



Town Clerk
Leonard J. Perfetti

Town of Union

Town Board
Rose A. Sotak, *Supervisor*
Thomas R. Augostini, *Councilman*
Frank J. Bertoni, *Councilman*
Robert Mack, *Councilman*
John M. Bernardo, *Councilman*

AGENDA

TOWN OF UNION BOARD MEETING

October 18, 2017

SALUTE TO THE FLAG:

PUBLIC HEARINGS: None.

BIDS: None.

APPROVAL OF MINUTES:

HEARING OF VISITORS:

COMMUNICATIONS FOR FILING:

1. Notice from Charter Communications on a programming update for October 30, 2017.
2. Notice of Bankruptcy Chapter 11 filed on September 18, 2017 for TOYS "R" US, INC, et al.
3. Email from Thomas Carter from Seton Catholic Central thanking the Town of Union Parks Department for providing the venue for the Octoberfest Road Races.

COMMUNICATIONS FOR ACTION:

1. Email sent to the Town of Union from Mike Fitzpatrick asking about the town's newsletter and if it is still available.
2. Communication from Office of Counter Terrorism, NYS Division of Homeland Security & Emergency Services, on an inquiry regarding development of a future Cyber Initiative database.
3. Letter from Stephen B. Atkinson Attorney at Law regarding a property tax review decision from January 11, 2017, for Barber Memorial Home, Inc.



Town of Union

4. Email from Andrew Van Patten, PGA Member from Southern Tier Gymnastics Academy, requesting a road closure during their Trunk or Treat event at 2901 Wayne Street on October 28, 2017.

5. Notice of Claim from State of New York Supreme Court, Broome County. Rose A. Sotak, Claimant vs Town of Union, Respondent.

PETITIONS: None.

COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:

THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:

EMPLOYEES/SAFETY COMMITTEE

Robert Mack, Chairperson

Frank J. Bertoni

Motion to request authorization for Supervisor Rose A. Sotak to sign, upon approval of the Town Attorney, the NYSLRS Certification form RS2415 for the title of Assistant Engineer. NYSLRS is requesting the form be returned before 10/27/17.

Resolution to approve the agreement between the Town of Union and CSEA regarding withdrawal of employee grievance, and to authorize the Supervisor and Town Attorney to execute the same.

FINANCE/CAPITAL PROJECTS COMMITTEE

Thomas R. Augostini, Chairperson

Robert Mack

Motion to approve the following 2017 Budget Transfers:

Decrease:	40 7110 2500	Other Equipment	\$	7,000.00
Increase:	40 7110 4111	Parts	\$	7,000.00
Decrease:	10 1355 4620	Education	\$	490.00
Increase:	10 1355 4104	Books & Periodicals	\$	490.00
Decrease:	40 7110 2500	Other Equipment	\$	15,000.00
Increase:	40 7110 4624	Site Improvements	\$	15,000.00
Decrease:	20 8160 4513	Tipping Fees	\$	15,000.00
Decrease:	20 8160 2200	Office Equipment	\$	1,000.00
Decrease:	20 8160 2500	Other Equipment	\$	1,425.00
Increase:	20 8160 4111	Parts	\$	17,425.00



Town of Union

Resolution to approve and authorize the following signatures on the JPMorgan Chase Bank, N.A. Certificate Regarding Accounts identifying the “Account Managers” authorized to open and close accounts, request banking services, and authorize changes to accounts:

Rose A. Sotak, Supervisor

Thomas R. Augostini, Deputy Supervisor

Resolution to approve and authorize the following signatures on the JPMorgan Chase Bank, N.A. Business Signature Card:

Rose A. Sotak, Supervisor

Thomas R. Augostini, Deputy Supervisor

Laura J. Lindsley, Comptroller

Gretchen Uhler, Deputy Comptroller

Resolution to approve and authorize the following signatures on the KeyBank Business/Public Entity Depository Certificate identifying who is authorized to open and close accounts, and to designate signers on accounts:

Rose A. Sotak, Supervisor

Thomas R. Augostini, Deputy Supervisor

Resolution to approve and authorize the following signatures on the KeyBank Business/Public Entity Signature Card:

Rose A. Sotak, Supervisor

Thomas R. Augostini, Deputy Supervisor

Laura J. Lindsley, Comptroller

Gretchen Uhler, Deputy Comptroller

Resolution to approve and authorize the following signatures on the Town of Union Payroll Account and Trust & Agency Account at M&T Bank:

Rose A. Sotak, Supervisor

Thomas R. Augostini, Deputy Supervisor

Laura J. Lindsley, Comptroller

Gretchen Uhler, Deputy Comptroller

Resolution to call for a Public Hearing to be held on Wednesday, November 1, 2017 at 7:00 P.M. to consider the 2018 Preliminary Budget and annual fire contracts for the Fire Protection Districts, and proposed Tax Cap Override local law.



Town of Union

LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE

Frank J. Bertoni, Chairperson
John M. Bernardo

PARKS, RECREATION & ENVIRONMENTAL COMMITTEE

John M. Bernardo, Chairperson
Frank J. Bertoni

PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE

Frank J. Bertoni, Chairperson
Thomas R. Augostini

Requests for proposals were received for the West Creek Bank Stabilization Design project.

Proposals were received as follows:

Clark Patterson	\$25,500.00
Woidt	\$27,000.00
Larson	\$28,360.00
Delta	\$29,800.00
Keystone	\$44,175.00

Resolution to award the contract for the design/engineering services for the CDBG-DR funded West Creek Bank Stabilization Design project in an amount not to exceed \$25,500.00 to the low bidder Clark Patterson Lee, 59 Court St., Binghamton, NY 13901. Funds are available in the CDBG-DR West Creek Bank Stabilization budget line.

Resolution requesting that \$680.00 be transferred between the line items salary for program assistant to salary for executive director of the Johnson City Senior Center in their FFY 2016 CBDG contract. The program assistant worked fewer hours than anticipated and the executive director filled in. This transfer will exceed 5% amount of the contract that can be authorized by the Planning Director. The Planning Department has no objection to this line item amendment. The Supervisor, Deputy Supervisor, or other town official so designated by the Town Board shall be authorized to sign all documentation required to implement this contract amendment.

PUBLIC WORKS COMMITTEE

Thomas R. Augostini, Chairperson
Robert Mack



Town of Union

Motion to request authorization to the advertisement of bids to Outfit the One (1) New and Unused 2018 Chevrolet 3500 Cab & Chassis with Dual Rear Wheels, 162" wheel base. Bids to be received by Town Clerk Leonard J. Perfetti at 10:00 a.m. on Monday, October 30, 2017 at which time they will be opened and read aloud.

Resolution to approve the Cleaning Proposal Quote from Professional Services for \$2,196.33 per month for cleaning services for the Town Buildings, and authorize the Supervisor to execute the proposal.

HEARING OF VISITORS:

DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:

1. Town Clerk Monthly Report - September 2017
2. Town of Union Comptroller's Monthly Report, Receipts & Disbursements.

ADJOURNMENT:

LJP/bk

Leonard J. Perfetti,
Town Clerk