

**TOWN OF UNION
LOCAL DEVELOPMENT CORPORATION
MINUTES
THURSDAY, FEBRUARY 20, 2014**

The Town of Union Local Development Corporation met for its regular meeting on Thursday, February 20, 2014 at the Town of Union Office Building, located at 3111 East Main Street, Endwell, NY 13760.

I. THE MEETING WAS CALLED TO ORDER AT 8:00 A.M.

MEMBERS PRESENT: Stephen Trichka, Diane Julian, Ross Peduto, Robert Corwin,
Gary Leighton,

MEMBERS ABSENT: Dr. Leslie Distin, David Roth

OTHERS PRESENT: Alan Pope (LDC Counsel)

STAFF PRESENT: Joseph Moody (LDC Director), Robin Shimer (LDC
Administrative Assistant)

II. APPROVAL OF THE MINUTES

Minutes of the Annual LDC Board Meeting of December 19, 2013 were reviewed and approved.

Motion: Diane Julian

Motion 2nd: Robert Corwin

Motion: To approve the minutes of the Annual LDC Board Meeting held on
December 19, 2013 as written

Vote: All yes, motion approved.

III. PRESIDENT'S REMARKS

Vice President Trichka welcomed everyone to the meeting and expressed his best wishes for the qualitative health of Board leadership.

IV. DIRECTOR'S REMARKS

Mr. Moody referenced the agenda items before the Board.

V. OLD BUSINESS

Mr. Moody informed the Board of AYS LLC's withdrawal of its \$60,000 loan request. The request was withdrawn due to the sale of the business by owner James Coyle and the new owner's disinclination to locate at the 404 Airport Road site sought by AYS LLC. Per the request of Mr. Coyle, the LDC withdrew its Business Assistance loan commitment.

VI. NEW BUSINESS

Mr. Moody noted the proposed 2013 LDC auditing services offered by Piaker & Lyons, CPAs reflected a flat rate in line with the fee for performing last year's work. If the Board approves continuation of such services this year, Piaker & Lyons has requested Mr. Moody's signature on a letter of engagement and on a letter confirming the firm's services.

Mr. Trichka requested discussion regarding Board consideration of retaining Piaker & Lyons, CPAs to perform the 2013 Audit of the Town of Union LDC. Mr. Moody provided the Board with copies of the letter of engagement and the letter confirming services.

Ms. Julian requested greater insight as to the anticipated certified public accountant who would perform the 2013 LDC audit. Mr. Moody said the accountant would be the same person as last year, Mr. Gallo. Mr. Trichka sought definition of the bid rotational time frame. He suggested a year to year sequence. Mr. Moody concurred. Mr. Leighton recommended having initial annual discussion in the month of December. Mr. Trichka and Mr. Leighton also suggested having the fee amount listed on the letter of engagement.

Mr. Trichka then requested a motion authorizing Mr. Moody to sign the letter of engagement, with the provision of the fee of \$3,600 being listed in the letter of engagement, and also authorizing Mr. Moody to sign the letter confirming the services of Piaker & Lyons CPAs for performing the 2013 audit of the Town of Union's Local Development Corporation.

Motion: Gary Leighton

Motion 2nd: Diane Julian

Motion: To approve and authorize Mr. Moody to sign the letter of engagement, with the provision of the fee of \$3,600 listed in the letter of engagement, and to sign the letter confirming the services of Piaker & Lyons CPAs for the purpose of performing the 2013 audit of the Town of Union's Local Development Corporation.

Vote: All yes, motion approved.

Mr. Moody brought to the Board's attention the upcoming series of International Economic Development Council (IEDC) meetings, including the March 4th meeting involving only the LDC Board members. A preliminary findings meeting that includes the LDC Board may be scheduled for March 5th. There was then discussion among the Board and Mr. Moody about the potential benefits provided as a result of the IEDC meetings.

Subsequent conversation pertained to confidentially discussing legal and proprietary aspects pertaining to the topic of North Page Avenue and National Pipe and Plastics, Inc. The Board sought to enter into Executive Discussion. Mr. Trichka requested a motion to go into Executive Session at 8:17 a.m.

Motion: Gary Leighton

Motion 2nd: Diane Julian

Motion: To enter into Executive Discussion for the purpose of confidential discussion of legal and proprietary aspects pertaining to the topic of North Page Avenue and National Pipe and Plastics, Inc.

Vote: All yes, motion approved.

Following discussion of the aforementioned North Page Avenue and National Pipe and Plastics, Inc., Mr. Trichka requested a motion to exit from Executive Discussion at 8:32 a.m.

Motion: Gary Leighton

Motion 2nd: Diane Julian

Motion: To exit from Executive Discussion pertaining to the topic of North Page Avenue and National Pipe and Plastics, Inc.

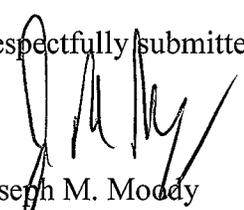
Vote: All yes, motion approved.

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Mr. Trichka then asked the Board members if there were any further matters for discussion. There being none, he declared the meeting adjourned at 8:33 a.m.

Respectfully submitted,



Joseph M. Moody
Director