



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

DRAFT AGENDA

TOWN OF UNION BOARD MEETING

November 7, 2018

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, November 7, 2018 at 7:00 P.M. to consider the 2019 Preliminary Budget and Annual Fire Contracts for the Fire Protection Districts, and proposed Tax Cap Override local law.
Pub. & Posted 10/22/18.

BIDS:

Bids were called for on Monday, October 29, 2018 at 10:00 A.M. for Outfitting of One (1) New and Unused 2019 Chevrolet 3500 Cab and Chassis with Dual Rear Wheels, 162" Wheel Base.

A single bid was received as follows:

Binghamton Truck Body

Make: Reading Classic II

Model: U132ADW

\$ 23,200.00

Motion to receive and file the single bid for Outfitting of One (1) New and Unused 2019 Chevrolet 3500 Cab and Chassis with Dual Rear Wheels, 162" Wheel Base.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board Meetings held on Wednesday, October 17, 2018 and the Work Session held on Wednesday, October 24, 2018.

HEARING OF VISITORS:



Town of Union

COMMUNICATIONS FOR FILING:

1. Notification Pursuant to Section 239-nn of the NYS General Municipal Law – Local Law for Amendment Chapter 300 Articles 21 and 22 of the Village of Johnson City Code.
2. E-Mail and Invitation from David Culbertson, National Pipe and Plastics, to witness the Demolition of 1 North Page Avenue, Endicott, at the West Endicott Park on November 5, 2018 at 10:00 A.M.
3. Charter Communication Notice – October 30, 2018.

COMMUNICATIONS FOR ACTION:

1. E-Mail from John Allen, 909 Park Manor Boulevard, Endwell, offering the donation of two properties located at 912 & 916 Park Manor Boulevard that he purchased at the Broome County Real Property Tax Foreclosure Auction, with the hope that the Town would use them as an access to lower Highland Park.
2. 2019 Final Budget – West Corners Fire District.
3. E-Mail from Jennifer Anderson to Supervisor Rose A. Sotak, requesting a waiver of the fees charged to her for the mowing of her lawn.
4. Letter from Philip Grayson, Chief Operator, Village of Endicott Wastewater Treatment Plant, regarding the Collection System Inflow/Infiltration report from the New York State Department of Environmental Conservation Annual Inspection; and requesting a joint meeting with the Towns of Union and Vestal.
5. Memo from Susan M. Pufky, Assistant Director, Broome County Real Property Tax Service, regarding the Town of Union 2019 Tax Extensions - Broome County.
6. E-Mail from Dewitt Henricks, President, Pleasant Acres Neighborhood Board, requesting removal of “No Parking during School” signs in their neighborhood.
7. 2019 Final Budget – Endwell Fire District.
8. 2019 Final Budget – East Maine Fire Company.
9. E-Mail from Susan Brown, Deputy Commissioner, Broome County Public Works Highway Division, to Commissioner of Public Works Louis V. Caforio, requesting the speed limit on Nanticoke Drive be reduced to 30 MPH from 40 MPH due to several fatal accidents and guiderails being damaged over and over again from the accidents.
10. 2019 Final Budget – West Endicott Fire District.



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PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

John M. Bernardo, Chairperson
Frank J. Berton

Resolution authorizing Supervisor Rose A. Sotak or the Deputy Supervisor to sign and execute, upon Town Attorney approval, the agreement between United Health Services Hospitals, Inc. and the Town of Union for Employee Assistance Program (EAP) services effective 01/01/19 through 12/31/19 for the annual amount of \$3,718.00.

FINANCE/CAPITAL PROJECTS COMMITTEE

Robert Mack, Chairperson
John M. Bernardo

Motion to approve the following 2018 Budget Transfers:

Decrease:	10 3510 4601	Travel & Expense	\$ 25.00
Increase:	10 3510 2600	Software	\$ 25.00
Decrease:	20 8160 2100	Office Furniture	\$ 5,000.00
Decrease:	20 8160 2200	Office Equipment	\$ 800.00
Decrease:	20 8160 2500	Other Equipment	\$ 1,500.00
Decrease:	20 8160 4000	Misc. Bonding	\$ 950.00
Decrease:	20 8160 4011	OSHA	\$ 560.00
Decrease:	20 8160 4513	County Tipping Fees	\$ 1,190.00
Increase:	20 8160 4112	Tires	\$ 6,000.00
Increase:	20 8160 4167	Gloves, Boots & Gear	\$ 4,000.00
Decrease:	20 3620 4601	Travel & Expense	\$ 1,119.96
Increase:	20 3620 2200	Office Equip.	\$ 1,119.96
Decrease:	31 5130 2500	Other Equipment	\$ 570.00
Increase:	31 5130 4403	Printing	\$ 570.00

The following Budget Transfers are to reallocate lines per the completion of the 9/30/18 budget reconciliations and year-end projections.



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ORG	OBJ	ACCOUNT DESCRIPTION	Incr(Decr)
10 1010	4101	Office Supplies	-20.00
10 1010	4225	Cell Telephones	20.00
10 1110	1010	Salary Base	40.00
10 1110	1030	Temporary	-1,240.00
10 1110	1040	Overtime	1,200.00
10 1110	4601	Travel & Expense Reimbursement	100.00
10 1110	4605	Dues & Memberships	-100.00
10 1315	1010	Salary Base	175.00
10 1315	4101	Office Supplies	100.00
10 1315	4603	Legal Notices	-175.00
10 1315	4628	Employee Physicals 40+ Yrs	-100.00
10 1355	1010	Salary Base	160.00
10 1355	4099	Temporary - Non-payroll	-160.00
10 1410	4103	Minute Books	-13.20
10 1410	4104	Books, Periodicals & Subscript	13.20
10 1420	4104	Books, Periodicals & Subscript	4,000.00
10 1420	4512	Professional Services	-1,250.00
10 1420	4515	Legal Expense	-1,250.00
10 1420	4601	Travel & Expense Reimbursement	-1,500.00
10 1430	1040	Overtime	50.00
10 1430	4512	Consultant	-2,550.00
10 1430	4631	Pre-employment Checks/Testing	2,500.00
10 1620	1010	Salary Base	9,050.00
10 1620	4413	Building Maintenance & Service	-9,050.00
10 1680	1010	Salaries	62.00
10 1680	1040	Overtime	-62.00
10 1680	2500	Other Equipment	-500.00
10 1680	2600	Software	299.00
10 1680	4101	Office Supplies	700.00
10 1680	4136	Computer Supplies	-299.00
10 1680	4138	Checks	-200.00
10 1910	4301	Property Insurance	939.04
10 1910	4302	Liability Insurance	-939.04
10 1989	4512	Consultant	-729.30
10 1989	4516	Inter-net Services	729.30
10 3510	4401	Equipment Maintenance	-300.00
10 3510	4516	Inter-net Services	300.00



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10 7145	1037	Seasonal - Spring	-7,245.89
10 7145	1038	Seasonal - Summer	1,745.89
10 7145	1039	Seasonal - Fall	-1,850.00
10 7145	4516	Inter-net Services	7,350.00
10 9060	8004	Health Insurance	-2,000.00
10 9061	8005	Dental & Vision Insurance	2,000.00
20 1440	1010	Salary Base	4,800.36
20 1490	4011	OSHA	70.00
20 1490	4104	Books, Periodicals & Subscript	6.60
20 1490	4225	Cell Telephones	-226.60
20 1490	4603	Legal Notices	150.00
20 1910	4301	Property Insurance	1,157.19
20 1910	4302	Liability Insurance	-1,157.19
20 1989	4201	Cellular Telephones	700.00
20 1989	4403	Printing	-700.00
20 1989	4414	Radio Maintenance	-50.00
20 1989	4512	Consultant	-1,035.30
20 1989	4516	Inter-net Services	1,035.30
20 5010	1010	Salary Base	2,190.53
20 5010	2100	Office Furniture	-250.00
20 5010	2200	Office Equipment	-250.00
20 5010	4000	Miscellaneous Bonding Expense	-500.00
20 5010	4516	Cable/Inter-net Services	1,000.00
20 5410	4603	Legal Notices	50.00
20 8020	1010	Salary Base	-1,000.00
20 8021	1010	Salary Base	18,000.00
20 8021	1030	Temporary	-6,740.00
20 8021	1040	Overtime	-1,000.00



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20 8120	1020	Hourly Base	11,000.00
20 8120	1030	Temporary	-6,890.00
20 8120	1040	Overtime	2,000.00
20 8120	2050	Capital Improvements	-11,400.00
20 8120	4202	Electricity	10,000.00
20 8120	4205	Gas	1,400.00
20 8160	1030	Temporary	10,000.00
20 8160	1040	Overtime	1,000.00
20 8540	4202	Electricity	3,500.00
20 8989	4701	Home & Community Services	-3,500.00
20 9060	8004	Health Insurance	-33,360.89
31 5110	1020	Hourly Base	-24,347.00
31 5110	1040	Overtime	24,000.00
31 5110	4626	CDL Reimbursement	347.00
40 7110	1090	Health Insurance Buy Out	625.00
40 7110	2050	Capital Improvements	-16,728.92
40 7110	2500	Other Equipment	-4,373.95
40 7110	2502	Grounds Equipment	4,373.95
40 7110	4000	Miscellaneous Bonding Expense	112.08
40 7110	4099	Temporary - Non-payroll	-112.08
40 7110	4163	Concession	-7,620.60
40 7110	4201	Telephone	-100.00
40 7110	4225	Cell Telephones	100.00
40 7110	4301	Property Insurance	536.82
40 7110	4302	Liability Insurance	27.03
40 7110	4303	Equipment Insurance	-563.85
40 7110	4413	Building & Grounds Maintenance	-73.91
40 7110	4516	Inter-net Services	7,620.60
40 7110	4624	Site Improvement	16,802.83
40 9060	8004	Health Insurance	-625.00

Resolution authorizing the necessary approval and submission to the New York State Office of Court Administration Department of Audit and Control as required by Section 2019-a of the Uniform Justice Court Act, the Annual Justice Court Audit prepared by the Town Deputy Comptroller.



Town of Union

Resolution authorizing Supervisor Rose A. Sotak or the Deputy Supervisor to sign and execute, upon the Town Attorney approval, the Agreement for Municipal Cooperative Activities with BT-BOCES to provide MUNIS Support Services from January 1, 2019 to December 31, 2019 at a cost of \$23,352.17, Network Operations Center hosting at \$3,000.00, and optional services at \$100.00/hour.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augostini

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

Thomas R. Augostini, Chairperson
Robert Mack

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augostini

Resolution authorizing Change Order 1 to the contracts with Vacri Construction for the Interceptor B and Grand Avenue Storm/Sanitary Sewer Separation projects to transfer \$136,826.44 from the Interceptor B project to the Grand Avenue project.

Resolution authorizing the Town of Union to accept the 520 Fairmont Avenue, 1701 Davis Avenue and a portion of 1605 Davis Avenue properties from the Broome County Land Bank and authorizing Supervisor Rose Sotak and any other Town officials as may be necessary to sign the deed documents from the Broome County Land Bank transferring the properties to the Town of Union and to proceed with any further action related to this property transfer.

PUBLIC WORKS COMMITTEE

John M. Bernardo, Chairperson
Robert Mack

Resolution to award the Bid for Outfitting of One (1) New and Unused 2019 Chevrolet 3500 Cab and Chassis with Dual Rear Wheels, 162" Wheel Base to Binghamton Truck Body & Equipment for their bid price of \$23,200.00.



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Resolution to declare the following items as surplus to be sold at Auction's International at a later date:

D48 2012 Mack VIN: 1M2AU04C9CM006515
D49 2012 Mack VIN: 1M2AU04C0CM006516

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town of Union Planning Department Decision – Minor Site Plan Review, Verizon Wireless PCS LTE, 331 Skye Island Drive, Endicott, Tax Map # 141.13-1-14.1.
2. Town Clerk Monthly Report – October 2018.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti,
Town Clerk