



**Town Clerk**  
Gail L. Springer, RMC

# Town of Union

**Town Board**  
Rose A. Sotak, *Supervisor*  
Thomas R. Augostini, *Councilman*  
Frank J. Bertoni, *Councilman*  
Leonard J. Perfetti, *Councilman*  
Robert Mack, *Councilman*

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## **AGENDA** **TOWN OF UNION BOARD MEETING**

**June 15, 2016**

### **SALUTE TO THE FLAG:**

**PUBLIC HEARINGS:**      None.

### **BIDS:**

Requests for Proposals were called for on Thursday, June 9, 2016 at 11:00 A.M. for Professional Engineering Services - Phase 2 – Loder Avenue Drainage Improvements Village of Endicott, Town of Union CDBG-DR Program.

Proposals were received as follows:

	<u>Base Bid</u>	<u>Alt. 1 Price</u>	<u>Alt. 2 Price</u>
Hulbert Engineering	\$ 23,430.00	\$ 1,050.00	\$ 7,925.00
Delta Engineering	\$ 33,665.00	\$ 2,080.00	\$ 3,156.00
Keystone Associates	\$ 42,530.00	\$ 210.00	\$ 5,995.00
McFarland – Johnson	\$ 57,700.00	\$ 1,050.00	\$ 5,680.00

**Motion** to receive and file the proposals for Professional Engineering Services - Phase 2 – Loder Avenue Drainage Improvements Village of Endicott, Town of Union CDBG-DR Program.

### **APPROVAL OF MINUTES:**

**Motion** to approve the Minutes of the Regular Town of Union Board meeting held on Wednesday, June 1, 2016 with the following amendment:

To appoint Vincent Briga, 3018 Columbia Dr., Endicott and Daniel Bertoni, 1405 Riverview Dr., Endicott as area representatives to the Citizen Advisory Council for Community Development for terms expiring on **12/31/2018**.

### **HEARING OF VISITORS:**

### **COMMUNICATIONS FOR FILING:**

1. Charter Communications Notices dated June 1 and June 15, 2016.
2. Invitation to the Broome County Association of Towns & Villages Meeting on Thursday, June 23, 2016



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3. Letter from New York State Department of Taxation and Finance, Office of Real Property Tax Services, Albany, New York to Supervisor Rose A. Sotak regarding Notice of Tentative State Equalization Rate for the 2016 Assessment Roll.
4. Copy of letter from John E. Okesson, Environmental Program Specialist, Region 7-Kirkwood, New York State Department of Environmental Conservation to Alpine Endicott Realty, LLC, 525 E. Kennedy Road, North Wales, Pennsylvania, regarding Spill 0650072, Former E-J Building, 1 North Page Avenue, Endicott-Broome County.
5. Letter from Frank Evangelisti, Director, Broome County Department of Planning and Economic Development to Supervisor Rose A. Sotak regarding review pursuant to Section 239-l and m of the General Municipal Law for St. Mary's Church/Father Michael Kleban – rezoning of 499 Taft Avenue, Endicott.
6. Copy of letter from Patricia A. Walsh, 701 Paden Street, Endicott, to Jerry Magliaro, Office of Attorney General, Environmental Protection Bureau with attached letters from residents neighboring National Pipe and Plastics.

### **COMMUNICATIONS FOR ACTION:**

1. Email from Paula Barney, 2611 Ashton Court, Endicott, to Highway Superintendent Chet Kupiec in reference to Ashton Court stormwater catch basin repair.
2. Email from David Cardone, 635 Glendale Drive, Endicott, to Supervisor Rose A. Sotak in reference to getting the curbing and his driveway entrance replaced.
3. Letter from David Kellam, 27 Berkley Street, Johnson City, to Deputy Commissioner of Public Works Daria Golazeski in regards to a letter he received from the Town of Union Code Enforcement Office about an ongoing code issue with his neighbors.
4. Letter from Susan Mahon, 2800 King Street, Endwell, to Supervisor Rose A. Sotak in regards to the storm sewer and asphalt around it caving in at the corner of King Street and N. Willis Avenue, Endwell.
5. Letter from Kirsten Rose, 432 Country Knoll Drive, Endwell, to Town Clerk Gail L. Springer, requesting authorization for a block party on Monday, July 4, 2016 on Country Knoll Drive in Endwell and requesting barricades from 8:00 A.M. to 4:00 P.M. on Country Knoll Road from the entrance at Hillside to just past the property line at 432 Country Knoll, before Hearthstone Drive.
6. Email from Donato Moises, 721 Elm Street, Endicott, regarding a stop work order he received for roof repair at his property.



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7. Notice of Claim – Stacey Moncalieri, Plaintiff vs. Town of Union, Defendant, regarding an accident on or about March 14, 2016 with a Town Vehicle causing serious injuries.

**PETITIONS:** None.

**COMMITTEE REPORTS, RECOMMENDATIONS AND RESOLUTIONS:**

**THE FOLLOWING COMMITTEE ITEMS REFERENCE A MOTION OR RESOLUTION AND ARE SIMPLY POTENTIAL ITEMS AFTER DUE CONSIDERATION:**

**EMPLOYEES/SAFETY COMMITTEE**

Robert Mack, Chairperson  
Leonard J. Perfetti

**Motion** to approve the attendance of Assessor Joseph Cook to the Amish Property Valuation, Real vs. Personal Property and the Art of Making Adjustments Course, in Oneonta, New York on June 24, 2016. Authorization to include registration fee of \$110.00, the use of a Town vehicle and per diem in accordance with Town approved guidelines.

**FINANCE/CAPITAL PROJECTS COMMITTEE**

Thomas R. Augostini, Chairperson  
Leonard J. Perfetti

**LAWS & LEGISLATION/INTERGOVERNMENTAL COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

**PARKS, RECREATION & ENVIRONMENTAL COMMITTEE**

Leonard J. Perfetti, Chairperson  
Robert Mack

**Resolution** to accept the sales quotation from Robinson Tank Company in the amount of \$8,295.00 for the 300 gallon Portable Restroom Slide-In Unit. These funds will come from the Capital Budget.

**PLANNING, ZONING & ECONOMIC DEVELOPMENT COMMITTEE**

Frank J. Bertoni, Chairperson  
Robert Mack

**Resolution** to authorize Supervisor Rose A. Sotak to execute an agreement with Metro Interfaith Housing Management Corp., 21 New Street, Binghamton, NY to carry out the rehabilitation component for up to twenty units under the Town's Home Improvement Program in an amount not to exceed \$5,500.00.



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**Resolution** to award the contract for the civil engineering and inspection services for the CDBG-DR funded phase 2 N. Loder Avenue Drainage Improvement Project in an amount not to exceed \$42,905.00 to Hulbert Engineering and Land Surveying, DPC, 53 Chenango Street, 8<sup>th</sup> Floor, Binghamton, New York. This amount would include the Base Bid, Alternate 1 (assuming 11 easement maps if necessary) and Alternate 2 if necessary for preparation of a Storm Water Pollution Prevention Plan if the land area to be disturbed during construction turns out to be more than one acre.

**Resolution** to authorize Supervisor Rose A. Sotak to execute a contract amendment with Hulbert Engineering and Land Surveying, DPC in an amount not to exceed \$4,773.98 for additional engineering services required to incorporate drainage improvements recommended by a hydraulic study requested by the Village of Endicott. The new contract amount will be \$20,848.98 and the additional funds are available in the CDBG-DR Phase 1 N. Loder Avenue budget line.

**Resolution** to call for a Public Hearing to be held on Wednesday, July 13, 2016 at 7:30 P.M. to hear public comment on the Draft Version of the Federal Fiscal Year (FFY) 2016 CDBG Annual Action Plan.

### **PUBLIC WORKS COMMITTEE**

Leonard J. Perfetti, Chairperson  
Thomas R. Augostini

### **HEARING OF VISITORS:**

### **DEPARTMENT REPORTS ON FILE IN THE TOWN CLERK'S OFFICE:**

1. Town Clerk's Monthly Report – May 2016.
2. Permits Report – May 2016.
3. Comptroller's Monthly Report – May 2016.
4. Zoning Board of Appeals Decision – 3400 E. Main Street Partners, LLC, Application #2016-002 - 3400 E. Main Street/214 Kent Avenue.
5. Zoning Board of Appeals Decision – Denise French, Application #2016-003, 3538 Columbia Drive.

### **ADJOURNMENT:**

GLS/bk

Gail L. Springer, RMC  
Town Clerk