



Town Clerk  
Leonard J. Perfetti

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augustini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Robert Mack, *Councilman*  
John M. Bernardo, *Councilman*

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## TOWN OF UNION BOARD MEETING

May 16, 2018

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, May 16, 2018 at 7:00 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Rose A. Sotak, Councilman Thomas R. Augustini, Councilman Frank J. Bertoni, Councilman Robert Mack, Councilman John M. Bernardo.

TOWN OFFICIALS PRESENT: Deputy Town Attorney Rosemarie Pope, Town Clerk Leonard J. Perfetti, Deputy Town Clerk Rebecca Kruczkowski.  
Absent: Town Attorney Alan J. Pope.

Supervisor Rose A. Sotak opened the Meeting with the Pledge of Allegiance to the Flag.

**Prior to the meeting, Councilman John M. Bernardo presented the following Proclamation:**

**WHEREAS**, the Town Board wishes to express its appreciation to Edward Dunscombe and honor him for his nearly four decades of distinguished and dedicated service to the residents of the Town of Union; and

**WHEREAS**, Ed received his Master's Degree in Library Science from the State University of New York at Geneseo; and

**WHEREAS**, Ed began his career with the GFJ Memorial Library on December 1, 1980 and has performed a variety of typical library functions including reference services, collection development, cataloging, budgeting as well as many atypical functions such as plunging toilets, shoveling snow, and artfully arranging buckets to catch water from leaking areas of the roof; and

**WHEREAS**, Ed's many years of service exemplified his dedication to the best interests of the community, and he has worked constantly for the betterment of the GFJ Memorial Library thereby enhancing the quality of life in the community; and

**WHEREAS**, during Ed's tenure he championed three public funding votes to provide long-term stabilization of the finances of the library and secured several grants to open the Public Computing Center, upgrade computers, install an elevator and lift, and renovate many areas of the facility; and



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**WHEREAS**, Ed has served this community in many ways including his service as a member of numerous committees within the Four County Library System and as a member of the Endicott Proud Committee; and

**WHEREAS**, on behalf of the residents of the Town of Union the Town Board wishes to express its sincere gratitude and appreciation to Ed for his loyalty to the Town of Union over the past nearly 40 years and wish him much health, happiness, and a World Series Championship for his beloved New York Mets as he begins a new chapter in his life.

**NOW, THEREFORE**, the Town Board of the Town of Union, does hereby proclaim Wednesday, May 16, 2018, as:

*Edward Dunscombe Day*

in the Town of Union, and urge all citizens and employees to join the Town Board in congratulating Ed for the many years of distinguished service, loyalty, and dedication he has rendered to this community.

**PROCLAIMED** this 16th day of May 2018.

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Rose A. Sotak, Supervisor

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Thomas R. Augostini, Councilman

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Frank J. Bertoni, Councilman

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Robert Mack, Councilman

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John M. Bernardo, Councilman

**PUBLIC HEARINGS:**      None.

**BIDS:**              None.

**APPROVAL OF MINUTES:**

Moved by Augostini, seconded by Bertoni to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, May 2, 2018.  
Carried.

**HEARING OF VISITORS:**

Betty Brady, 603 Day Hollow Road, Endicott, and Anna Peters, 607 Day Hollow Road, Endicott, spoke regarding the house at 1205 Catherine Avenue, Endicott that is owned by the Town of Union. They thanked the Town for boarding up the house and mowing the lawn; now, they want confirmation that the property will be demolished and cleaned up as promised.



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Councilman Thomas R. Augostini said that bids for the demolition of the property will be received on June 6, 2018 and probably awarded at the June 20, 2018 meeting.

As no one else wished to speak, Supervisor Rose A. Sotak closed the first Hearing of Visitors.

## COMMUNICATIONS FOR FILING:

Moved by Augostini, seconded Bertoni to receive and file the following Communications:

1. Letter from Lisa M. Pugliese, Director, Office of Public Housing, 2CPH, U.S. Department of Housing and Urban Development, to Planning Director Paul A. Nelson regarding the Final Score Letter - Section 8 Management Assessment Program (SEMAP) certification for NY505.
2. Letter from Rebecca Bellard, State of New York Department of Taxation and Finance, Office of Real Property Tax Services, regarding Certificate of Final Special Franchise Assessment for city and town assessment roll to be filed in 2018.
3. Letter from Rebecca Bellard, State of New York Department of Taxation and Finance, Office of Real Property Tax Services, regarding Notice of Tentative Telecommunications Ceiling for city and town assessment roll to be filed in 2018.

Carried.

## COMMUNICATIONS FOR ACTION:

1. Moved by Augostini, seconded by Bertoni to refer the Emails and pictures from concerned residents of West Corners regarding the condition of a house owned by the Town of Union located at 1205 Catherine Avenue, Endicott to Deputy Commissioner of Public Works for Codes and Ordinances Daria Golazeski.  
Carried.
2. Moved by Augostini, seconded by Bertoni to refer the letter from Bob Brazill, Development Officer, ACHIEVE, regarding their late submission for CDBG Grant Funds for ACHIEVE's Children's Summer Program to Planning Director Paul A. Nelson.  
Carried.
3. Letter from Bob DeBonis, Church of the Holy Family, Endwell requesting permission to hold their annual bazaar on July 27, 28 and 29, 2018. **Request removed from agenda pending more information.**
4. Moved by Augostini, seconded by Bertoni to approve the letter from Suzanne Manley, 1140 Greenwood Glen, requesting the closure of the cul-de-sac on Greenwood Glen on June 23, 2018 for a neighborhood party and refer it to Town Clerk Leonard J. Perfetti, Commissioner of Public Works Louis V. Caforio and Highway Superintendent Chester Kupiec.  
Carried.



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5. Moved by Augustini, seconded by Bertoni to approve the letter from Endwell Fire 5K Run/Walk Committee requesting permission to hold their 3<sup>rd</sup> annual Endwell Fire 5K Run/Walk on Saturday, September 22, 2018 starting at 10:30 A.M. and refer it to Town Clerk Leonard J. Perfetti, Commissioner of Public Works Louis V. Caforio and Highway Superintendent Chester Kupiec. The open road course through the streets of Endwell will begin and end at the Fire Station on Country Club Road.  
Carried.

6. Moved by Augustini, seconded by Bertoni to refer the email from Richard Roe, Recreation Therapist, Camp Evans Coordinator, NYS Office for People with Developmental Disabilities Broome DDSO, requesting permission to use pavilion# 2 at Highland Park on July 2-3, and 5-6, 2018 from 8:00 A.M. to 3:00 P.M., and requesting reduced fees to use the facility for their Special Needs Camp to Parks Manager Ray Vanderpoel.  
Carried.

7. Moved by Augustini, seconded by Bertoni to refer the letter and photos from Michael Maione, 2616 Ashton Court, Endwell, requesting the Town of Union consider selling 1006 Taft Avenue, Endwell, Tax map # 125.19-3-17.1 to Town Attorney Alan J. Pope and Commissioner of Public works Louis V. Caforio.  
Carried.

8. Moved by Augustini, seconded by Bertoni to refer the letter from Wes Wilkert, 597 Forest Hill Road, Apalachin, requesting a reduction or waiver of fees for use of 17C Sports Facility by the Men's Senior Softball Team for their home games on Wednesday mornings, from May 16, 2018 to August 22, 2018 (a total of 4 games) to Commissioner of Public Works Louis V. Caforio.  
Carried.

PETITIONS:           None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

Moved by Bernardo, seconded by Bertoni to appoint Mary L. Poklemba as a full-time Dog Control Officer, provisionally, at a starting salary of \$25,392.00, as determined by the current CSEA Collective Bargaining Agreement, with an effective start date of May 31, 2018.  
Carried.

(Prepared Resolution filed as part of these minutes authorizing the Town Clerk of the Town of Union to conduct retail sales of E-ZPass, in accordance with the E-ZPass On the Go Retail Sales Program with the New York State Thruway Authority and to appropriate \$525.00 in funding.)

Res. by Mack, seconded by Bernardo.  
The Resolution was adopted.

Vote: All yes.





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(Prepared Resolution filed as part of these minutes to appoint Sandy Bauman to fill a vacancy on the Citizens Advisory Council for Community Development for a term ending on 12/31/20.)  
Res. by Bertoni, seconded by Augustini. Vote: All yes.  
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the Supervisor to execute the following updated document for the NY Rising Program to begin the closeout process:  
(Patterson Creek Project)  
Abbreviated Application Amendment Form  
Change Order Recommendation Letter.)  
Res. by Bertoni, seconded by Augustini. Vote: All yes.  
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the Supervisor to execute the following updated document for the NY Rising Program to begin the closeout process:  
(Brixius Creek Project)  
Abbreviated Application Amendment Form.)  
Res. by Bertoni, seconded by Augustini. Vote: All yes.  
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the Supervisor to execute the following updated document for the NY Rising Program to account for the awarding of the construction contracts: (Refuse Garage)  
Abbreviated Application Amendment Form.)  
Res. by Bertoni, seconded by Augustini. Vote: All yes.  
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing Change Order #1 to the contract with Albert Torto and Sons Construction for the W. Edward Street Reconstruction Project in the amount of \$3,630.00. The new contract amount will be \$445,290.00. The change order is required for removal and disposal of stumps of 11 trees that the Village of Endicott ordered removed, due to conflicts with utility lines. The tree removal work itself was done by the Village Light Department.)  
Res. by Bertoni, seconded by Augustini. Vote: All yes.  
The Resolution was adopted.



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(Prepared Resolution filed as part of these minutes authorizing the Planning Director to accept a late application for FFY 2018 CDBG funding from ACHIEVE.)

Res. by Bertoni, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the Supervisor to execute the form letter designating Planning Director Paul A. Nelson as the Entity Administrator for the Town of Union's System for Award Management (SAM) account. The Planning Director is further authorized to submit the executed form to the Federal Service Desk to complete the registration process.)

Res. by Bertoni, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

(Prepared Resolution filed as part of these minutes authorizing the Town of Union to enter into a sponsorship agreement for the 2018 Dick's Sporting Goods Open in the amount of \$3500.00, and to authorize the Supervisor to execute the said agreement.)

Res. by Bertoni, seconded by Augostini.

Vote: All yes.

The Resolution was adopted.

Moved by Bernardo, seconded by Mack to approve the attendance of Anthony Silvestri to the Southern Tier Building Officials meeting on June 13, 2018 at the Big Flats Community Center, Big Flats, New York. Authorization to include the use of a Town vehicle and registration fee of \$35.00. The training accounts for the 6 hours of the required annual training.

Carried.

(Prepared Resolution filed as part of these minutes to award the Bid for Underdrain Installation and Connection at Miscellaneous Locations to Tre-Gen Concrete Corporation, Johnson City, New York for their low bid price of \$49,381.00.)

Res. by Bernardo, seconded by Mack.

Vote: All yes.

The Resolution was adopted.

### HEARING OF VISITORS:

Michael Maione, 2616 Ashton Court, Endwell, spoke regarding his desire to purchase the Town owned property at 1006 Taft Avenue, Endwell (Action #7 of this meeting).

Councilman Frank Bertoni explained that to not show any favoritism, the Town will have to advertise the sale of the property, receive sealed bids and then sell it to the highest bidder.



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Councilman John M. Bernardo said it will be advertised in the newspaper and on the Town website.

Councilman Thomas R. Augostini said a minimum starting bid price will be established for the sale based on the assessed value of the property.

As no one else wished to speak, Supervisor Rose A. Sotak closed the second Hearing of Visitors.

## DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Augostini, seconded by Bertoni to receive and file the following Department Reports:

1. Town Clerk Monthly Report - April 2018.
2. Permits Report – October & November 2017.
3. Town of Union Planning Department Decision - Site Plan Review – Sprint/American Tower, Sprint AL33XC24, 333 Hooper Road, Endwell, Tax Map #142.13-6-8.1.
4. Town of Union Planning Board Decision – Special Use Permit - Up State Tower Co., LLC/Blue Wireless, 1209 Taft Avenue, Endwell, Tax Map # 125.11-1-3.
5. Town of Union Planning Board Decision – Site Plan Approval - Up State Tower Co., LLC/Blue Wireless, 1209 Taft Avenue, Endwell, Tax Map # 125.11-1-3.
6. Town of Union Planning Board Decision – Special Use Permit – John Witinski, Jr.-Empire Plastics/Lane Paving & Sealcoating, 513 & 515 Fairmont Avenue; 310 Kent Avenue, Tax Map #158.05-3-24, 25, 31.
7. Town of Union Planning Department Decision – Site Plan Approval – AT & T Mobility Telecommunications Facility, 1190 Robinson Hill Road, Tax Map # 126.04-1-5.
8. Town Comptrollers Monthly Reporting – April 2018.  
Carried.

## ADJOURNMENT:

Moved by Mack, seconded by Bernardo to adjourn the meeting.  
Carried.



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The meeting was adjourned at 7:32 P.M.

LJP/bk

Leonard J. Perfetti,  
Town Clerk