



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augustini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

July 15, 2015

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, June 17, 2015 at 7:30 P.M. to solicit public input for the final draft versions of the 2015 – 2019 Community Development Block Grant Consolidated Plan and Federal Fiscal Year (FFY) Annual Action Plan.

Pub. & Posted 7/10/15.

BIDS:

Bids were called for on Wednesday, July 1, 2015 at 10:00 A.M. for Two (2) New and Unused 2016 Chevrolet Silverado's 2500HD ¾ Ton 4WD Double Cab Pickup Truck W/Snowplows.

Bids were received as follows:

Eagle Auto Mall Sales, Inc.	\$35,828.00
Make & Model:	2015 Chevrolet Silverado 2500HD built after August 14 (CK25753) 4WD Double Cab 144.2" Work Truck (8)

Motion to receive and file the single bid for Two (2) New and Unused 2016 Chevrolet Silverado's 2500HD ¾ Ton 4WD Double Cab Pickup Truck W/Snowplows.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, June 17, 2015 and Work Session held on July 7, 2015.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Minutes of the Regular Meeting of the Board of Trustees of the Village of Endicott held on May 12, 2015.



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2. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on May 19, 2015.
3. Time Warner Programming Notices dated June 17, 2015, July 1, 2015 and July 15, 2015.
4. Letter from Frederick F. Shantz, Shantz & Belkin, Attorneys at Law, to Town Clerk Gail L. Springer with enclosed Answer to Defendant's The Town of Union Cross-Claim regarding Beatty vs. Town of Union. et al, Date of Loss 05/31/14.
5. Copy of letter from Alex G. Czuhanych, Project Manager, NYS Department of Environmental Conservation, Division of Environmental Remediation, to Kevin Whalen, IBM Corporate Environmental Affairs, Manassas, Virginia, regarding, Annual Report – Ventilation System O&M, 2013 and 2014 Heating Season, Former IBM Facility, Endicott, New York, AOC Index No. A7-0502-0104, NYSDEC Site No. 704014.
6. Letter from Bob and Jackie Balsie, Carl Street, Endicott to Chester Kupiec, Highway Superintendent thanking all the people, including Mary Bricker, for helping to get the sink hole on Carl Street resolved.
7. State Farm Notice of Intention to File a Claim for Susan Ackerman, 3610 Lyndale Dr., Endwell, NY for damages sustained to property.
8. Letter from JoAnne M. Ryan, President & CEO, Volunteers of America, Upstate New York, to Supervisor Rose A. Sotak informing of the closure of their thrift store at 519 Hooper Road at the end of September 2015.
9. Notice from New York State Department of State of the filing of Local Law No. 1 of 2015 – Amending Chapter 83 – Brush, Grass & Weeds.
10. Notice from New York State Department of Transportation regarding PIN 904129 Bridge Replacement Project State Route 17C over Patterson Creek, Town of Union.
11. Notice from New York State Department of Public Service in reference to Case 14-C-0370 – In the Matter of a Study on the State of Telecommunications in New York State.
12. Letter of appreciation from Dr. Leslie F. Distin, Johnson City, to Supervisor Rose A. Sotak, for the Certificate of Recognition he received upon retiring from the Town of Union Local Development Corporation after more than 30 years of service.

COMMUNICATIONS FOR ACTION:

1. Email from Nancy Kothandapany, Education Coordinator, Mental Health Association of the Southern Tier to Tom Cassin, DCPW Recreation requesting that a picnic shelter at Highland Park be donated July 25, 2015 for their program FOCUS-CCSI.



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2. Email from Mark Goldman, representative of the American Cruisers, a local NFP Car Club, to Supervisor Rose A. Sotak requesting to have a car show at Highland Park June 25, 2016.
3. Letter from Chuck Shager, City of Binghamton Comptroller to Supervisor Rose A. Sotak in reference to electing a method of distribution for net refund allocation resulting from reduction of capital funds of the Binghamton-Johnson City Joint Sewage Board.
4. Notice of Claim – Allstate Insurance Company as Subrogee of Donald and Bernadette Repetto, 3603 Lyndale Dr., Endwell, NY for damages sustained to property on June 12, 2015.
5. Letter from Brian Jacobs, 24-26 Taylor St., Johnson City, requesting a variance to allow chickens (4) on his property.
6. Letter from Elisa Roma, 3612 Alameda Lane, Endwell, requesting reimbursement for a replacement of a tire due to damages from a pothole.
7. Letter from Doris M. Fiorelli, 300 Doyleson Avenue, Endwell, requesting reconsideration for compensation on material loss at her property due to a sewer backup.
8. Letter from Kathy LaShier, 729 Monforte Drive, Endwell, requesting approval for a block party to be held on Saturday, August 8, 2015 with a possible rain date of August 9, 2015, with closure of Monforte Drive from Prescott Avenue to Leroy Street.
9. Letter from Rick Materese, Executive Director, Boys & Girls Club of Western Broome Family Center, to Supervisor Rose A. Sotak, informing of the 4th Annual Boys & Girls Club of Western Broome 5K Invictus Run/Walk that will take place on Saturday, August 8, 2015 and requesting approval for the use of some roads in the Town of Union for this event.
10. Email from Sue Ackerman, Lyndale Drive resident, to Gail L. Springer, Town Clerk, requesting reimbursement for damage to her residence caused by a sewer back up on June 12, 2015.
11. Notice of Claim for Property Damage – Edward M. & Cathleen M. Ranucci, 3612 Lyndale Drive, Endwell, NY for damages sustained to their property on June 12-13, 2015.
12. Notice of Claim for Property Damage – Rodney & Mary Outman, 3614 Lyndale Drive, Endwell, NY for damages sustained to their property on June 12-13, 2015.
13. Email from Jeff Poulin, 11 Denver Court West, Endicott, to Commissioner of Public Works Louis V. Caforio requesting something done to prevent a streetlight from shining directly into his bedroom window.
14. Letter from Kenneth P. Stanford, 932 Oxford Street, Endicott, regarding the donation of this property to the Town of Union to be used as green space.



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15. Notice of Pendency – M & T Bank, 1 M & T Plaza, Buffalo, New York regarding mortgaged premises at 3006 Wayne Street, Endicott, tax map # 141.20-5-12.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Leonard J. Perfetti, Chairperson
Robert Mack

Motion to reinstate one (1) day of sick time for Tyler Maguire in the Highway Department.

Motion to authorize the attendance of Senior Planner Marina Lane and another employee to represent the Town of Union at the annual American Cancer Society's Making Strides Against Breast Cancer of Binghamton Kick-off Breakfast to be held at the Doubletree by Hilton, Binghamton, New York on Wednesday, August 26, 2015 from 7:30 A.M. to 8:30 A.M.

Motion to approve the Revised 2015 Seasonal Hourly Rate Schedule. The rates will become effective with payroll week ending 7/17/15 check date 7/24/15.

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augostini, Chairperson
Leonard J. Perfetti

Resolution to establish the 2015 Town of Union standard workdays for elected officials (Robert Mack and Michael A. Korchak), and to report the days worked to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by the officials to the Town.

Resolution to authorize Supervisor Rose A. Sotak to execute all documents for the NYS Consolidated Funding Application through the NYS Empire State Development and any other applicable related government grant sources for replacement of traditional light bulbs from Town-owned street lights with energy-efficient LED lighting.



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Resolution to authorize Supervisor Rose A. Sotak to execute all documents for the NYS Consolidated Funding Application through the NYS Empire State Development and any other applicable related government grant sources for completion of the existing levee system in the Fairmont Park area, including construction of the proposed Watson Boulevard Floodwall.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

Resolution calling for a Public Hearing to be held on August 5, 2015 at 7:30 PM to amend Sections of Chapter 186 – Telecommunications Facilities and Chapter 83 – Brush, Grass and Weeds of the Town Code of Ordinances.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Leonard J. Perfetti, Chairperson
Robert Mack

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Robert Mack

Proposals were called for on Friday, June 19, 2015 at 10:00 A.M. for Professional Engineering Services for Drainage Repair/Improvement Project – Pine Street – North Adams Avenue to McKinley Avenue Town of Union/Village of Endicott Town of Union CDGB-DR Program.

Proposals were received as follows:

Keystone Associates	\$20,950.00
Griffiths Engineering, LLC	\$21,736.00

Motion to receive and file the proposals for Professional Engineering Services for Drainage Repair/Improvement Project – Pine Street – North Adams Avenue to McKinley Avenue Town of Union/Village of Endicott Town of Union CDGB-DR Program.

Resolution to retroactively award the Professional Engineering Services contract for Drainage Repair/Improvement Project – Pine Street – North Adams Avenue to McKinley Avenue Town of Union/Village of Endicott Town of Union CDGB-DR Program to Keystone Associates Architects, Engineers and Surveyors, LLC, Binghamton, New York in the amount of \$20,950.00 and authorize Supervisor Rose A. Sotak to execute all documentation necessary to undertake the project and make payments for costs incurred beginning on June 26, 2015 pursuant to the terms of the agreement.



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Designation of Town Officials for Financial and Grant Administration Activities Relating To The New York Rising Community Reconstruction Program

Resolution designating Comptroller Laura J. Lindsley and Deputy Comptroller Gretchen Uhler as Town officials to sign and submit Requests for Funds under the NY Rising Community Reconstruction Program and authorize Supervisor Rose A. Sotak to sign the Authorized Signature Form issued by the Governor's Office of Storm Recovery. Payment Request Forms cannot be signed by Chief Elected Officials.

Resolution authorizing Supervisor Rose A. Sotak and Comptroller Laura J. Lindsley to execute all documentation required to establish a separate bank account to receive funds electronically including but not limited to the ACH/Direct Deposit Form and the Designation of Depository Form.

Resolution authorizing Comptroller Laura J. Lindsley to execute the Subrecipient OMB Circular A-133 Compliance Monitoring Form.

Resolution authorizing Supervisor Rose A. Sotak to sign and submit the required W-9 Form, Subrecipient Compliance Monitoring Form and Financial Management Questionnaire.

Resolution designating Paul A. Nelson, Planning Director, as the Grant Administrator for the NY Rising Program.

Resolution designating Paul A. Nelson, Planning Director, as the Anti-Displacement and Relocation Officer for the NY Rising Program.

Resolution authorizing Supervisor Rose A. Sotak and Planning Director Paul A. Nelson to sign all documentation required for the submission of the Federal Emergency Management Agency 2015 Community Rating System program application in September.

Resolution to adopt the procurement policy for the NY Rising CDBG-DR funding.

Resolution to adopt the Citizen Participation Plan for the NY Rising CDBG-DR funding.

Resolution to adopt the Affirmative Action Plan for the NY Rising CDBG-DR funding.

Resolution to adopt the Section 504 Policies and Grievance Procedures for the NY Rising CDBG-DR funding.



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Resolution to declare vehicles A86 (Blue Ford Taurus) and A88 (Black Ford Taurus) as surplus and authorize sale of each by auction. Both vehicles are model year 2001 and require extensive repairs that are not justified given the age and mileage of the vehicles. Proceeds from the sale of vehicle A86 shall be returned to the General Fund. Proceeds from the sale of vehicle A88 shall be returned to the CDBG program fund.

PUBLIC WORKS COMMITTEE

Leonard J. Perfetti, Chairperson
Thomas R. Augostini

Resolution to award the single bid for Two (2) New and Unused **2015** Chevrolet Silverado's 2500HD ¾ Ton 4WD Double Cab Pickup Truck W/Snowplows to Eagle Auto Mall Sales, Inc. for their bid price of \$35,828.00. The 2016 model trucks will not be available until October with a delivery date of January or February 2016. The 2015 models are available now. One truck would be for the Highway Department and the other would be for the Parks Department.

Resolution authorizing the procurement of a new 2015 CAT 420F2 IT Backhoe Loader w/24" Digging Bucket to be purchased utilizing National IPA Contract #120377 which is open to all municipalities from Milton CAT in the amount of \$111,868.00 as follows:

\$103,095.00	(New) 2015 CAT Backhoe Loader
\$ 1,330.00	12" Trench
\$ 1,836.00	36" Ditching
\$ 2,875.00	Swing Coupler
\$ 2,732.00	Lines Kit
<u>\$111,868.00</u>	Total Delivered

Balance due to be paid out of the 2015 Capital Budget previously approved by the Town Board.

Resolution authorizing to deem as surplus (F-145) 2014 CAT 305.5 ECR Mini Excavator; and utilizing the CAT Buy Back Program to trade in the 2014 CAT Mini Excavator for a new 2015 CAT 305.5 E2CR Mini Excavator. Procurement will be through the National IPA Contract #120377. The amount after trade in is as follows:

\$ 65,785.00	(New) 2015 CAT Mini Excavator
\$ 60,885.00	Trade-In F-145
\$ 4,900.00	Total Net Difference

Balance due to be paid out of the Highway Department's operating budget.

HEARING OF VISITORS:



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DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Local Development Corporation Meeting Minutes for May 21, 2015.
2. Town of Union Planning Review Team Minor Site Plan Review Decision – Approval – John Miller, Fishs Eddy VI, LLC, Auto Window Repair Business, 3200 Watson Boulevard, Endicott, Tax Map #142.17-5-1.2.
3. Town of Union Planning Review Team Minor Site Plan Review Decision – Approval – Ronald Smith, Operations, YMCA of Western Broome County, Accessory Building, 740 Main Street, Johnson City, Tax Map #143.53-4-36.
4. Town of Union Citizens Advisory Council for Community Development Minutes for May 27, 2015, June 18, 2014 and July 28, 2014.

ADJOURNMENT:

GLS/bk

Gail L. Springer, RMC
Town Clerk