



Town Clerk
Gail L. Springer, RMC

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Leonard J. Perfetti, *Councilman*
Robert Mack, *Councilman*

TOWN OF UNION BOARD MEETING

May 3, 2017

The Regular Meeting of the Town Board of the Town of Union was held on Wednesday, May 3, 2017 at 7:30 P.M. in the Town Board Room, 3111 East Main Street, Endwell, New York.

BOARD MEMBERS PRESENT: Supervisor Rose A. Sotak, Councilman Frank J. Bertoni, Councilman Leonard J. Perfetti, Councilman Robert Mack.
Absent: Councilman Thomas R. Augostini

TOWN OFFICIALS PRESENT: Town Attorney Alan J. Pope, Deputy Town Attorney Rosemarie Pope, Town Clerk Gail L. Springer, Deputy Town Clerk Rebecca Kruczkowski.

Also in attendance were Johnson City Mayor Greg Deemie, Zoning Board of Appeals member Giuseppe Roberto.

Supervisor Rose A. Sotak opened the meeting with the Pledge of Allegiance to the Flag.

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

Moved by Bertoni, seconded by Perfetti to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, April 19, 2017.
Carried.

HEARING OF VISITORS:

Deanna Caiti, 608 Anson Road, Endicott, asked if there are any plans for the K-Mart plaza that has been empty for seven years and if the Town is involved with the Downtown Revitalization Initiative.

Councilman Robert Mack said the plaza is in the Village of Endicott.

Councilman Frank J. Bertoni said the plaza used to be a dump, and that the property is talked about at Economic Development meetings, but there are no concrete plans for it.



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Supervisor Rose A. Sotak said that she should contact Economic Development Director Joe Moody regarding these questions.

As no one else wished to speak, Supervisor Rose A. Sotak closed the first Hearing of Visitors.

COMMUNICATIONS FOR FILING:

Moved by Bertoni, seconded by Perfetti to receive and file the following Communications:

1. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on April 4, 2017.
2. Email from Frank Chernega, thanking the Town Board and Town Workers for the installation and for being so expeditious in getting a guardrail installed at the end of Sandra Drive.
Carried.

COMMUNICATIONS FOR ACTION:

1. Moved by Bertoni, seconded by Perfetti to refer the Notice of Entry – M & T Bank S/B/M to M & T Mortgage Corporation., Plaintiff, for 14 Cook Street, Johnson City to Town Attorney Alan J. Pope, Comptroller Laura J. Lindsley and Planning Director Paul A. Nelson.
Carried.
2. Moved by Bertoni, seconded by Perfetti to approve the letter from Endwell Fire Company, Inc. that they would like to host a 2nd annual 5K Run/Walk on September 17th, 2017 at 10:30 A.M. and refer it to Town Clerk Gail L. Springer and Highway Superintendent Chester Kupiec. The race would begin at the Fire Station and end at the Fire Station. A proposed course map is attached.
Carried.
3. Move by Bertoni, seconded by Perfetti to approve the email from Claire Congdon, M-E PTA Council President, to Supervisor Rose A. Sotak requesting barricades for the Maine Endwell PTA Ice Cream Social Event to be held on May 16, 2017 at the Maine Endwell Senior High School, and refer it to Town Clerk Gail L. Springer and Highway Superintendent Chester Kupiec.
Carried.
4. Moved by Bertoni, seconded by Perfetti to approve and refer the letter from Bob DeBonis, Church of the Holy Family, Endwell, requesting permission to hold their annual bazaar on July 28, 29 and 30, 2017; also to include restricted parking, parking signs and fencing to Town Clerk Gail L. Springer and Highway Superintendent Chester Kupiec.
Carried.



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PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

(Prepared Resolution filed as part of these minutes to amend the Town of Union Employee Handbook – Section 906 Sexual Harassment, Reporting of Sexual Harassment as follows:

Reporting of Sexual Harassment – Employees are encouraged to report incidents of sexual harassment to any Department Head or Employees Committee of the Town Board or Town Attorney as soon as possible after their occurrence. Employees who believe they have been sexually harassed and would like to obtain guidance as to how to proceed in filing a complaint should contact any Department Head or Employees Committee of the Town Board or Town Attorney. Employees who work second and third shifts are encouraged to contact Department Head or Employees Committee of the Town Board or Town Attorney as soon as possible if these individuals do not work during the employee's shift.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to amend the Town of Union Employee Handbook – Section 905 Fair Treatment, Notification of Policy Violations as follows:

Notification of Policy Violations – An employee should immediately report any kind of harassment or discrimination in the workplace to the employee's Department Head. In the event the employee is unable to discuss this matter with the Department Head, the complaint should be reported to the Employees Committee of the Town Board or Town Attorney. All complaints of harassment or discrimination will be investigated discreetly and promptly. An employee who reports harassment or discrimination in the workplace will not suffer adverse employment consequences as a result of making the complaint.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize Supervisor Rose A. Sotak to sign and execute the Memorandum of Agreement between the Town of Union and SUNY Broome Community College in Partnership with UHS-Business Direct Programs providing harassment programs for employees of the Town of Union, as resolved by the Town Board on February 15, 2017, for the sum of \$1,200.00. Trainings will be held on Wednesday, 5/10/17 from 1:00 pm to 2:30 pm, and 2:30 pm to 4:00 pm, and on Wednesday, 5/24/17 from 1:00 pm to 2:30 pm at the Town of Union. Employees will be informed by their Department Heads as to the session they should attend.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.



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(Prepared Resolution filed as part of these minutes to authorize a purchase of a 2017 Caterpillar 259D Compact Track Loader on State Contract for a price of \$49,621.00.)
Res. by Perfetti, seconded by Bertoni. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to extend the agreement for FFY 2016 CDBG Program with Whitmore Fencing for Logan Field Ballfield Improvements through May 26, 2017 and authorize the Supervisor Rose A. Sotak to execute.)
Res. by Bertoni, seconded by Perfetti. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to extend the Extension of Design/ Inspection Agreement for NY Rising Program Project – Brixius Creek Stream Bank Restoration with Keystone Associates through December 31, 2017 and authorize Supervisor Rose A. Sotak to execute the said agreement.)
Res. by Bertoni, seconded by Perfetti. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to extend the Extension of Design/ Inspection Agreement for NY Rising Program Project – Patterson Creek Stream Bank Restoration with Delta Engineers and Architects through December 31, 2017 and authorize Supervisor Rose A. Sotak to execute the said agreement.)
Res. by Bertoni, seconded by Perfetti. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to extend the Extension of Design/ Inspection Agreement for CDBG-DR Program Project – N. Loder Avenue Drainage Improvements with Hulbert Engineering and Land Surveying through December 31, 2017 and authorize Supervisor Rose A. Sotak to execute the said agreement.)
Res. by Bertoni, seconded by Perfetti. Vote: All yes.
The Resolution was adopted.

(Prepared Resolution filed as part of these minutes to extend the Extension of Design/ Inspection Agreement for CDBG-DR Program Project – JC Water Treatment Plant Maintenance Building with Keystone Associates through December 31, 2017 and authorize Supervisor Rose A. Sotak to execute the said agreement.)
Res. by Bertoni, seconded by Perfetti. Vote: All yes.
The Resolution was adopted.



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(Prepared Resolution filed as part of these minutes to authorize Supervisor Rose A. Sotak to execute a maintenance agreement with Air Temp Heating and Air Conditioning, Inc. for one year.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize the purchase of One (1) new 2017 Chevrolet Malibu – NJLPA Contract #102811 from National Auto Fleet Group at the purchase price of \$23,989.24.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize the purchase of Two (2) new 2018 Mack Granite, GU813 Garbage Trucks per Onondaga County Contract #7823 with purchase price of \$208,144.83 ea. for a total of \$416,289.66 from Beam Mack Sales Service, Inc. These would replace D-48 and D-49.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize the purchase of One (1) new 2018 Mack Granite, GU713 Dump Truck with Plow Equipment per Onondaga County Contract #7823 with purchase price of \$216,024.09 ea. from Beam Mack Sales Service, Inc. This would replace E-21, which would be declared as surplus and be sold by Auctions International.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

(Prepared Resolution filed as part of these minutes to authorize the purchase of a new 2017 Caterpillar Skid Steer 246D through a Buy Back Program from CAT for a price of \$44,390.00 minus trade in \$39,390.00 net difference being \$5,000.00 per NYS OGS contract PC66988 NJPA-032515 CAT.)

Res. by Mack, seconded by Bertoni.
The Resolution was adopted.

Vote: All yes.

HEARING OF VISITORS:

Bridget Kane, 39 Jane Lacey Drive, Endicott, Chairman of Town of Union Democratic Committee, voiced her opinion on the personnel investigation against Supervisor Rose A. Sotak.



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Erica Braun, 10 Delaware Avenue, Endicott, thanked the Board for their help in getting the garbage picked up at the property across from her. She also asked about the status of her claim that was resubmitted to the insurance company.

Town Attorney Alan J. Pope said the claim was resubmitted and she should be hearing from the Insurance carrier.

As no one else wished to speak, Supervisor Rose A. Sotak closed the second Hearing of Visitors.

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

Moved by Bertoni, seconded by Perfetti to receive and file the following Department Reports:

1. Permits Report – March 2017.
2. Town of Union Planning Department Minor Site Plan Review Decision – Barnaby's Pub Parking Lot, 2101 & 2103 East Main Street, Tax Map #'s: 157.07-1-30 and 157.07-1-31.
3. Town of Union Local Development Corporation Financial Statements – December 31, 2016.

Carried.

At this time, Councilman Frank J. Bertoni informed the audience that the Town Board would present a Resolution at the next meeting changing the start time of the Town Board meetings from 7:30 P.M. to 7:00 P.M., beginning with the June 7, 2017 meeting.

ADJOURNMENT:

Moved by Bertoni, seconded by Perfetti to adjourn the meeting.
Carried.

The meeting was adjourned at 8:03P.M.

GLS/bk

Gail L. Springer, RMC
Town Clerk