



Town Clerk  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

February 18, 2015

#### SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

#### APPROVAL OF MINUTES:

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, February 4, 2015 and amend the Reorganizational Meeting held on January 7, 2015 to include Zoning Board of Appeals Member Alan F. Ewing - term to expire 12/31/2021.

#### HEARING OF VISITORS:

#### COMMUNICATIONS FOR FILING:

1. Copy of letter and CD to Honorable Kathleen H. Burgess, Secretary, State of NY Public Service Commission, regarding Case 13-M-0457 – Application of NY Transmission Owners Pursuant to Article VII for Authority to Construct and Operate Electric Transmission Facilities in Multiple Counties in New York State – Erratum to January 20, 2015 Filing.
2. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on January 20, 2015.
3. Minutes of the Regular Meeting of the Board of Trustees of the Village of Endicott held on January 27, 2015.
4. Notice of Broome County Agriculture and Farm Land Protection Board meeting to be held on Monday, February 23, 2015 and agenda for Broome County Legislature meeting to be held on Thursday, February 19, 2015.

#### COMMUNICATIONS FOR ACTION:

1. Letter from Mayor John R. Bertoni, Village of Endicott, to Supervisor Rose A. Sotak in regard to starting a Town Carousel Task Force.



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**PETITIONS:**           None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

**EMPLOYEES/SAFETY COMMITTEE**

Leonard J. Perfetti, Chairperson  
Robert Mack

**Motion** to approve the attendance of Gail L. Springer, Town Clerk at the New York State Town Clerks Association Conference; April 26 - 29, 2015 in Rochester, New York; approval is for registration, accommodations, meals and estimated shared mileage in accordance with Town approved guidelines at approximately \$780.00.

**Motion** to appoint Sara Zubalsky on a provisional basis to the vacant Community Development Coordinator position. The effective starting date will be immediately following successful completion of pre-employment testing and the salary to be determined by the current CSEA Collective Bargaining Agreement.

**Motion** to appoint Carol Krawczyk as a part-time Clerk in the Planning Department at a rate of \$10.00 per hour not to exceed 19 hours per week; subject to successful completion of required pre-employment background checks.

**FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augostini, Chairperson  
Leonard J. Perfetti

**Resolution** to approve the UVES Ambulance Agreement and authorize Supervisor Rose A. Sotak to execute the said agreement.

**Resolution** to approve the Agreement for Municipal Cooperative Activities, MUNIS Support Services, provided by the Broome –Tioga Board of Cooperative Educational Services effective January 1, 2015 through December 31, 2015 in the amount of \$20,149.00 and \$2,500.00 for Network Operations Center hosting, upon the Town Attorney's review; and authorize Supervisor Rose A. Sotak to sign and execute the said agreement.



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**Resolution** to approve the Financial Advisory Services Agreement with Fiscal Advisors & Marketing, Inc. effective February 9, 2015 until 30 day termination notice by either party with the following fee schedule:

**Bond Anticipation Note Issues:**

Under \$1,000,000 (Notice of Sale only) \$1,800  
\$1,000,001-\$4,000,000 \$4,200  
(note fee increases based on size - \$500 per \$1 million above \$4 million)

**Bond Issues**

Under \$1,000,000 (Notice of Sale only) \$2,600  
Bonds up to \$2,000,000 (Official Statement, rating) \$7,800  
(bond fee increases based on size - \$1,000 per \$1 million above \$2 million)

**Continuing Disclosure**

Annual Continuing Disclosure \$2,200  
Annual Continuing Disclosure (when an Official Statement has been completed during that year) \$1,000  
Material Event Filings (per occurrence) \$500

**Hourly Fee \$145**

(An hourly fee is listed, however the Town is not charged hourly fees as all of the costs are included in the Bond or Note fee. The hourly fee would only apply for special projects, should the Town undertake any).

***(1) Actual Fees will be based on actual work performed: Fees may be affected by additional hourly fees charged for additional services specifically requested by the client***

***(2) This fee schedule is proprietary information provided to the client only; It is not for dissemination.***

***(3) Fee may adjust yearly based on CPI.***

Approval is contingent upon the Town Attorney's review; and authorizes Supervisor Rose A. Sotak to sign and execute the said agreement.

**Resolution** authorizing the issuance of \$129,400 Bonds of The Town of Union, Broome County, New York, to pay the cost of various purposes in and for said Town.

Class of objects or purposes:	Design costs for Ice Rink and PW facility
Maximum estimated cost:	\$80,000.00
Amount of obligations to be issued:	\$80,000.00 bonds

Class of objects or purposes:	Purchase of a mower
Maximum estimated cost:	\$9,400.00
Amount of obligations to be issued:	\$9,400.00 bonds



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Class of objects or purposes: Improvements to the State Police Facility Entrance  
Maximum estimated cost: \$17,000.00  
Amount of obligations to be issued: \$17,000.00 bonds

Class of objects or purposes: Replace Door Openers  
Maximum estimated cost: \$5,000.00  
Amount of obligations to be issued: \$5,000.00 bonds

Class objects or purposes: Purchase and install security lights and cameras  
Maximum estimated cost: \$10,000.00  
Amount of obligations to be issued: \$10,000.00 bonds

Class objects or purposes: Complete salt storage facility  
Maximum estimated cost: \$8,000.00  
Amount of obligations to be issued: \$8,000.00 bonds

**RESOLUTION** AUTHORIZING THE PURCHASE OF HEAVY EQUIPMENT IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$588,000 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$588,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

**RESOLUTION** AUTHORIZING IMPROVEMENTS TO PARKING AREAS IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$19,000 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$19,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

**RESOLUTION** AUTHORIZING THE RECONSTRUCTION/ IMPROVEMENTS TO ROADS IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$550,000 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$550,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

**RESOLUTION** AUTHORIZING IMPROVEMENTS TO PARKS IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$108,890 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$108,890 BONDS OF SAID TOWN TO PAY THE COST THEREOF.



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**RESOLUTION** AUTHORIZING BRIDGE IMPROVEMENTS IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$60,000 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$60,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

**RESOLUTION** AUTHORIZING IMPROVEMENTS TO CURBS, SIDEWALKS AND GUTTERS IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$135,000 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$135,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

**RESOLUTION** AUTHORIZING STORM WATER/SANITARY SEWER IMPROVEMENTS IN AND FOR THE TOWN OF UNION, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$150,000 AND AUTHORIZING, **SUBJECT TO PERMISSIVE REFERENDUM**, THE ISSUANCE OF \$150,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

### **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

### **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Robert Mack

### **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

**Resolution** to terminate the street deeds for the Southerly Hills Development and authorize Supervisor Rose A. Sotak to execute all necessary documents to effect such termination.

**Motion** authorizing the attendance of Linda Hrostowski and Michelle Bennett at the Housing Pro software training conference in Saratoga Springs, New York from June 15-17, 2015. Authorization to include registration fees of \$395.00 per person, per diem meals, 2 nights (per person) hotel at \$159.00, and use of a town vehicle.



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**Resolution** to award the Townwide Demolition (TW1-D) Alternate 1 to ZMK Construction, Apalachin, New York in the amount of \$9,400.00. Alternate 1 includes the following property:  
40 Donald Street, Johnson City.

**Resolution** to award the Townwide Air Sampling and Monitoring (TW1-M) Alternate 1 to SJB Services, Inc., Cortland, New York in the amount of \$500.00. Alternate 1 includes the following property:  
40 Donald Street, Johnson City.

## **PUBLIC WORKS COMMITTEE**

Leonard J. Perfetti, Chairperson  
Thomas R. Augustini

**Motion** to authorize the advertisement of bids for Curb and Gutter/Sidewalk Replacement - Contract One. Bids to be received by Town Clerk Gail L. Springer on Monday, March 16, 2015 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** to authorize the advertisement of bids for Curb and Gutter Replacement - Contract Two. Bids to be received by Town Clerk Gail L. Springer on Monday, March 30, 2015 at 10:00 A.M. at which time they will be opened and read aloud.

**Motion** to authorize the advertisement of bids for Underdrain Installation and Connection at Miscellaneous Locations. Bids to be received by Town Clerk Gail L. Springer on Monday, March 30, 2015 at 10:00 A.M. at which time they will be opened and read aloud.

## **HEARING OF VISITORS:**

## **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Deferred Compensation Plan for Employees of The Town of Union – Financial Report – December 31, 2013.
2. Town Clerk Monthly Report for January 2015.
3. CSEA Employee Benefit Fund Annual Report.
4. Town of Union Planning Board Decision – Site Plan Review Approval – Robert Gault – Gault BMW Addition and Renovation, 2311 North Street and 10, 12 & 14 Dittrich Street, Tax Map #'s 141.20-7-11, 141.82-1-31, 141.82-1-32 & 141.82-1-33.



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5. Town of Union Planning Board Decision – Site Plan Review Approval – Grants Autohouse, LLC – Stephen Grant, 1660 Union Center-Maine Highway, Endicott – Tax Map # 125.13-1-34.
6. Town of Union Planning Board Decision – Special Permit Approval – Floodplain Development – Stephen Grant – 1660 Union Center-Maine Highway, Endicott, Tax Map # 125.13-1-34
7. Town of Union Planning Board Decision – Special Permit Approval – Grants Autohouse – Automotive Sales, 1660 Union Center-Maine Highway, Endicott, Tax Map # 125.13-1-34.
8. Town of Union Permits Report – January 2015.

### **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk