

**TOWN OF UNION
LOCAL DEVELOPMENT CORPORATION
MEETING MINUTES
THURSDAY, JANUARY 21, 2021**

SYNOPSIS OF MEETING

The Town of Union Local Development Corporation remotely met for a regular meeting on Thursday, January 21, 2021 at the Town of Union Office Building, located at 3111 East Main Street in Endwell, New York.

I. THE MEETING WAS CALLED TO ORDER AT 8:02 A.M.

MEMBERS PRESENT: Stephen Trichka, Diane Julian, Gary Leighton, James Peduto, Jeffrey L'Amoreaux, Timothy Strong

MEMBERS ABSENT: Mary O'Malley-Trumble

OTHERS PRESENT: Rosemarie Pope (LDC Board Attorney)
Sara Zubalsky-Peer (Community Development Director)

STAFF PRESENT: Joseph Moody (LDC Director), Rob Shimer (Admin. Asst.)

II. APPROVAL OF THE MINUTES

The Minutes of the regular LDC Board Meeting of December 17, 2020 were reviewed and approved, as written.

Motion: Jeff L'Amoreaux
Motion 2nd: Tim Strong
Motion: To approve the regular LDC Board Meeting Minutes of December 17, 2020, as written.
Vote: Motion approved [6 - Yes, 0 - No, 1 - Absent, 0 - Abstain]

Due to a motioning procedural matter cited by Vice President Julian regarding action upon the proposed 2021 LDC Officers, as performed at the annual LDC Board Meeting of December 17, 2020, President Trichka requested a motion to approve the amendment of the initial motion source and concurrently approve the proposed 2021 LDC Officers.

The Minutes of the annual LDC Board Meeting of December 17, 2020 were reviewed and approved, as amended.

Motion: Tim Strong
Motion 2nd: Gary Leighton
Motion: To approve the annual LDC Board Meeting Minutes of December 17, 2020, as amended.
Vote: Motion approved [6 - Yes, 0 - No, 1 - Absent, 0 - Abstain]

III. PRESIDENT'S REMARKS

President Trichka shared a positive perspective on significant developments.

IV. DIRECTOR'S REMARKS

Director Moody offered insight about LDC timeliness of providing data to the auditors.

V. OLD BUSINESS

- A. Director Moody informed the Board of a matter regarding prior approval of a Town of Union Business Assistance (TUBA) loan to Slavik and Co. Service, Inc. in an amount not to exceed \$100,000.00, as previously requested by Mr. George Slavik, III and approved on September 17, 2020. Due to his business's revised plan to now purchase less vehicles than initially projected, Mr. Slavik has declined the loan. Director Moody and Community Development Director Zubalsky-Peer shared their respective thoughts about allocated LDC loans and correlative use of HUD funds.

VI. NEW BUSINESS

- A. Mr. Moody presented a comprehensive 2020 Town of Union LDC (CDBG-CV) Small Business Urgent Need Grant matrix including nine applications officially submitted after the Board's December 17, 2020 meeting and prior to the January 5, 2021 cut off. Those businesses include: Antonio's Bar & Tratoria, LLC; Ave Maria Catholic Shop; Cacciatore's Inc.; Casa Di Bella Salon; Cinema Saver, Inc.; Doggie Works, LLC; Renaissance Studios; TAU-ICP (DBA That's a Wrap & Ice Cream Parlor) and The Greek House Restaurant.

There was discussion about eligibility of applicants, finalizing of grant amounts, and prospects of further requests. The matrix's quantification of operational and financial measures was a crucial means for objective scoring of applications. Upon Board consensus regarding eligibility and financing, it was decided to concurrently approve the applications. The cumulative amount of the 9 grants awarded by the LDC Board would be \$42,350.00. The awarded funds were based on a matrix scoring criteria, and discounted amounts due to quantity of applicants, and remaining fund balance.

President Trichka then requested a motion to approve nine Town of Union LDC (CDBG-CV) Small Business Urgent Need Grant Awards.

Motion: Jim Peduto

Motion 2nd: Tim Strong

Motion: Resolution to approve the following 2020 Town of Union LDC (CDBG-CV) Small Business Urgent Need Grant Recipients in the **amounts not to exceed**:

- \$3,920 to TAU-ICP (DBA That's a Wrap & Ice Cream Parlor)
- \$5,970 to Cinema Saver, Inc.
- \$4,320 to Ave Maria Catholic Shop
- \$6,080 to Cacciatore's Inc.
- \$6,080 to The Greek House Restaurant
- \$4,700 to Renaissance Studios
- \$5,200 to Antonio's Bar & Tratoria, LLC.
- \$1,570 to Doggie Works, LLC.
- \$4,510 to Casa Di Bella Salon

Vote: Motion approved [6 - Yes, 0 - No, 1 - Absent, 0 - Abstain]

In summation, the LDC Board approved the final nine applications seeking a 2020 Town of Union LDC (CDBG-CV) Small Business Urgent Need Grant. The total amount of the nine grants is \$42,350.00. That amount, combined with approval of \$82,650.00 to 12 grant applicants at the prior Board meeting, results in distribution of the entire urgent need grant program's total allocation of \$125,000.00.

VII. OTHER BUSINESS

- A. Director Moody requested the addition of LDC Board Treasurer Jeffrey L'Amoreaux as an authorized signer to all five M&T Bank accounts, and the removal of LDC Board Member Gary E. Leighton as an authorized signer to all five M&T Bank accounts. Mr. Moody noted that LDC M&T Bank financial transactions require his signature, as LDC Director, in conjunction with the signature of any one of the other approved LDC signers (President Stephen J. Trichka, Vice President Diane M. Julian or Treasurer Jeffrey L'Amoreaux).

Upon the completion of signer designation discussion, President Trichka requested a motion to approve the addition of LDC Board Treasurer Jeffrey L'Amoreaux as an authorized signer to all five M&T Bank accounts and the removal of LDC Board Member Gary E. Leighton as an authorized signer to all five M&T Bank accounts.

Motion: Tim Strong
Motion 2nd: Jim Peduto
Motion: To approve the addition of LDC Board Treasurer Jeffrey L'Amoreaux as an authorized signer to all five M&T Bank accounts and the removal of LDC Board Member Gary E. Leighton as an authorized signer to all five M&T Bank accounts.
Vote: Motion approved [6 - Yes, 0 - No, 1 - Absent, 0 - Abstain].

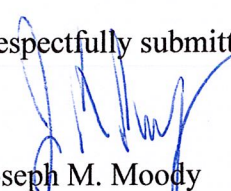
VIII. ADJOURNMENT

- A. President Trichka asked if there were additional topics for LDC Board discussion or consideration. In recognition of the Board's assertion that all desired topics had been addressed, Mr. Trichka requested a motion to adjourn the regular meeting.

Motion: Jeffrey L'Amoreaux
Motion 2nd: Jim Peduto
Motion: To adjourn the regular LDC Board meeting of January 21, 2021.
Vote: Motion approved [6 - Yes, 0 - No, 1 - Absent, 0 - Abstain].

The meeting was adjourned at 8:37 a.m.

Respectfully submitted,


Joseph M. Moody
Director