   | (503.69)            |
| 20 1910 | 4302 Liability Insurance            |                   | (2,914.33)          |
| 20 1910 | 4303 Equipment Insurance            | 503.69            |                     |
| 20 1910 | 4309 Miscellaneous Insurance        | 2,914.33          |                     |
| 20 3310 | 2200 Office Equipment               |                   | (2,108.00)          |
| 20 3310 | 2500 Other Equipment                | 2,108.00          |                     |
| 20 3620 | 4401 Equipment Maintenance          | 242.91            |                     |
| 20 3620 | 4423 Property Maintenance           |                   | (242.91)            |
| 20 5010 | 2200 Office Equipment               |                   | (18.28)             |
| 20 5010 | 4101 Office Supplies                | 18.28             |                     |
| 20 5010 | 4104 Books, Periodicals & Subscript | 115.00            |                     |
| 20 5010 | 4605 Dues & Memberships             |                   | (115.00)            |
| 20 8010 | 1010 Salary Base                    |                   | (1,213.30)          |
| 20 8010 | 4099 Temporary - Non-payroll        |                   | (799.88)            |
| 20 8020 | 1010 Salary Base                    |                   | (558.75)            |
| 20 8020 | 4515 Legal Expense                  | 100.00            |                     |
| 20 8020 | 4603 Legal Notices                  |                   | (100.00)            |
| 20 8021 | 1010 Salary Base                    | 16,882.66         |                     |
| 20 8021 | 1030 Temporary                      |                   | (9,000.00)          |
| 20 8021 | 1080 Compensated Absences           |                   | (3,369.43)          |
| 20 8021 | 4011 OSHA                           |                   | (45.00)             |
| 20 8021 | 4101 Office Supplies                |                   | (54.88)             |
| 20 8021 | 4132 Drafting Supplies              |                   | (11.76)             |
| 20 8021 | 4400 Software Maintenance           |                   | (395.00)            |
| 20 8021 | 4401 Equipment Maintenance          |                   | (429.43)            |
| 20 8021 | 4403 Printing                       |                   | (234.40)            |
| 20 8021 | 4601 Travel & Expense Reimbursement |                   | (581.83)            |
| 20 8021 | 4603 Legal Notices                  |                   | (69.00)             |
| 20 8021 | 4605 Dues & Memberships             |                   | (120.00)            |
| 20 8120 | 2050 Capital Improvements           | 9,934.00          |                     |
| 20 8120 | 2100 Office Furniture               |                   | (237.00)            |
| 20 8120 | 2200 Office Equipment               |                   | (237.00)            |
| 20 8120 | 2500 Other Equipment                |                   | (161.28)            |
| 20 8120 | 4011 OSHA                           |                   | (50.00)             |
| 20 8120 | 4111 Parts                          |                   | (57.85)             |
| 20 8120 | 4167 Gloves, Boots & Gear           | 57.85             |                     |
| 20 8120 | 4202 Electricity                    |                   | (2,301.04)          |
| 20 8120 | 4205 Gas                            |                   | (2,697.73)          |



# Town of Union

|         |      |                                |                  |                    |
|---------|------|--------------------------------|------------------|--------------------|
| 20 8120 | 4225 | Cell Telephones                |                  | (706.89)           |
| 20 8120 | 4401 | Equipment Maintenance          |                  | (543.51)           |
| 20 8120 | 4416 | Uniforms                       |                  | (704.31)           |
| 20 8120 | 4428 | Septic Tank Cleaning           |                  | (1,000.00)         |
| 20 8120 | 4430 | Sewer Line Repairs             | 6,912.50         |                    |
| 20 8120 | 4603 | Legal Notices                  |                  | (380.00)           |
| 20 8120 | 4626 | CDL Reimbursement              |                  | (230.00)           |
| 20 8160 | 1020 | Hourly Base                    |                  | (1,789.51)         |
| 20 8160 | 1030 | Temporary                      | 1,789.51         |                    |
| 20 8160 | 2200 | Office Equipment               |                  | (125.71)           |
| 20 8160 | 2300 | Motor Vehicles                 | 4,786.20         |                    |
| 20 8160 | 4000 | Miscellaneous Bonding Expense  |                  | (950.00)           |
| 20 8160 | 4111 | Parts                          |                  | (1,672.75)         |
| 20 8160 | 4112 | Tires                          |                  | (1,017.74)         |
| 20 8160 | 4175 | Equipment Rehab Parts          |                  | (1,020.00)         |
| 20 8160 | 4201 | Telephone                      | 33.26            |                    |
| 20 8160 | 4401 | Equipment Maintenance          |                  | (33.26)            |
| 20 8160 | 4512 | Professional Services          |                  | (6,002.03)         |
| 20 8160 | 4513 | County Tipping Fees            |                  | (7,597.74)         |
| 20 8540 | 2050 | Capital Improvements           |                  | (3,177.91)         |
| 20 8540 | 4202 | Electricity                    | 3,177.91         |                    |
| 20 8989 | 1030 | Temporary                      | 9,220.20         |                    |
| 20 8989 | 4603 | Legal Notices                  | 703.07           |                    |
| 20 8989 | 4701 | Home & Community Services      |                  | (3,921.24)         |
| 20 9040 | 8003 | Workers Compensation Insurance | 2,387.71         |                    |
| 20 9055 | 8006 | Disability Insurance           |                  | (2,387.71)         |
|         |      | Total 20 Fund                  | <u>61,987.08</u> | <u>(61,987.08)</u> |
| 21 8130 | 1030 | Temporary                      |                  | (35.36)            |
| 21 8130 | 4603 | Legal Notices                  | 35.36            |                    |
|         |      | Total 21 Fund                  | <u>35.36</u>     | <u>(35.36)</u>     |
| 22 8340 | 4000 | Miscellaneous Bonding Expense  |                  | (687.70)           |
| 22 8340 | 4202 | Electricity                    |                  | (3,526.00)         |
| 22 8340 | 4401 | Equipment Maintenance          | 687.70           |                    |
| 22 8340 | 4435 | Water Line Repairs             | 3,526.00         |                    |
| 22 8340 | 4495 | Broome County Tax Refunds      | 121.64           |                    |
| 22 8340 | 4602 | Postage & Freight              |                  | (26.44)            |
| 22 8340 | 4603 | Legal Notices                  |                  | (100.00)           |
| 22 8340 | 8008 | Social Security                | 4.80             |                    |
| 22 9785 | 6300 | Inst Purch Debt - Principal    |                  | (29.88)            |
| 22 9785 | 7300 | Inst Purch Debt - Interest     | 29.88            |                    |



# Town of Union

|         |               |                                |                  |                    |
|---------|---------------|--------------------------------|------------------|--------------------|
|         | Total 22 Fund |                                | <u>4,370.02</u>  | <u>(4,370.02)</u>  |
| 31 5110 | 1020          | Hourly Base                    |                  | (2,908.19)         |
| 31 5110 | 1030          | Temporary                      | 2,908.19         |                    |
| 31 5110 | 1090          | Health Insurance Buy Out       | 687.50           |                    |
| 31 5130 | 1020          | Hourly Base                    |                  | (8,464.32)         |
| 31 5142 | 1040          | Overtime                       | 8,464.32         |                    |
| 31 9010 | 8007          | Retirement                     |                  | (20,472.29)        |
| 31 9030 | 8008          | Social Security                |                  | (9,323.66)         |
| 31 9040 | 8003          | Workers Compensation Insurance | 20,472.29        |                    |
| 31 9050 | 8009          | Unemployment Insurance         | 9,323.66         |                    |
| 31 9060 | 8004          | Health Insurance               |                  | (687.50)           |
|         | Total 31 Fund |                                | <u>41,855.96</u> | <u>(41,855.96)</u> |
| 40 7110 | 4302          | Liability Insurance            |                  | (119.50)           |
| 40 7110 | 4303          | Equipment Insurance            | 119.50           |                    |
| 40 9040 | 8003          | Workers Compensation Insurance | 1,192.85         |                    |
| 40 9055 | 8006          | Disability Insurance           |                  | (1,192.85)         |
| 40 9060 | 8004          | Health Insurance               |                  | (0.40)             |
| 40 9061 | 8005          | Dental & Vision Insurance      | 0.40             |                    |
|         | Total 40 Fund |                                | <u>1,312.75</u>  | <u>(1,312.75)</u>  |

## LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson  
Robert Mack

## PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson  
Robert Mack

## PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson  
Robert Mack

**Resolution** to call for a Public Hearing to be held on April 1, 2015 at 7:30 P.M. to consider input for inclusion in the Federal Fiscal Year 2015-2019 Consolidated Plan and FFY 2015 Community Development Block Grant (CDBG) Annual Action Plan.

**Resolution** to issue a proclamation declaring the month of April 2015 as Fair Housing Month in the Town of Union.



# Town of Union

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**Resolution** to issue a proclamation declaring the week of April 6, 2015 through April 11, 2015 as Community Development Week in the Town of Union.

**Resolution** to authorize Supervisor Rose A. Sotak to execute all documentation required to acquire 505 N. Rogers Ave., Endicott, NY. The property was appraised at \$5,500.00 and the acquisition costs would include an additional \$1,000.00 to reimburse the property owner for out of pocket expenses for fees to the current mortgage holder to release the property from existing liens and other legal and miscellaneous expenses. The Town will also pay for required recording costs.

**Resolution** to authorize the addition of an exhaust fan replacement as an eligible reimbursement expense for the Boys and Girls Club CDBG-DR capital repair contract. The cost of this Change Order is \$1,826.00.

## **PUBLIC WORKS COMMITTEE**

Leonard J. Perfetti, Chairperson

Thomas R. Augostini

**Resolution** to increase the cost of disposal for tires and the new "Environmental Fee" for CRTs/Televisions/Monitors April 1, 2015. The new fee schedule is:

All tires regardless of size - \$3.00

All televisions and/or computer monitors - \$5.00

Disposal permits may be purchased at the Town of Union Clerk's Office Monday-Friday, 8 A.M. – 4 P.M.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk Monthly Report for February 2015.
2. Town of Union Permits Report – February 2015.
3. Comptroller's Monthly Reports – December 2014 & January 2015.
4. West Corners Fire District – 2014 Annual State Report.

## **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk