



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

December 6, 2017

SALUTE TO THE FLAG:

PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, December 6, 2017 at 7:00 PM in order to receive comments on the Town of Union's "Restore NY Communities Initiative" Round 5 Grant - to rehabilitate 17 Kentucky Avenue, Endicott, NY 13760.
Pub. & Posted 12/01/17 -12/5/17.

BIDS: None.

APPROVAL OF MINUTES:

Motion to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, November 15, 2017.

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Letter from Joan K. Spilman, Field Office Director, U.S. Department of Housing & Urban Development, regarding Single Audit Report for the Fiscal Year December 2016 Community Development Block Grant (CDBG) Program, Section 8 Housing Choice Vouchers, Town of Union, New York.
2. Letter from Daniel S. Cohen, Cohen Law Group, Pittsburgh, Pennsylvania, in reference to free legal assessment regarding Cable Franchise and Wireless Facilities Issues.
3. Communication from NYSEG on the Brightline BES Initiative: Oakdale-LaFayette Transmission Line and Substation Upgrades Project.
4. Letter from Lora Zier, Senior Planner Broome County Department of Planning, Pursuant to Section 239-I & m of the General Municipal Law for Use Variance – Industrial and commercial



Town of Union

use of a Suburban Single Family zoned property located at 650 Pine Street, Village of Endicott.

5. Letter with Notice and Petition for Building Standards and Codes from Mark P. Pattison, Deputy Secretary of State, State of New York Department of State, regarding more restrictive local standards for construction and more restrictive local energy codes

COMMUNICATIONS FOR ACTION:

1. Letter from Gerry K. Geist, Executive Director, The Association of Towns of the State of New York, informing that the Annual 2018 Association of Towns Annual Meeting & Training School will be held February 18 -21, 2018 at the Marriott Marquis in New York City, with an attached voucher for the Town's dues to the Association for 2018.
2. Letter from Brittany Spritzer, Race Director, 4 on the 4th Road Race, requesting permission to hold the 4 on the 4th Road Race on July 4, 2018. The walk/run will be between the hours of 8:00 AM and 10:30 AM with the course route as follows: Starting at Visions Federal Credit Union on Country Club Road, to Taft Avenue, to Laguna Drive, to Southern Pines Drive, to Camelot Road, to Park Manor Boulevard, to Manhattan Drive, to Manor Entrance to Hooper Road, ending at the finish line on Country Club Road at Patterson Creek Bridge.

PETITIONS:

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson
Frank J. Bertoni

Motion to hire Michelle Stanton as an Assessor Aide – Permanent Part Time for a salary of \$12.73/Hour. Anticipated start date is January 11, 2018, after successful completion of pre-employment testing.

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augustini, Chairperson
Robert Mack



Town of Union

Resolution to approve the following 2017 Budget Modification:

Increase:	31 2680 0000	Insurance Proceeds	\$ 40,460.00
Increase:	31 5110 2500	Equipment	\$ 40,460.00

Motion to approve the following 2017 Budget Transfers:

Decrease:	20 3620 4601	Travel & Expense	\$ 690.00
Increase:	20 3620 4401	Equipment Maintenance	\$ 240.00
Increase:	20 3620 4605	Dues & Membership	\$ 250.00
Increase:	20 3620 4101	Office Supplies	\$ 200.00
Decrease:	20 8160 4513	Tipping Fees	\$ 6,500.00
Increase:	20 8160 4412	Tires	\$ 6,500.00
Decrease:	10 1620 1010	Salary	\$ 4,992.00
Increase:	10 1620 4413	Building Maintenance	\$ 4,992.00
Decrease:	10 1620 4149	Building & Ground Supplies	\$ 2,500.00
Increase:	10 1620 4413	Building Maintenance	\$ 2,500.00
Decrease:	31 5110 2045	Summer Blacktop	\$ 30,000.00
Increase:	31 5142 4129	Rock Salt	\$ 30,000.00

Resolution authorizing Supervisor Rose A. Sotak to sign an agreement with Southern Tier Stages, Inc. in the amount of \$3,215.00 for provision of transportation services to and from the February 18-21, 2018 New York State Association of Towns Annual Meeting and Training School.

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
John M. Bernardo

Resolution authorizing Supervisor Rose A. Sotak to sign the United States Department of Commerce Economics & Statistics Administrations Census Form stating that Broome County is coordinating the LUCA response for the Town of Union.

Resolution to call for a Public Hearing to be held on Wednesday, December 20, 2017 at 7:00 P.M. for the Town of Union ADA Transition Plan: Pedestrian Facilities in the Public Right of Way.

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

John M. Bernardo, Chairperson
Frank J. Bertoni



Town of Union

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson

Thomas R. Augustini

Requests for proposals were received for Professional Engineering Services Street Reconstruction Project – Grand Avenue – Cook Street to Willow Street, Village of Johnson City 2017 Town of Union Community Development Block grant Program.

Proposals were received as follows:

FIRM	BID	PROPOSAL SUBMISSION STATUS
Keystone Associates, Architects, Engineers, & Land Surveyors, LLC	\$28,750.00	Non-Responsive - *missing Time of the Essence Clause, Section 3 Info, Prevailing Wage, Certificate of Lobbying, Equal Opportunity, Non-Debarment, Fair Trade, MBE, Affirmative Action.
Hulbert Engineering & Land Surveying, DPC	\$39,750.00	Complete Submission
Delta Engineers, Architects, & Land Surveyors	\$49,990.00	Non-responsive - *missing Section 3 Info, Prevailing Wage, Certificate of Lobbying, Equal Opportunity, Non-Debarment, Fair Trade, MBE, Affirmative Action

Resolution to award the contract for Design/Engineering Services for the CDBG funded Street Reconstruction Project – Grand Avenue – Cook Street to Willow Street, Village of Johnson City, in an amount not to exceed \$39,750.00 to the lowest responsive bidder Hulbert Engineering & Land Surveying, DPC, 53 Chenango Street, 8th Floor, Binghamton, New York, 13901; and authorize the Supervisor, Deputy Supervisor or other Town Official so designated by the Town Board to sign all documentation required to implement this contract.

Resolution approving the extensions of the following CDGB-DR contracts; and authorize the Supervisor, Deputy Supervisor, or other Town Official so designated by the Town Board to sign the said extensions for the following CDBG-DR Program projects:

Keystone Associates – JC Water Treatment Plant Maintenance Building – Extend to 12/31/18 (Includes construction inspection services)

Keystone Associates – Grand Avenue – Interceptor B Combined Sanitary/Storm Sewer Separation – Extend to 12/31/18 (includes construction inspection services).



Town of Union

Resolution to approve the extension of the following CDBG Program project; and authorize the Supervisor, Deputy Supervisor, or other Town Official so designated by the Town Board to sign the said extension for the following CDBG Program project:

Hulbert Engineering & Land Surveying – Farr Avenue Street Reconstruction – Extend to 2/10/18.

PUBLIC WORKS COMMITTEE

Thomas R. Augustini, Chairperson
Robert Mack

Resolution to declare the following items as surplus:

HP Design Jet 130nr Ricoh FW770
Ricoh FW770.

Resolution to approve Change Order No.1 for the Curb and Gutter Replacement Contract #2 in the amount of \$3,511.90. The project total is now \$182,202.00.

Resolution to authorize the purchase a new 2017 Caterpillar 938M 3V model Loader through a Buy Back Program from CAT, for a price of \$168,500.00 minus trade in \$157,200.00 net difference being \$11,300.00 per NYS OGS contract PO66988 NJPA-032515 CAT. F-18 will be declared surplus for trade in purposes. The new Loader would be paid out of the Highway Equipment Account.

Resolution to approve the Procedure for Emergency Safety Procedure and Mass Notification System for inclusion into the Employee Handbook.

Motion to authorize the advertisement of Bids for New Refuse Facility. Bids to be received by Town Clerk Leonard J. Perfetti on Monday, January 29, 2018 at 10:00 A.M. at which time they will be opened and read aloud.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Comptroller's Monthly Report – October 31, 2017.



Town of Union

2. Town of Union Planning Board Decision – Special Permit Approval Two-Family Use, Christopher Stanis, 712 Carl Street, Endicott, Tax Map # 140.20-9-30.
3. Town of Union Planning Board Decision – Special Permit Transfer – Brian & Shalisa Weisz, 712 Carl Street, Endicott, Tax Map # 140.20-9-30.
4. Town of Union Local Development Corporation Minutes - September 21, 2017.
5. Town of Union Planning Department Decision – Minor Site Plan Approval – Samaritan Counseling Center, 3001 & 3005 East Main Street, Endicott, Tax Map #s 157.08-2-23, 157.08-2-22.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti,
Town Clerk