



Town Clerk  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Leonard J. Cicciarelli, *Councilman*

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## TOWN OF UNION REORGANIZATIONAL MEETING

January 2, 2014

The Reorganizational Meeting of the Town Board of the Town of Union was held on Thursday, January 2, 2014 at 7:50 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Rose A. Sotak, Councilman Thomas R. Augustini, Councilman Frank Bertoni, Councilman Leonard J. Perfetti, Councilman Leonard J. Cicciarelli.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Deputy Town Attorney Kurt D. Schrader, Deputy Town Clerk Rebecca Kruczkowski, Deputy Town Clerk Karen Gance.  
Absent: Town Clerk Gail L. Springer.

Supervisor Sotak opened the meeting with the Pledge of Allegiance to the Flag.

(Prepared Resolution filed as part of these minutes authorizing that the following policies, procedures, practices and appointments are established, adopted and approved:

### 1. MEETING DATES

During calendar year 2014, the Town Board of the Town of Union shall hold its regular meetings on the first and third Wednesday of each month at 7:30 P.M. and work sessions shall be held on the first and third Wednesday of the month prior to the meeting. In July and August, meetings will be held on July 9, 2014 and August 6, 2014. The meetings will be held at the Town Hall, 3111 East Main Street, Endwell, New York 13760.

### 2. OFFICIAL DEPOSITORIES

The following banks are designated as official depositories for Town of Union funds for 2014:

M & T Bank  
First Niagara  
Citizens Bank  
Chase/JP Morgan  
Community Bank  
Tioga State  
NBT Bank



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Bank of America  
Citibank  
Key Bank

## 3. BOARD RULES OF PROCEDURE

The Town Board will follow Roberts Rules of Order for 2014. In addition, upon the request of any member of the Town Board, at any time prior to taking of a vote on any motion and/or resolution regarding any subject introduced before the Board for the first time that year, the motion and/or resolution may be held over to the next regularly scheduled meeting of the Town Board or a special meeting as called by the Town Board.

## 4. ASSOCIATION OF TOWNS

The attendance of Board members, Department Heads and other authorized personnel at the Annual Meeting of the Association of Towns in New York, New York, February 16-19, 2014 is approved. The Supervisor is authorized to cast one ballot for the Town of Union at and upon any vote of the Association of Towns, and that Councilman Thomas R. Augostini is appointed to cast such ballots in the event the Supervisor is unable to act or is not in attendance.

## 5. BIDS

The advertising of bids by the Town Board shall be authorized by motion rather than resolution, and the Town Clerk is authorized to receive and open all bids at the time designated in the bids notice and documents.

## 6. OFFICIAL NEWSPAPER

The official newspaper of the Town of Union for legal and/or public notices and all other purposes shall be the Press & Sun-Bulletin.

## 7. INVESTMENT OF FUNDS

The Supervisor of the Town of Union is authorized, consistent with applicable law, to invest Town funds for calendar year 2014.

## 8. PURCHASES UNDER STATE AND COUNTY BIDS AND CONTRACTS

At any time that Town of Union officials are authorized to purchase goods and materials, the purchase may, unless otherwise specifically directed by the Town Board, be made under State or County bids and contracts.

## 9. TOWN BULLETIN BOARD, SIGN BOARD AND WEB SITE



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The official Town bulletin board and signboard for all papers, legal and official notices of the Town of Union shall be located at the west entrance of the Town Hall inside the doorway. All official notices will be posted on the Website.

## 10. APPOINTMENT OF DEPUTIES AND DEPARTMENT HEADS

The following Deputies and Department Heads are appointed to serve in the respective positions for the Town of Union for the year 2014 with a term as provided by law or at the pleasure of the Town Board where no term is provided by law:

Deputy Town Attorney	Kurt D. Schrader
Comm. of Public Works	Louis V. Caforio
Dep. Comm. of P.W.-Environmental Services	Philip E. Schmidt
Dep. Comm. of P.W.-Recreation	Tom Cassin
Planning Director	Paul A. Nelson
Economic Development Director	Joseph M. Moody
Highway Superintendent	Donald B. Battaglini
Dep. Attorney – Zoning Board of Appeals	Alan J. Pope
Dep. Attorney – Zoning Board of Appeals	Kurt D. Schrader
Dog Control Attorney	Alan J. Pope
DCPW – Codes & Ordinances	Daria M. Golazeski
Building Official	Daria M. Golazeski
DCPW for Engineering	Jay Harris
Deputy Comptroller	Gretchen Uhler
Deputy Town Assessor	Julie Dugan
DCPW Occupational Safety & Health	Philip E. Schmidt
Clerk to Justice – Justice Black	Gretchen Carpentieri
Clerk to Justice – Justice Miller	Lisa Wojdat
Clerk to Justice	Mary Waibel

Constable          Ted Oliver          1 year

## 11. ADDITIONAL APPOINTMENTS

Supervisor Sotak Appoints the following for 2014:

Executive Administrative Assistant – Elizabeth Austin  
Executive Administrative Assistant – Robin Shimer  
Town Historian – Suzanne Meredith  
Deputy Town Historian – Jackie Tedesco

12. Establish salary and wage rates for Town employees as stated in the 2014 budget salary schedule.



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## 13. DEPUTY SUPERVISOR

Supervisor Sotak appoints Councilman Thomas R. Augostini from January 1, 2014 through December 31, 2014.

Supervisor Sotak read the following committee appointments for 2014:

1. EMPLOYEES/SAFETY-----Chairperson Thomas R. Augostini  
Leonard J. Perfetti
2. FINANCE/CAPITAL PROJECTS-----Chairperson Thomas R. Augostini  
Leonard J. Cicciarelli
3. LAWS & LEGISLATION/  
INTERGOVERNMENTAL----- Chairperson Frank Bertoni  
Leonard J. Cicciarelli
4. PARKS, REC. & ENVIRONMENTAL-----Chairperson Leonard J. Perfetti  
Leonard J. Cicciarelli
5. PLANNING, ZONING, ECO. DEVEL. -----Chairperson Frank Bertoni  
Leonard J. Cicciarelli
6. PUBLIC WORKS-----Chairperson Leonard J. Perfetti  
Frank Bertoni

Reappointments on vacancies on the following Boards and Commissions that expired December 31, 2013.

### Planning Board – (7 year term)

Susan McLain as Chairperson term to expire December 31, 2014 (one year).

Lisa Miller term to expire December 31, 2020

### Zoning Board of Appeals

Alan F. Ewing as Chairman term to expire December 31, 2014 (one year).

### Citizens Advisory Council for Community Development – (3 year term)

Donald Slota term to expire December 31, 2016.

Bonnie Cornick term to expire December 31, 2016.



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## Conservation Advisory Council – (2 year term)

Three (3) openings.

## Wellhead Advisory Protection Committee – (3 year term)

Robert Bennett, P.E. - term to expire December 31, 2016.  
One (1) opening

## Street Lighting Commission – (2 year term)

William Markovitz - term to expire December 31, 2015.

## Wetlands Advisory Commission

Louis Caforio - term to expire December 31, 2014.  
Marina Lane - term to expire December 31, 2014.

## Board of Assessment Review – (5 year term)

James Kinne - term to expire September 30, 2018.

## **Town of Union Emergency Operations Plan as revised for 2014.**

### 13. EFFECTIVE DATE:

This Resolution shall take effect as of January 1, 2014.)  
Res. by Augustini, seconded by Bertoni.  
The Resolution was adopted.

Vote: All yes.

### ADJOURNMENT:

Moved by Augustini, seconded by Bertoni to adjourn the meeting.  
Carried.  
The meeting was adjourned at 7:52 P.M.

RMK/kg

Rebecca Kruczkowski  
Deputy Town Clerk