## **Instructions For Locating Parcel Information**

**NOTE:** You must have your Internet browser (i.e. Explorer, Netscape, Firefox, etc.) **pop-up blocker turned off!** 

- 1) Go to www.gobroomecounty.com
- 2) On the left hand side of the Homepage under the *Explore*\*\*Click on the \*\*GIS Maps\*\* link
- 3) The Yes button is already selected, \*\*Click Continue\*
- 4) On the left hand side of the GIS Portal Page under the **Shortcuts** Heading Click on the Unified Parcel Information System link
- 5) Click I Agree To Terms Link
- 6) Click OK for the Legal Disclaimer
- 7) On the left side of the page under the *Primary Tools* Heading Click Search
- 8) Type in your last name in the *By Owner's Last Name* field and then \*\*Click the *Find* Button to search the database
- 9) Find your name in the results and \*\*Click the Parcel ID link (listed in blue on the left side of the Table)
- 10) At the top of the parcel information box, Click on *Print*Parcel Summary. This will open another box, on the top left
  Click File, then Click Print
- 11) The Floodplain information is listed under the Environmental Features Heading