



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

TOWN OF UNION BOARD MEETING

June 20, 2018

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, June 20, 2018 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Rose A. Sotak, Councilman Thomas R. Augostini, Councilman Frank J. Bertoni, Councilman Robert Mack, Councilman John M. Bernardo.

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance was Giuseppe Roberto, Zoning Board of Appeals member.

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

Moved by Augostini, seconded by Bertoni to approve the minutes of the regular Town of Union Board meeting held on Wednesday, June 6, 2018.
Carried.

HEARING OF VISITORS:

Linda Jackson, 209 E. Franklin Street, Endicott, member of the Triple Cities Car Club, asked the Town to add a disclaimer to the advertisement for the American Cruisers Car Club car show at Highland Park in the future, as they are using the logo from Triple Cities Car Club.

Councilman Thomas R. Augostini said all advertisement for this event was handled by the American Cruisers Car Club, and she would have to address this issue with them.

As no one else wished to speak, Supervisor Rose A. Sotak closed the first Hearing of Visitors.



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COMMUNICATIONS FOR FILING:

Moved by Augustini, seconded by Bertoni to receive and file the following Communication:

1. Charter Communications – Notices of Upcoming Changes – June 8, 2018, and notice of new contact for Government Affairs.
Carried.

COMMUNICATIONS FOR ACTION:

1. Moved by Augustini, seconded by Bertoni to approve the letter from Norman O'Neil, Chairperson, Church of the Holy Family, requesting no parking zones, barricades & special events signs for their annual bazaar to held on July 27 -29, 2018 and refer it to Commissioner of Public Works Louis V. Caforio, Highway Superintendent Chester Kupiec and Town Clerk Leonard J. Perfetti.
Carried.
2. Moved by Augustini, seconded by Bertoni to approve the letter from Kirsten Rose, 432 Country Knoll Drive, Endwell, requesting road closure and barricades for a block party on July 4, 2018 from 8:00 am-4:00 pm on Country Knoll Drive and refer it to Commissioner of Public Works Louis V. Caforio, Highway Superintendent Chester Kupiec and Town Clerk Leonard J. Perfetti.
Carried.
3. Moved by Augustini, seconded by Bertoni to refer the letter from Spencer Terry, a Maine Endwell High School student, in reference to a stop sign at the intersection of Hillside Terrace and Chrysler Road in Endwell to Commissioner of Public Works Louis V. Caforio.
Carried.
4. Moved by Augustini, seconded by Bertoni to approve the letter from Dena Wallan, Endicott, requesting permission to hold a Memorial 3K Race in honor of her deceased husband David P. Wallan, a 15 year veteran of the West Endicott Fire District on Saturday, July 14, 2018 starting at 10:00 A.M. and refer it to Commissioner of Public Works Louis V. Caforio. The race route is as follows: Begin at the West Endicott Fire Station on N. Page Avenue, continue north to June Street, turn left on to June Street, left on Frey Avenue to Maple Street, left on Maple to N. Page Avenue, left on North Page Avenue back to the fire station. All runners & walking traffic will be on the sidewalks and no street closures will be necessary.
Carried.
5. Moved by Augustini, seconded by Bertoni to approve the letter from Brittany Spritzer, Race Director, 4 on the 4th Race presented by Visions Federal Credit Union, asking for additional requests for 4 on the 4th Road Race being held on July 4, 2018. The requests are for temporary No Parking signs be put up on Country Club Road from 7:00 A.M. to 10:00 A.M.;



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use of tables, water jugs, garbage bags and cups for the three planned water stops; advertise the race information on the digital sign at Highland Park; and refer it to Commissioner of Public Works Louis V. Caforio and Parks Manager Ray Vanderpoel.
Carried.

6. Moved by Augustini, seconded by Bertoni to approve the letter from Robert O. Brady, President, O.L. Davis Fire Company, Inc. requesting use of a town garbage truck for their annual ice cream social to be held on Wednesday, July 11, 2018 from 5:00 PM to 9:00 PM at the Endwell Fire Station on Country Club Road and refer it to Deputy Commissioner of Public Works - Environmental Services Daniel A. Schofield.
Carried.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Moved by Bernardo, seconded by Bertoni to appoint Melody Spring to the position of Part-time Clerk – Town of Union Court retroactive to June 11, 2018 (successfully completed pre-employment testing) at the pay rate of \$14.75.
Carried.

(Prepared Resolution filed as part of these minutes authorizing the Request for Proposals – Professional Auditing Services with the following calendar:

Request for Proposal issued	June 21, 2018
Due date for proposals	July 26, 2018
Selected firm notified	August 9, 2018
Contract date	September 6, 2018

The request is to audit the Town's financial statements for the three (3) years ending December 31, 2018, December 31, 2019, and December 31, 2020 with the option to extend the services annually for an additional two (2) years, upon mutual agreement each year.)
Res. by Mack, seconded by Bernardo. Vote: All yes.
The Resolution was adopted.

Moved by Mack, seconded by Bernardo to approve the following 2018 Budget Transfers:

Decrease:	10 1620 1030	Temporary	\$	2,000.00
Increase:	10 1620 4225	Cell Phones	\$	2,000.00
Decrease:	20 8020 4601	Travel & Expense	\$	600.00
Increase:	20 8021 4601	Travel & Expense	\$	600.00



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Decrease:	31 5130 4111	Parts	\$ 13,067.03
Increase:	31 5130 4401	Equipment Maintenance	\$ 13,067.03

Carried.

(Prepared Resolution filed as part of these minutes to approve the following 2018 Budget Modification:

Increase:	31 4960 0000	Federal Emergency Aid	\$ 78,558.35
Increase:	31 5142 4129	Rock Salt	\$ 78,558.35
Increase:	20 5990 0000	Appropriated Fund Balance	\$ 114,147.88
Increase:	20 8989 2050	Capital Improvements	\$ 114,147.88

Res. by Mack, seconded by Bernardo.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to approve the contract with Young Explosives Corporation, Rochester, New York, in the amount of \$19,999.00 for the 4th of July fireworks and to authorize Parks Manager Ray Vanderpoel to execute the said contract.)

Res. by Augustini, seconded by Mack.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to award the contract for West Creek Bank Stabilization – Town of Union CDBG-DR Program to Procon Contracting, LLC, 100 Old Vestal Road, Vestal, New York, in an amount not to exceed \$325,000.00; and authorize the Supervisor to execute the contract and any other documentation required to complete the project.)

Res. by Bertoni, seconded by Augustini.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes calling for a Public Hearing on Wednesday, July 18, 2018 at 7:00 P.M. to receive public comment on the draft version of the Federal Fiscal Year (FFY) 2018 CDBG Annual Action Plan.)

Res. by Bertoni, seconded by Augustini.
The Resolution was adopted.

Vote: All yes.

Moved by Bertoni, seconded by Augustini to accept the Change of Zone Petition from Urban Multi-Family (UMF) to Commercial Office (CO) for 1 North Page Avenue for the future construction of an office building, and to refer it to the Planning Department to make all necessary referrals under Section 239-l and -m, and to forward the rezoning petition to the Planning Board for an advisory opinion.
Carried.



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(Prepared Resolution filed as part of these minutes to declare Lead Agency for the petition to rezone 1 North Page Avenue from Urban Multi-Family (UMF) to Commercial Office (CO), and to declare the project an Unlisted Action under SEQRA.)

Res. by Bertoni, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to call for a Public Hearing on Wednesday, July 18, 2018 at 7:00 P.M. with respect to the petition to rezone 1 North Page Avenue from Urban Multi-Family (UMF) to Commercial Office (CO).)

Res. by Bertoni, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing Supervisor Rose A. Sotak to sign the Letter of Intent to Participate in the Broome County All Hazard Mitigation Plan Update.)

Res. by Bertoni, seconded by Augostini.

Vote: All yes.

Carried.

Quotes were requested for the Installation of Six (6) Back Water Valves with Full Restoration.

Quotes were received as follows:

Gary Dyer Excavating & Tank Service	\$29,750.00
FP Kane Construction, Inc.	\$32,500.00
G. DeVincentis & Son Construction, Inc.	\$34,000.00

(Prepared Resolution filed as part of these minutes to award the quote to Gary Dyer Excavating & Tank Service for their quote of \$29,750.00.)

Res. by Bernardo, seconded by Mack.

Vote: All yes.

The Resolution was adopted.

Moved by Bernardo, seconded by Mack authorizing the advertisement of Bids for One (1) 2019 or Newer 4x2 Truck Chassis, conventional Cab with Left Hand Stand Up Drive Conversion and 23 Cubic Yard Side Loader Full Eject Recycling Body. Bids to be received by Town Clerk Leonard J. Perfetti on Monday, July 9, 2018 at 10:00 A.M. at which time they will be opened and read aloud.

Carried.

(Prepared Resolution filed as part of these minutes authorizing the purchase of a new 2018 Caterpillar Skid Steer 246D through a Buy Back program from CAT for a price of \$47,403.00)



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minus trade in \$ 41,203.00 net difference being \$6,200.00 per NY OGS contract PC66988 NJPA Group 032515 CAT.)

Res. by Bernardo, seconded by Mack.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to approve the Town of Union's participation in the BOCES Summer Youth Employment Program and authorize the Commissioner of Public Works Louis V. Caforio to execute the said contract upon approval of the Town Attorney.)

Res. by Bernardo, seconded by Mack.

Vote: All yes.

The Resolution was adopted.

HEARING OF VISITORS:

As no one wished to speak, Supervisor Rose A. Sotak closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augustini, seconded by Bertoni to receive and file the following Department Reports:

1. Town Clerk's Monthly Report – May 2018
2. Town of Union Planning Board Minutes – May 8, 2018.
3. Town of Union Planning Board Decision – Site Plan Approval - Laing Self-Service Storage, 105, 107 and 111 Brink Street, Tax Map # 141.20-6-5; 141.20-6-6 & 141.20-6-7.1.
4. Comptroller's Financial Report – May 2018.
Carried.

ADJOURNMENT:

Moved by Bernardo, seconded by Mack to adjourn the meeting.
Carried.

The meeting was adjourned at 7:25 P.M.

LJP/bk

Leonard J. Perfetti,
Town Clerk