



**Town Clerk**  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## AGENDA

### TOWN OF UNION BOARD MEETING

April 6, 2016

#### SALUTE TO THE FLAG:

#### PUBLIC HEARINGS:

A Public Hearing was called for on Wednesday, April 1, 2016 at 7:30 P.M. to solicit public input for inclusion in the Federal Fiscal Year 2016 Community Development Block Grant (CDBG) Annual Action Plan.  
Pub. & Posted 4/1/16.

#### BIDS:

Bids were called for on Monday, March 21, 2016 at 10:00 A.M. for T-Shirts for Recreation Programs and Parks and Recreation Seasonal Staff Shirts for the 2016 Season.

Bids were received as follows:

#### Masters Athletic & Corporate Supply (MACS) - Endwell, NY

##### #1 – Adult/Youth T-Shirts - Sports

S, M, L, XL	Color	\$3.05
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XXL, XXXL	Color	\$4.70
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With Back Number 8"

S, M, L, XL		\$5.50
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XXL, XXXL		\$7.00
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##### #2 – Adult T-Shirts - Staff

S, M, L, XL	Color	\$3.05
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XXL, XXXL	Color	\$4.70
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With Security

S, M, L, XL		\$5.00
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XXL, XXXL		\$6.50
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##### #3 – Adult/Youth T-Shirts – Dance/Cheer

S, M, L, XL	Color	\$3.15
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XXL, XXXL	Color	\$4.70
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Additional Charges:	None	
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### Logowise, LLC – Binghamton, NY

#### #1 – Adult/Youth T-Shirts - Sports

S, M, L, XL	Color	\$3.10
XXL, XXXL	Color	\$4.70

With Back Number 8"

S, M, L, XL		\$5.45
XXL, XXXL		\$6.95

#### #2 – Adult T-Shirts - Staff

S, M, L, XL	Color	\$3.10
XXL, XXXL	Color	\$4.70

With Security

S, M, L, XL, XXL & XXXL		No Bid
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#### #3 – Adult/Youth T-Shirts – Dance/Cheer

S, M, L, XL	Color	\$3.10
XXL, XXXL	Color	\$4.70

Additional Charges: None

### Express Press - Springfield, Missouri

#### #1 – Adult/Youth T-Shirts - Sports

S, M, L, XL	Color	\$2.99	Brand: Gildan 8000/8000B
XXL	Color	\$4.99	Brand: Gildan 8000/8000B
XXXL	Color	\$5.99	Brand: Gildan 8000/8000B
S, M, L, XL	Color	\$4.49	
XXL	Color	\$6.49	
XXXL	Color	\$7.49	

With Back Number 8"

S, M, L, XL, XXL & XXXL		No Bid
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#### #2 – Adult T-Shirts - Staff

S, M, L, XL	Color	\$2.99	Brand: Gildan 8000
XXL	Color	\$4.99	Brand: Gildan 8000
XXXL	Color	\$5.99	Brand: Gildan 8000
S, M, L, XL	Color	\$3.83	
XXL	Color	\$5.83	
XXXL	Color	\$6.83	

With Security

S, M, L, XL, XXL, XXXL		No Bid
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#### #3 – Adult/Youth T-Shirts – Dance/Cheer

S, M, L, XL	Color	\$2.99	Brand: Gildan 8000/8000B
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XXL	Color	\$4.99	Brand: Gildan 8000/8000B
XXXL	Color	\$5.99	Brand: Gildan 8000/8000B
Additional Charges:		None	

### Printing Lab - West New York, NJ

#### #1 – Adult/Youth T-Shirts - Sports

S, M, L, XL	Color	\$4.95
XXL	Color	\$7.10
XXXL	Color	\$8.45
With Back Number 8"		
S, M, L, XL		\$6.85
XXL		\$9.00
XXXL		\$10.35

#### #2 – Adult T-Shirts - Staff

S, M, L, XL	Color	\$5.05
XXL	Color	\$7.20
XXXL	Color	\$8.55
With Security		
S, M, L, XL		\$6.95
XXL		\$9.10
XXXL		\$10.45

#### #3 – Adult/Youth T-Shirts – Dance/Cheer

S, M, L, XL	Color	\$6.54
XXL	Color	\$8.69
XXXL	Color	\$10.04
Additional Charges:		None

**Motion** to receive and file the Bids for T-Shirts for Recreation Programs and Parks and Recreation Seasonal Staff Shirts for the 2016 Season.

Bids were called for on Monday, March 21, 2016 at 10:00 A.M. for Concession Supplies – Food Items.

No Bids were received.

Bids were called for on Monday, March 21, 2016 at 10:00 A.M. for Concession Supplies – Ice Cream.

No Bids were received.



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Bids were called for on Monday, March 21, 2016 at 10:00 A.M. for Concession Supplies – Soda/Water/Sports Drinks/Juice.

No Bids were received.

Bids were called for on Monday, March 28, 2016 at 10:00 A.M. for Curb and Gutter Replacement – Contract 2.

Bids were received as follows:

R.B. Magliocca General Contracting	\$175,326.00
Tre-Gen Concrete Corp.	\$177,397.50
Albert Torto Construction Corp.	\$250,000.00
Chicago Construction Co., Inc.	\$361,000.00

**Motion** to receive and filed the Bids for Curb and Gutter Replacement – Contract 2.

Bids were called for on Monday, March 28, 2016 at 10:00 AM for Underdrain Installation and Connections at Miscellaneous Locations.

Bids were received as follows:

Tre-Gen Concrete, Corp.	\$ 46,115.00
R.B. Magliocca General Contracting	\$ 49,520.00
Albert Torto Construction Corp.	\$ 94,130.00
Chicago Construction Co., Inc.	\$159,000.00

**Motion** to receive and file the bids for Underdrain Installation and Connections at Miscellaneous Locations.

Bids were called for on Monday, April 4, 2016 at 10:00 AM for Catalina Boulevard Street Reconstruction – Debonair Drive to Rosewood Terrace.

Bids were received as follows:

Tre-Gen Concrete, Corp.	\$244,550.00
R. B. Magliocca General Contracting	\$285,603.00
Chicago Construction Co., Inc.	\$293,000.00
Albert Torto Construction Corp.	\$322,150.00
G. DeVincentis & Son Construction, Inc.	\$326,000.00
DeNinis Construction Co. Inc.	\$370,430.00

**Motion** to receive and filed the bids for Catalina Boulevard Street Reconstruction – Debonair Drive to Rosewood Terrace.



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## **APPROVAL OF MINUTES:**

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, March 16, 2016.

## **HEARING OF VISITORS:**

## **COMMUNICATIONS FOR FILING:**

1. Letter from Harriet Tregoning, Principal Deputy Assistant Secretary, US Department of Housing and Urban Development to Supervisor Rose A. Sotak regarding Community Development Block Grant (CDBG) Federal Fiscal Year (FY) 2016 Allocations for the Town of Union.
2. Letter from Diane Aurelio, Ordinance Secretary, Town of Chenango regarding Review Pursuant to Section 239-l & m of the Municipal Law for Adoption of the Town of Chenango Comprehensive Plan Updates.
3. Letter from Trendon Choe, Environmental Analyst-Trainee, New York State Department of Environmental Conservation to Supervisor Rose A. Sotak regarding No DEC jurisdiction, proposed storm drainage replacement, Brixius Creek– DEC ID #7-0346-00193, Town of Union, Broome County.
4. Minutes of the Regular Meeting and Work Session of the Board of Trustees of the Village of Johnson City held on March 1, 2016.
5. Order and Judgment in connection with the Matter of the Administrative Inspection by the Town of Union, County of Broome through the Code Enforcement Officer and/or Town Engineer and/or their designees v Alpine Endicott, LLC, Broome County Index No.: 2012-2068; RJI No.: 2012-1191-M.
6. Time Warner Programming Notices dated March 16, 2016 and April 3, 2016.
7. Letter from Thomas J. King, Assistant General Counsel Director – Bureau of Environmental Review and Assessment, Governor's Office of Storm Recovery regarding State Environmental Quality Review Act (SEQRA) Determination of Non-Significance (Negative Declaration) for Village of Endicott Water Supply Interconnection Project and Public Notice of Finding of No Significant Impact (FONSI) for same project.
8. Letter from Pamela M. Eshbaugh, P.E., Planning & Program Manager, New York State Department of Transportation regarding PIN 904506 – Pavement Improvement Project - NYS 201, Susquehanna River to Grand Avenue, Town of Union, Village of Johnson City, Broome County.



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9. Letter from State Records and Law Bureau, State of New York Department of State regarding Town of Union, Local Law #2- 2016 (Amending Chapters 300 & 178 ), and Local Law #3- 2016 (Rezone parcels on Kentucky Ave., Delaware Ave. & North St.) were filed on March 22, 2016
10. Minutes Broome County Association of Towns and Villages held on March 24, 2016.
11. Letter from Jaime E. Forero, Field Officer Director, US Department of Housing and Urban Development, regarding Program Year Review (PYR) Letter; Town of Union Reporting Period October 1, 2014 to September 30, 2015 Community Development Block Grant (CDBG) Program.
12. Letter from Thomas H. Behan, Personnel Officer, Broome County Department of Personnel to Supervisor Rose A. Sotak thanking the Town for their submission of the Town of Union's payroll certification as required by Section 100-101 of Civil Service Law.
13. Letter from Robert A. Bennett, P.E., Director of Public Services Village of Johnson City, requesting permit fees be waived for the Village of Johnson City NYGOSR-Community Reconstruction Program Water Treatment Plant Resiliency Project New Administration & Operations Building.
14. Memo from Brenda Gowe, Engineer II, Broome County Department of Public Works - Engineering, regarding Restricted Highway Notification – Airport Road (CR69) Reconstruction, NYSDOT PIN 9753.77, BCDPW HW-1201.
15. Notice of Tentative Special Franchise Assessment – New York State Department of Taxation and Finance Office of Real Property Tax Services.

### **COMMUNICATIONS FOR ACTION:**

1. Notice of Claim from Stacey Moncalieri, 494 Payne Marsh Road, Berkshire, New York, for damages received from an accident with a Town of Union truck on March 14, 2016.
2. Email from Catherine M. Porcari, Child Associate, Homer Brink Elementary School, M-E School District to Supervisor Rose A. Sotak requesting barricades for the Maine Endwell PTA Ice Cream Social Event to be held on May 17, 2016 from 4:00 P.M. to 9:00 P.M. at the Maine Endwell Senior High School.
3. Request for a 30-Day Waiver and submitting the Standardized Notice Providing 30-Day Advanced Notice to a Local Municipality for an On-Premises Alcoholic Beverage License from Alberto Paolini, Trade Name–Ristorante Dell'Arco, 2308 Watson Boulevard, Endwell.
4. Notice from Broome County Association of Towns & Villages regarding 2016 Annual Membership Dues.



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5. Letter from Leader Shelly Reed-DeVita of Troop 30233, Girl Scouts of Nypenn Pathways, requesting the Town to waive the fee for the use of the gym for the Endicott Service Unit 313 Bridging ceremony.
6. Email from Laurie Ceparano, Maine-Endwell Little League requesting permission to hold a parade on Saturday, April 16, 2016 starting at 10:00 AM at the Maine-Endwell High School parking lot and will process up Farm to Market Road to the Struble Sports Complex. Request includes road closures at the following intersections: Farm to Market Road and Hooper Road, Farm to Market Road and Pleasant Lane, Farm to Market Road and Hillside Terrace and on Struble Road just past the Sports Complex.

### **PETITIONS:**

1. Robert F. Strait, 1406 River Drive, Endicott, requesting Forever Green Space – West Corners area FEMA Flood Buyout properties.

### **COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

#### **THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

#### **EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson  
Leonard J. Perfetti

**Motion** to approve the attendance of Assessor Joseph Cook to a Critiquing Appraisals Course which is given by the NYS Assessor's Association on April 29, 2016. Authorization to include tuition fee of \$110.00, the use of a Town vehicle and per diem in accordance with Town approved guidelines. The course is credit towards the Assessor's continuing education requirement set by New York State.

#### **FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augustini, Chairperson  
Leonard J. Perfetti

**Resolution** authorizing Supervisor Rose A. Sotak to execute the agreements with Image Data and General Code for the approved Capital expenditure to convert building permit records and Town Clerk's records from microfilm to laserfische. The contract with Image Data is \$5,900.40 and General Code contract is for \$2,042.00 to index and process the images.



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**Resolution** to approve the Consultant Agreement with Suzann Gallagher, who will provide network consulting at a rate of \$25.00 per hour to a maximum of 100 hours for 2016 and authorize Supervisor Rose A. Sotak to sign and execute the said agreement. The agreement has been approved by the Town Attorney.

**Resolution** to approve the completed Due Diligence Questionnaire providing information within the Official Statement of the Town for the sale of the \$4,532,632.00 Bond Anticipation Notes - 2016 and authorize Supervisor Rose A. Sotak to sign and execute the said document.

**Resolution** to approve the Electricity Rate Lock Agreement with Constellation Energy Services of New York, Inc. and authorize Supervisor Rose A. Sotak to sign and execute the said Agreement. The agreement has been approved by the Town Attorney.

### **LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

**Resolution** to call for a Public Hearing on Wednesday, April 20, 2016 at 7:30 P. M. to determine pursuant to Chapter 88-4 of the Town of Union Code of Ordinances to declare 211 Duke Street, Endicott an unsafe building and to issue an Order to remove the building.

**Resolution** to call for a Public Hearing on Wednesday, April 20, 2016 at 7:30 P. M. to determine pursuant to Chapter 88-4 of the Town of Union Code of Ordinances to declare 3200 Wayne Street, Endwell an unsafe building and to issue an Order to remove the building.

### **PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Robert Mack

**Resolution** to award the Bid for T-Shirts for Recreation Programs and Parks and Recreation Seasonal Staff Shirts for the 2016 Season to Masters Athletic & Corporate Supply, Endwell, New York for their bid prices as follows:

#1 – Adult/Youth T-Shirts - Sports			
S, M, L, XL	Color		\$3.05
XXL, XXXL	Color		\$4.70
With Back Number 8"			
S, M, L, XL			\$5.50
XXL, XXXL			\$7.00





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### #2 – Adult T-Shirts - Staff

S, M, L, XL	Color	\$3.05
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XXL, XXXL	Color	\$4.70
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#### With Security

S, M, L, XL		\$5.00
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XXL, XXXL		\$6.50
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### #3 – Adult/Youth T-Shirts – Dance/Cheer

S, M, L, XL	Color	\$3.15
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XXL, XXXL	Color	\$4.70
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Additional Charges:	None	
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**Resolution** to approve the Agreement with Park Manor Plaza, LLC and Town of Union for use of Park Manor Plaza for Town of Union 4<sup>th</sup> of July Extravaganza parking and/or fireworks viewing; and authorize Supervisor Rose A. Sotak to execute said agreement.

### **PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson

Robert Mack

**Resolution** to authorize Supervisor Rose A. Sotak to sign the Application for Funding for The NY Rising program project Patterson Creek Stream Bank Restoration.

**Resolution** authorizing Supervisor Rose A. Sotak to execute the Cooperation Agreements with the Villages of Endicott and Johnson City to qualify for CDBG Funding for Federal Fiscal Years 2017 through 2019.

**Resolution** to authorize Supervisor Rose A. Sotak to execute a lease with Southern Tier Antique Tractor Club, 1795 Cafferty Hill Road, Endicott, New York for the agricultural use of Town owned property located at 1382 Union Center Maine Highway, Endicott. The property was acquired by the Town through the Federal Emergency Management Agency (FEMA) buyout program. Said agreement shall be subject to approval by FEMA.

**Resolution** to authorize Supervisor Rose A. Sotak to sign the Sub-grantee Closeout Report Form for the FEMA Buyout Program, Project # 4020-0015.

**Resolution** to approve Change Order #1 with Keystone Associates Architects, Engineers and Surveyors, LLC, Binghamton, New York in the amount of \$450.00 for the McKinley Avenue – Pine Street CDBG-Dr Project; and request authorization for Planning Director Paul A. Nelson



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to sign and deliver the Additional Service Authorization form and for Supervisor Rose A. Sotak to execute all necessary documentation to undertake the Change Order. The Change Order is required in order to prepare two permanent easement maps and legal descriptions that were not included in the original bid and are required in order to construct two new outflows into Brixius Creek. The new contract amount will be \$21,400.00 and funding for this project is available in the CDBG-DR budget.

### **PUBLIC WORKS COMMITTEE**

Leonard J. Perfetti, Chairperson  
Thomas R. Augostini

**Resolution** to award the Bid for Curb and Gutter Replacement – Contract 2 to R.B. Magliocca General Contracting, Endicott, for their low bid price of \$175,326.00.

**Resolution** to award the Bid for Underdrain Installation and Connections at Miscellaneous Locations to Tre-Gen Concrete Corp., Johnson City, for their low bid price of \$46,115.00.

**Motion** authorizing the attendance of Highway Superintendent Chester Kupiec, Lester Padbury and Mark Fotusky at the 71<sup>st</sup> Annual 2016 Highway School at Ithaca College on June 5-8, 2016. Authorization to include registration fee of \$110.00 per person, use of a Town vehicle and all related expenses.

**Motion** authorizing the attendance of Kenneth Jennison at the New York State Floodplain and Stormwater Managers Association Annual Meeting in Saratoga Springs, NY, May 16 – 18, 2016. Authorization is to include \$225.00 Registration Fee, Hotel Fee of \$120.00 a night for 3 nights, meals not covered by conference fees and use of a Town vehicle. The meeting will give 12 credited hours required to keep floodplain certification.

**Motion** to receive bids for the Sandra Drive - Dead End to Leon Drive and Ellen Drive, Sandra Drive to Leon Drive at a date and time to be determined by the Deputy Commissioner of Public Works - Engineering.

### **HEARING OF VISITORS:**

### **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Permits Report – March 2016.
2. Local Development Corporation Minutes – January 21, 2016.



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3. Town of Union Planning Board Decision – Site Plan Approval: Loves Thrift Store - 214 Kent Avenue & 3400 E. Main Street, Tax Map # 158.05-3-4.1 & 158.05-3-4.2.
4. Union Volunteer Emergency Squad Financial Report – February 2016.
5. Town Clerk's Monthly Report – March 2016.

### **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk